MEETING MINUTES 1

Attendance:

**Voting Members**
An Le Dang [Present]
Jasmine Davis [Absent]
Helen Huynh [Present]
Sarah Kim [Absent]
Orie Kimura [Present]
Eileen Tyrell [Present]

**Ex-Officio Members**
Bernard Anderson, *Associate Vice Chancellor for Student Life* – [Absent]
Jan Rutledge, *Finance & Administration Representative* – [Absent]
Ronald San Nicolas, Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator - [Absent]
Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* - Present
Brent Van Manen, Associated Students of UW Tacoma, Director of Finance- [Present]

**Guests**
Kelly Tyrell – Present
Patrick Sullivan - Present

1. Call to Order - [10:10 am]

2. Roll Call (17 minutes)

3. Approval of Agenda (2 minutes)
   a. Eileen moved to approve the agenda.
      i. Patrick seconded to approve the agenda.
   b. Motion passed unanimously.

4. Open Public Forum
   a. None

5. Approval of Minutes
   a. None
6. Old Business
   a. None

7. New Business (30 minutes)
   a. Completing meeting minutes
   b. Patrick expected to be added by Friday, November 12, 2021
   c. Committee training and orientation
   d. Special Allocation Request
   e. Reviewing the Bylaws
   f. Review of the YMCA agreement
   g. Cost Sharing
   h. Election of Officers

8. Announcements

9. Adjournment
   a. Elileen moved to adjourn the meeting
   b. An seconded the motion to adjourn the meeting at 11:01 am