**Undergraduate Program Committee Meeting Minutes**

May 1, 2019, 12:30pm – 1:30pm, TPS 110

Voting Committee Members: M. Bergman (C), G. Noronha, A. Hastings, M. Eberly, G. Viers

Committee: K. Barker, A. Steffens, A. Martin, H. Norbjerg, E. Sivadas, N. Tabafunda

**Approval of Minutes** –M. Bergman

* Minutes from April 4, 2019 meeting approved by all voting members of the UPC

**Follow Up on Action Items** – M. Bergman

* Study Abroad Approval – 5/1 meeting for discussion
* Course approval for FC

**TBUS 469 Credit Hour Vote** – M. Bergman

* M. Bergman presented current T BUS 469 documents with credit hour edit.
* Document available in the UPC One Drive Agendas 2018 – 2019 folder
* G. Noronha expressed concern about lack of finance prerequisite.
* Proposed edits:
  + Pre requisites changed to: “necessary core courses at the discretion of faculty member”
  + Base on faculty member review
* Approved adjustment of verbiage and change credit hours to parallel the University’s.

**TBECON 420 Prereq Proposal Vote** – A. Steffens

* A. Steffens presented Document listing prerequisite changes for T BECON 420
* Document available in the UPC One Drive Agendas 2018 – 2019 folder
* Approved on prerequisite changes

**TBUS 490 – Special Topics Sports Management** – M. Bergman

* Briefed committee on proposal for course in Sports Management
* Postpone topic and review to future meeting

**Study Abroad Approval Policy** – M. Bergman

* M. Bergman displayed digital version of policy for group review.
* Document available in the UPC One Drive Agendas 2018 – 2019 folder
* Committee vote intended for next meeting

**Request for Authorization for BABA from Washington Technical University** – E.Sivadas

* E. Sivadas shared Washington Technical University BABA Authorization request with committee
* No comments from committee – No feedback to WTU
  + Unsure of rigor

**Exit Survey Result** – A. Hastings

* A. Hastings shared data from W19 exit survey.
* Overall Numbers went up on:
  + Advising
  + Staff
  + Career Development

**ASUWT Request for Survey Results** – A. Steffens

* ASUWT senate requested for survey results
* Committee Unsure how to proceed
  + Ask ASUWT what kind of information is wanted
  + “identify the Problem”

Meeting Adjourned: 1:21pm