



**Services and Activities Fee Committee (SAFC)**  
**Wednesday, January 12, 2022**  
**12:30pm - 1:30pm**  
**BB 107**

## **MEETING MINUTES 05**

Attendance:

### Voting Members

An Le Dang - Present  
Jasmine Davis - Present  
Helen Huynh - Present  
Sarah Kim - Present  
Orie Kimura - Absent  
Patrick Sullivan - Present  
Eileen Tyrell - Present

### Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - Present  
Jan Rutledge, *Finance & Administration Representative* - Absent  
Ronald San Nicolas, *Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator* - Absent  
Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* - Present  
Brent Van Manen, *Associated Students of UW Tacoma, Director of Finance* - Absent

### Guests

Kelly Tyrell - Present

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1. Call to Order - 12:34pm
  2. Roll Call
  3. Approval of Agenda.
    - a. Helen moved to approve the agenda for 1/12/2021. Eileen seconded. Motion passed unanimously.
  4. Open Public Forum
    - a. None
  5. Approval of Minutes.

- a. Sarah moved to approve the minutes for 12/8/2021. Helen seconded. Motion passed unanimously.
6. Old Business
- a. Special Allocation Requests
    - i. Center for Equity and Inclusion
      - 1. Patrick moved to approve \$42,127 of Autumn Special Allocation for CEI. Jasmine seconded. Motion passed unanimously.
    - ii. Student Activity Board (SAB)
      - 1. Aileen moved to approve \$3,651 of Autumn Special Allocation for SAB. Helen seconded. Motion passed unanimously.
    - iii. Student Life
      - 1. Patrick moved to approve \$37,409 of Autumn Special Allocation for. Eileen seconded. Motion passed unanimously.
    - iv. Teaching and Learning Center
      - 1. Sarah moved to table this Autumn Special Allocation for later dater. Helen seconded. Motion passed unanimously.
  - b. Review SAFC By Laws
    - i. Spring Special Allocation Time Frame - Move to earlier date.
      - 1. Sarah moved to table. Eileen seconded. Motion passed unanimously.
  - c. Administrative Assistant Job posting
7. New Business
8. Announcements
9. Adjournment
- a. Jasmine moved to adjourn meeting at 1:25pm. Patrick seconded. Motion passed unanimously.