

School of Engineering and Technology
IT Committee Meeting Minutes
January 14, 2022
Virtual Zoom
1:00 pm – 2:00 pm

Attendees: Bryan Goda, Charles Costarella, Yan Bai, Ankur Suri, Deveeshree Nayak, DC Grant, Jim West, Chunming Gao

Non-voting members: Kira King, David Ross, Beth Jeffrey, Gabi Crosby,

Seminar Leader:

Absent: CJ Cummings, Samuel Halim

Motion: To approve the minutes from December 10, 2021

Moved: DC Grant, Seconded: Deveeshree Nayak

Eligible to vote: 8, In favor: 8, Against: 0, Abstained: 0, Absent: 0

Minutes

1. Advisors

No concerns, students are doing fine.

On February 7th applications will open - doing rolling admissions. Decisions will be made immediately as applications come in for strong students. Others will go through a holistic review process so that we all can agree on them. Majority of application will probably come in spring, a good portion in winter as well.

Update on Megan's replacement, the hiring committee has made a decision on who will be hired. Zaide is working on finalizing this now. So hopefully we'll have somebody to do some active recruiting for us probably starting sometime next month.

Beth: Would like to get together with some people and do some marketing videos and we need to update our student testimonials because a lot of those are fairly outdated. Even marketing on our website to talk about the unique features of our degree, such as that we're the only ABET accredited IT program in this entire area of three states.

2. MSIT Proposal

No updates.

3. Survey

Bryan: Survey is doing very good, we have about 40 published responses. Survey will be shut down soon and turned back on in about a year.

4. Mixer

Bryan: The mixer will be the first Friday in April 2022, we don't know where yet. We are still in the search of an appropriate space.

5. Summer

Bryan: Did everybody have their summer class request in? Deadline for requesting summer classes is by the end of January. DC would like to teach the TINFO 411 class but going to the process of approval may pass the deadline. Bryan suggested to teach it as a TINFO 490 class. DC will contact Zaide to get the process started to teach that class in the summer.

6. Electives

Bryan: We have two new electives to vote on, one by Devee Nayak and one by DC Grant.

Vote:

Motion: To approve the new TINFO 475 Course (Fundamental of Privacy Engineering – 5 credits - Deveeshree Nayak)

Moved: Ankur Suri, Seconded: DC Grant

Eligible to vote: 8, In favor: 8, Against: 0, Abstained: 0, Absent: 0

Motion: To approve the new TINFO 411 Course (Information Technology Career Preparation – 3 credits – D.C. Grant)

Moved: Deveeshree Nayak, Seconded: Chunming Gao

Eligible to vote: 8, In favor: 8, Against: 0, Abstained: 0, Absent: 0

7. ABET Data Collection

Deadline to collect all students work is June. Bryan proposed to meet with everybody individually to talk about autumn and winter quarter to help faculty gather materials. He is going to put it into a website where the evaluator is going to look and see all the students work on one webpage.

Material collection and individual meetings from autumn quarter to be done by February. Winter quarter to be done before spring break.