



## Request for 2021-22 Funding Services and Activities Fee Committee

### BUDGET PROPOSAL CONTACT INFORMATION

Department Name: **Center for Equity & Inclusion**

Create Date: 10/14/2021

Due Date: 11/19/2021

Submitter Name: **Nedralani Logotala**

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Department Head Approval:   
**Jimmy McCarty**

Requested Amount: **\$43,236**

Approved Amount: **\$0**

## Departmental Information

### SPECIAL ALLOCATIONS - CRITERIA

Since our annual SAF budget proposal we have had a series of updates and changes to the timeline regarding the CEI's relocation into the Snoqualmie building. We are now scheduled to occupy the new space - approximately three times bigger than our current space with an expected increase in student use - at the beginning of winter quarter. In this space we will have new offices, study spaces, meeting rooms, lockers for students, a kitchenette, and a lounge space for students. We will also be monitoring the use of a new meditation room and two all-gender, single-user bathrooms just outside the center. This expansion and relocation creates a need for expanded supplies and services to meet the anticipated demand and needs of students.

Included in these needs are furniture and technology for student use (such as a stand-up desk), supplies (including supplies for the meditation room), program costs, and student employee positions to meet the needs of expanded hours.

### STUDENT UTILIZATION

These funds will benefit all students by expanding services and resources available to them and contributing to the maximization of a new student-centered space on campus. In addition, these services and resources will serve meet unmet or underfunded needs for several marginalized student populations, including students with disabilities, students from multiple religious traditions, transgender and gender-nonconforming students, and adult learners. Our new space will also provide new space for RSOs to hold meetings and events. Finally, more student employment opportunities will be available to campus as we expand our hours and services.

### SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

Because this transition is happening in mid-year (at the start of winter quarter), we will have several pressing needs: outfitting the space; launching new programs; marketing the new space, services, and resources; and building new collaborative relationships. Timeliness is of utmost importance during this transition and we will be diligent in utilizing the funds during the launch of the new CEI or soon thereafter.

### SERVICE BENEFITS TO STUDENTS

CEI programs and services benefit students in a variety of ways. Most directly, they help students achieve a successful holistic education in and outside of the classroom; find and build community on campus; and gain knowledge and develop skills in social justice and leadership. More indirectly, we support a variety of campus-wide initiatives to create a more equitable and inclusive campus environment which is the context in which all students experience their education. Our study spaces, free printing, free social justice lending library, employment opportunities, pantry services, and more help students achieve their curricular and co-curricular goals by providing basic needs and academic support. We provide many opportunities to build community; for example, cohort programs like RISE Scholars; welcome receptions for multiple historically marginalized communities; multicultural potlucks; and collaborative programs with other departments and RSOs bring students together within affinity-based groups and across social difference. Finally, many of our regularly occurring programs - like Real Talks, Real Lit, and LGBTQIA+ and racial justice training and workshops - provide opportunities for students to learn about and practice principles of social justice leadership.

**We know we do this because we regularly assess our programs and services, and students report experiencing community and learning new ideas and skills through those assessment tools. More importantly, we use that feedback to reexamine and improve our programs and services. We believe that being located in the new (and larger) space in Snoqualmie will allow us to reach even more students with our programs and services, and will be intentional in assessing how our new location impacts both participation rates and learning outcomes of our offerings.**

### Staff Budget Requests

Category	Details	Amount Requested	Amount Approved
	<p>As we prepare for our expansion of resources and services, we hope to expand our hours of operation and will need student assistant staff to support these changes. In addition, we will be collaborating with TLC and the Library to help manage the front desk with student workers from all the departments taking shifts. The new student positions will support this new transition.</p> <p style="text-align: right;"><small>E001</small></p>		
Student / Hourly Staff <sup>3</sup>	Student / Hourly Total:	<b>\$29,858</b>	<b>\$0</b>
	Fringe @ 22.2%:	<b>\$6,628</b>	<b>\$0</b>
	<p><b>NOTES</b></p> <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div>		
	PERSONNEL TOTAL:	<b>\$36,486</b>	<b>\$0</b>

### Other Budget Requests

Category	Details	Amount Requested	Amount Approved	Notes
Contracted Services	We launched a new initiatives to support our LGBTQ community. We are working with faculty member, Ever Jones, to promote and create programs/resources specifically for our LGBTQ community. This community has expressed a desire for more programs focused on their specific needs, and these funds will enable us to bring in experts and speakers to programs to meet those needs. S001	\$2,000	\$0	
	We launched a new initiative to support our undocumented/DACA students. We hired a student intern to work with building community and support for our undocumented students in hopes of increasing a sense of community and belonging for them. Both communities have expressed a desire for more programs focused on their specific needs, and these funds will enable us to bring in experts and speakers to programs to meet those needs. S002	\$750	\$0	
Non-Food Supplies & Materials	We will have a new meditation room near our area. We consulted with the Muslim Student Association and there has been a need for proper furniture to be included in these meditation spaces. S003	\$290	\$0	
	We are requesting a butcher paper roll cart and Cricut machine to support CEI events/programs and will be open for all students to use including RSOs. S004	\$920	\$0	
	Supplies to support our Undocumented Student Intern in creation of events and programs. S005	\$250	\$0	
Food	We are requesting funds to support a new affinitive group student reception for next quarter, which is the Middle Eastern and North African (MENA) student population. Will prepare pre-packaged items. S006	\$350	\$0	
	We will be hosting a grand opening event for when the CEI moves to the new location in SNO. Will be providing light refreshments to welcome folks to our new space. S007	\$1,000	\$0	
Equipment	A tablet to support trackage of the new space- hourly counts of folks utilizing the CEI in its various ways. A student staff will be checking each of our spaces every hour. S008	\$1,190	\$0	
SUPPLIMENTAL TOTAL:		\$6,750	\$0	

	Submitted:	Approved:
PERSONNEL TOTAL:	\$36,486	\$0
SUPPLEMENTAL TOTAL:	\$6,750	\$0
<b>COMPLETE PROPOSAL TOTAL:</b>	<b>\$43,236</b>	<b>\$0</b>

### Supplemental Documents