**Undergraduate Program Committee Meeting Minutes**

March 6, 2019, 12:30pm – 1:30pm, TPS 110

Attendance: M. Bergman (C), G. Viers, A. Hastings, G. Noronha

A. Steffens, K. Barker, A. Hendricks, E. Sivadas, N. Tabafunda

**Approval of Minutes** –M. Bergman

* Postponed approval for next meeting.

**Course Repeat Policy Draft** – M. Bergman

* Group discussion to make MSB course repeat policy.
* Repeat course second time - self register
* Repeat third time - mandatory advising meeting
* Repeat fourth time – UG Director Review; decision final.
* Draft available in UPC One Drive
* Policy vote next meeting

**Study Abroad Course Approval Policy** – M. Bergman

* Group discussion to make Study Abroad UPC process draft
* Needs to be approved by academic area before UPC approval vote
* Must comply with OGA deadlines
	+ - Faculty submit 10 months advance

**Credit Hour Discussions** – E. Sivadas

* E. Sivadas updated results on credit hour distribution action to present to academic “areas”
	+ All but two areas wanted to stay with the 5 credit value
	+ Marketing and Econ/Finance were willing to go to the 4-credit format
* Evaluate with areas not in agreeance with change
* Continue discussion on a further date

**Spring 2019 UPC Meetings** – M. Bergman

* Wednesday, April 3 12:30 – 1:30, Location TPS 110
* Wednesday, May 1 12:30 – 1:30, Location TPS 110
* Wednesday, May 29 12:30 – 1:30, Location TPS 110

Meeting adjourned, 1:32pm.