

**Academic Policy & Curriculum Committee Minutes**

December 8th 2021, Zoom 12:30-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Laura Feuerborn, Jeff Cohen, Susan Johnson, Ankur Suri, Tanya Velasquez,*

***Non-voting members:*** *Patrick Pow (Information Technology),**Andrea Coker-Anderson (Registrar), Serin Anderson (UWT Library)*

***Excused:*** *Urban Studies Representative (See minutes), Shahrokh Saudagaran*

***Absent:*** *Tammy Jez (Academic Affairs), Ali Modarres (Interim EVCAA), Lorraine Dinnel (University Academic Advising), Jai’Shon Berry (ASUWT)*

***Guests:***  *Erik Tou(SIAS-SAM), Emese Hadnagy(SET), Aubree Steffens (MSB)*

***Administrative Support:*** *Andrew J. Seibert*

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1. Recording Permission/Land Acknowledgement
2. **Welcome and Introductions**

**Member updates:**

*School of Urban Studies: Due to shortage of available faculty, Urban Studies will not have a representative this Academic year. Jeff Cohen has agreed to liaise information from APCC to their unit.*

1. **Approval of Minutes**​ from November 10th, 2021 - ​*found in APCC Canvas –12.08.2021 Module*

* Motion to approve the minutes as written was made by Joan Bleecker and seconded by Ankur Suri.

***Votes:*** *7 yes, 0 no, 0 abstentions*

1. **Announcements**

* **ASUWT Updates -** representative was absent due to hosting AVC Enrollment Services
* **UWCC Updates -** 135 courses were reviewed. 2 courses were from UWT. Next meeting, reviewing 96 proposals
* **Other updates -**
  1. APT Task Force (applications) - APCC Chair Julie Masura offered to connect representatives with FA Chair Dr. Turan Kayaoglu for anyone interested in serving on the Taskforce
  2. Faculty Affairs COVID Survey - The Faculty Affairs Committee developed the COVID-19 Needs Survey and a report will be heard at the next Executive Council meeting. Chair recommended all representatives to attend the EC meeting on the COVID-19 Survey

1. **Policy Issues & Other Business**

**APCC Meetings In-Person or Remote**

1. **Program Change Proposals (5)**

* [Mathematics Minor](https://uw.kuali.co/cm/#/programs/view/6144cd71f84393c9497c8ca4)
  + A motion was made to approve the Mathematics Program Change Proposal as written. Moved by Ankur Suri and seconded by Jeff Cohen
    - ***Votes:*** *7 yes, 0 no, 0 abstentions*
* [Urban Design Major](https://uw.kuali.co/cm/#/programs/view/619bcfe423ae64af12632f87)
  + Jeff Cohen asked if a course was a introductory course, and Mark Pendras emailed Jeff confirming that it is more of a reflective seminar course
  + A motion was made to approve the Urban Design Program Change Proposal as pending clarification on the course mentioned. Moved by Susan Johnson and seconded by Laura Feuerborn
    - ***Votes:*** *7 yes, 0 no, 0 abstentions*
* [Civil Engineering](https://uw.kuali.co/cm/#/programs/view/619bed2487c82e2c697693a8)
  + Recommendation to put program prerequisites as recommended preparation. Academic Advisors know how to interpret that for the Students.
    - Also recommendation that if restricting registration to student major, it can be done as well
  + A motion was made to approve the Civil Engineering Program Change Proposal as written. Moved by Ankur Suri and seconded by Joan Bleecker
    - ***Votes:*** *7 yes, 0 no, 0 abstentions*
* [Nursing Major](https://uw.kuali.co/cm/#/programs/view/6196ba09c6b841434dfa9e57)
  + A motion was made to approve the Nursing Program Change Proposal as written. Moved by Joan Bleecker and seconded by Laura Feuerborn
    - ***Votes:*** *7 yes, 0 no, 0 abstentions*
* Significant Change (MSBA Program, See email from F A Admin and Canvas )
  + A motion was made to approve Significant Change in the MSBA as written. Moved by Susan Johnson and seconded by Tanya Velasquez
    - ***Votes:*** *7 yes, 0 no, 0 abstentions*

1. **New Course Proposals (9)**
2. [TMATH 160: Calculus II Collaborative Learning Seminar](https://uw.kuali.co/cm/#/courses/view/60c2487d2fc057ee9a77238e)
   * Update syllabus with Course description in catalog
   * Change attendance language
3. [TCE 304: Civil Engineering Systems](https://uw.kuali.co/cm/#/courses/view/6197c46279b4e11f4289912e)
4. [TCE 347: Fluid Mechanics](https://uw.kuali.co/cm/#/courses/view/6197c7e0856a77ff8962b819)
5. [TCE 417: Geometric Design of Highways and Streets](https://uw.kuali.co/cm/#/courses/view/6197d5813016b7fdeb14d4fe)
6. [TCE 484: Sustainable Environmental Systems](https://uw.kuali.co/cm/#/courses/view/6197d78848cf648574e9e11a)
7. [TNURS 360: Critical Analysis and Nursing Scholarship](https://uw.kuali.co/cm/#/courses/view/6193fa4b43aad1ef04fca559)
   * Remove rubric in syllabus (Recommendation)
8. [TNURS 420: Care Coordination and Person-Centered Care](https://uw.kuali.co/cm/#/courses/view/619574d290f663fa33b4ed2e)
   * Grade measuring language clarification
   * Add more language from assignment number 2
9. [TNURS 440: Interprofessional Collaboration and Communication](https://uw.kuali.co/cm/#/courses/view/61958ff574395d83c6953ba8)
   * Suggest to remove late policy. If the proposer would like to keep this language then specify percentage off
10. [TNURS 460: Leading Health Care System Quality & Safety](https://uw.kuali.co/cm/#/courses/view/619591b18cac500c5b83fe1a)
    * Suggest to remove late policy. If the proposer would like to keep this language then specify percentage off

* A motion was made to approve all new courses by Jeff Cohen and seconded by Laura Feuerborn
  + ***Votes:*** *5 yes, 0 no, 0 abstentions*
    - *1 vote was yes with advised changes mentioned above*

### Course Change Proposals (12)

1. [TMATH 124: Calculus with Analytic Geometry I](https://uw.kuali.co/cm/#/courses/view/6174d1b116fc5778adc8d610)
   * Move first sentence to last in course description in both syllabus and UWCM
2. [TMATH 159: Calculus I Collaborative Learning Seminar](https://uw.kuali.co/cm/#/courses/view/60c248cb74e34ab087f935bd)
   * Combine first two sentences in course
   * Acknowledgement of responsibility needed
3. [T EDLD 591: Indigenous Leadership in Education and Community Contexts](https://uw.kuali.co/cm/#/courses/view/61944cd6182a0f347a228369)
   * Remove “The goal of this course is to…”
   * Grading language going beyond normal expectations language
     + Vague language, expecting student to go beyond expected
   * Change language in grading to a graduate level course (e.g. undergraduate)
4. [T EDLD 602: Community Grounded Praxis](https://uw.kuali.co/cm/#/courses/view/617b151b61b4d1449e6b7ea1)
   * Recommendation to change formatting in syllabus under policy and expectations
   * Learning objectives don't match from UWCM
   * Course description needs to be a little shorter (max of 50 words)
5. [T EDSP 544: Special Education Assessment and Evaluation](https://uw.kuali.co/cm/#/courses/view/6192bf0174395d45aa93202a)
   * Work on language in course description
6. [T EDSP 547: Special Education and the Law](https://uw.kuali.co/cm/#/courses/view/6192c44c0f0adc4d815b10c4)
7. [TBIOMD 492: Critical Reading in Biomedical Sciences Literature](https://uw.kuali.co/cm/#/courses/view/6171b1d5d1b9eeb6f99a518e)
   * Participation 20%
     + Change language to weekly seminar participation
8. [TCE 307: Construction Engineering](https://uw.kuali.co/cm/#/courses/view/61980e09856a77712062bc0d)
9. [TCE 436: Foundation Design](https://uw.kuali.co/cm/#/courses/view/6197da90fb0c62093c650d8a)
10. [TCE 473: Hydraulic Engineering and Hydrology](https://uw.kuali.co/cm/#/courses/view/6197cf573016b7575014d4a8)
11. [TNURS 407: Diversity, Health, and Inequities](https://uw.kuali.co/cm/#/courses/view/61953b4043aad16165fd45b5)
    * Questioned removal of VLPA designation and kept “Art Exhibit Analysis”
    * SLO comments
12. [TNURS 410: Ethical Issues in Healthcare](https://uw.kuali.co/cm/#/courses/view/603d37a7b1e5a0002600cad4)

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* A motion was made to approve the course change proposals pending suggestions from the committee by Jeff Cohen and seconded by Joan Bleecker.
  + ***Votes:*** *5 yes, 0 no, 1 abstention*

1. **Graduation Petition (Sent via Email to Committee)**

Two petitions were reviewed by APCC.

1. **Adjournment**

* Meeting was adjourned at 1:50PM
  + Next meeting will be on January 12, 2022 12:30-2:00 PM
    - Zoom