**Undergraduate Program Committee Meeting Minutes**

May 5, 2020 12:30pm – 1:30pm, Zoom

Voting Committee Members: M. Bergman (C), M. Eberly, J. Arthur

Committee: A. Steffens, A. Martin, K. Barker, M. James, H. Norbjerg, G. Viers, K. Barker, N. Tabafunda

Guests: A. Tripathy, E. Shankus

**Approval of Minutes –M. Bergman**

* Do not have quorum; will be voted on digitally.

**Update on UPC Priorities– M. Eberly**

* UG Core Curriculum Review
* WSA
	+ Documents and data available on OneDrive
	+ Invited E. Shankus to meeting for thoughts:
		- Not a fan; overall vote is for no assessment
		- Sees the most success in business writing classes added to the curriculum.
			* Worked well when TBUS 311 was offered
			* TBUS 310 a current requirement is not a writing course. There is not a writing course requirement. Writing needs to be embedded into our curriculum.
				+ Can writing skills be integrated into existing courses?
		- Proctor U could be a reasonable option as well.
			* Could be a good way to assess the student “need” for additional writing courses.

**Accounting Classes (Vote)–A. Tripathy**

* Vote to be administered online after completed documents are uploaded onto OneDrive
* Document presented of Accounting learning objective proposal of courses added to the curriculum
	+ Folder of added accounting courses available online on
	+ Classes are added to reflect a more realistic workplace setting with programs rather than by computing hand
	+ Being converted in to a course change form.

**Pre-Req. Changes** (TBECON 420, TBECON 421, TBECON 423) **– A. Steffens**

* Do not have quorum; will be added to OneDrive in order to be digitally voted on

**Admissions Policy for COVID-19: Grading Options – A. Steffens & M. Eberly**

* Do not have quorum; will be added to OneDrive in order to be digitally voted on

Meeting Adjourned: 1:33pm