**Undergraduate Program Committee Meeting Minutes**

November 30, 2021 12:30-1:40PM

<https://washington.zoom.us/j/92194175091>

Voting members: J. Heckman (C), R. Jindal, E. Shankus, E. Zhang

Committee: M. Eberly, A. Steffens, K. Barker, K. Janz

Committee members not present: M. James, D. Childs, H. Norbjerg

Additional attendees: G. Viers, D. Bryan, A. Hastings, J. Cao

**Approval of Minutes from November 1, 2021 - J. Heckman**

**Freshman Direct Enrollment Criteria - M. Eberly**

* Background: enrollment numbers are declining and we are working to increase enrollment.
* Proposal: increase Freshman Direct group by looking at a larger pool of applicants with a lower GPA.
  + Currently, we consider a pool of applicants who have 3.3 GPA or higher. Admissions then reaches out to them and makes a direct admit offer
  + Proposal is to look at applicants with 3.3 GPA and higher. If an insufficient number of candidates, then consider those with 3.0-3.3 GPA. Assess these applications with a more critical eye.
  + Granting discretion to the admissions team to look at larger candidate pool
* Rupinder asked if there were other hard standard numbers considered for admission. Response: No, GPA is the main number.
* Admissions has been looking at the number of college credits students may be bringing in. Seek true freshman (ie, not running start)
* Discussion:
  + Concern than the standard is going down. Answer: lowering GPA to 3.0 is still higher than the standard for students transferring into Milgard (2.75 GPA).
    - Concern that a 3.0 high school GPA is not equivalent to a 2.75 community college GPA
  + Is there a target number we are trying to reach? Is this a solution for now for a short term situation? May be better to let things play out?
    - Target may be 40? Not sure.
    - In anticipation of a lower application pool for next year
* Conclusion: The UPC seeks more information from Heidi regarding the process and goals.

**Accounting course number changes - K. Janz**

* TAACT 480 Non-Profit Accounting title does not reflect the areas of learning in the course.
  + Proposed: Change course title to reflect additional areas - TAACT 480 Government and Non-Profit Accounting.
  + Vote: All approved
* TAACT 490: Introduction to ERP & Accounting Analytics has been offered for the past two summers. The course is well received and will continue to be offered.
  + Proposed: assign a course number: TAACT 475 - Introduction to ERP & Accounting Analytics
  + Vote: All approved

**Innovation and Design - M. Eberly**

* Currently three business classes are considered for credit by the Design and Innovation minor. The Director, Huatong Sun, has proposed expanding the list of courses accepted to make the minor more attractive to our students.
  + One Milgard course will be able to be counted for credit for the D&I minor. Concern that the classes identified are not closely.
  + An expanded list of approved Milgard courses makes the minor more attractive to our students
* Discussion: There is insufficient rationale as to why the expanded lists aligns with the D&I minor. More information is needed (demonstrate rationale).
  + Core classes should not be included
* No vote at this time. Possible vote in the future pending additional information to be provided by D&I

**Discussion of electives change in accounting (from 1 required to 2 required) - K. Janz**

* Background: D. Bryan - Accounting is in the position to support this change in terms of resources. Bothell requires 2 electives, Seattle requires 9 upper division accounting classes. Milgard Accounting requires a Core of 5 300-level, 2-400 level and 1 elective class. Students need more skills.
* Discussion
  + Concerns:
    - Will Accounting need more sections to support requirements?
      * When and how will these classes be offered? Is there an impact to degree progress?
    - How will this requirement impact other program electives across Milgard?
    - What electives will accounting students no longer take as a result of this change?
      * Subject knowledge versus general business knowledge
      * Making an additional requirement takes away student choice
    - Where does the need for an additional required elective stem from?
      * Demand from students?
      * Demand from employers?
    - If students are not adequately prepared upon graduation, might addressing accounting’s core curriculum be more appropriate?
  + Accounting to return with more information at a later date

Meeting adjourned: 1:40 PM