School of Engineering and Technology IT Committee

Meeting Minutes December 10, 2021 Virtual Zoom

1:00 pm – 2:00 pm

Attendees: Bryan Goda, Charles Costarella, Yan Bai, Ankur Suri, Deveeshree Nayak, DC Grant, Jim West, Chunming Gao Non-voting members: Kira King, David Ross, Beth Jeffrey, Gabi Crosby, Seminar Leader: CJ Cummings, Samuel Halim Absent:

Approval of the November 12, 2021 Minutes Motioned: DC Grant Seconded: Ankur Suri In favor: 7 Opposed: 0 Abstained: 0 Minutes

1. Balancing faculty teaching and research (Raj)

Updated faculty on how to best balance teaching and research responsibilities

2. Advisers

No new updates.

3. Seminar Leaders

Seminar leaders will send an email to Bryan with updates on students in the seminar class. And on students who will not get credit for the seminar, due to missed three or four classes.

4. MSIT Proposal

Bryan got the MSIT proposal back from the graduate school last week. The evaluators didn't really like the test exam and other material. Bryan is going to link that up from 4 quarters to six quarters. He is going to get rid of the exam and other projects and is adding some other electives, and will send it back to the graduate school for approval. This program will start properly in the fall quarter of 2023.

5. ABET Data Collection

Bryan: collect your data and if you not giving a test you got to take pictures of them and upload it the drive. It's very important to capture all the students work before it disappears.

6. Survey

Bryan: the survey is out, we have been promoting the survey to our graduates, and we have about 35 responses right now. We still have another two month and see what happens, before the survey closes.

7. Mixer

Bryan: The mixer will be at the first Friday in April 2022, we don't know where yet. We are still in the search of an appropriate space.

8. Summer

Bryan: does everybody got their summer classes preferences in, if not do it now, after January it is too late. Zaide has to put in the budget request in January, in order for you to get paid.

9. Electives

Bryan: we need to have at least 10 electives, at this point we only have 5 and 7. The students need to have electives to graduate. We have two new elective proposals: TINFO 475 (fundamental of privacy engineering) – Deveeshree Nayak and TINFO 411 (information technology career preparation) – DC Grant.

Deveeshree: The course is focused on IT majors but open to other SET student who are interested, academic minors can take the course as well. The course (5 credits) doesn't have any prerequisites. No faculty vote for the proposed elective at this time.

DC: Is proposing 3 credits and to offered in the summer but can be offered in the winter and spring quarter as well. The course has no prerequisites. Bryan suggested to start offering the elective course in summer quarter 2022. No faculty vote for the proposed elective at this time.