

# Campus Technology Committee (CTC)

February 2, 2022

## Minutes

Meeting held via Zoom

Present: Teja Alluru, Darcy Janzen, Andrea Coker Anderson, Merve Kayhan Serter, Bill Fritz, Jaime Mason, Wes Lloyd, Susan Wagshul-Golden, Stephen Rondeau, Ana Marie Almeda, Christopher Knaus, Forrest Tyree, Sean Schmidt, Julie Masura, Sean Schmidt, Y Jenny Xiao, Ralph Bane, Patrick Pow

Absent: Ken Cruz, Haluk Demirkan, Jim Thatcher

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Welcome to new CTC members and brief introductions

### 1. Updates

- 1.1 On Jan 3, 2022 the data showed projectors in 15 classrooms being used. By Feb 1, 2022 the data showed projectors in 45 classrooms being used. This 200% increase in classroom projector usage demonstrates that the faculty are using the classrooms during the winter quarter. WG102 and WG104 are being renovated as a Native Center or family room for the indigenous program of the campus.
- 1.2 Updates regarding STFC – Teja – We are building the team members and envision having a full team by next week. We are meeting with Kelly Tyrell, the program support supervisor on Monday, February 7, 2022 to open the portal to accept applications for proposals. The graphs displayed helped visualize the various initiatives funded over the past 6 years. For example, IT student workers have been funded by the STFC. This data will help inform allocation decisions for the following year. ASUW will have video sessions and campus tours so that all the students are aware of what their fees are supporting and what is free for them. Sean – Bernard Anderson is the sponsor, Liz Hanson is the advisor and Sean Schmidt is the compliance officer for the student funding committee.
- 1.3 Husky card – Susan – Thank you to Bill and Andrea. We are working this quarter to shut buildings externally to the public by 5:00 pm. Students like to navigate through the buildings instead of flashing their card. Julie Masura – are students concerned about the need to have a husky card? Susan – the majority of students enrolled in person have no issues. At the end of the quarter we should send out a survey to faculty and students to determine how it is going. Patrick – Going forward everyone will have to use a husky card to access UWT buildings after 5:00 pm.
- 1.4 Wifi access. UW has made changes to Eduroam. The preference is to use Eduroam for any portable device. Eduroam is easy to reconfigure and instructions to do so are linked here: [Reconfigure Eduroam](#). The reason for the change is better security. Jenny – How easy is it for visitors to use Eduroam without a netid? Patrick - Very likely if they are an academic they have access to Eduroam. Jenny – What about speakers for the day? Patrick – For something immediate users can call media tech. We have temporary ids for just that situation.
- 1.5 Voice control pilot Echo – Three classrooms have this so far: SCI 209, JOY 207 and WG 201. The previously raised security and privacy issues have been addressed and rectified.

2. Qualitative Software Survey
  - 2.1. Results of the survey – Julie – Three types of software are being used and supported – NVivo, Dedoos and Atlas.
  - 2.2. 85% of the faculty that replied to the survey are willing to be contacted about support needs. Julie is happy to provide the contact information of the faculty that are open to being contacted regarding their support needs.
  - 2.3. Here is a link to the survey results: [https://docs.google.com/presentation/d/1SV-WSUz31sXNWScmkEe0VJG\\_RCSj7nYornA-FjmM-Q/edit?usp=sharing](https://docs.google.com/presentation/d/1SV-WSUz31sXNWScmkEe0VJG_RCSj7nYornA-FjmM-Q/edit?usp=sharing)
  - 2.4. 77% of instructors doing qualitative research don't use Grammarly. Perhaps we should deploy something separate for Grammarly use. Patrick – we should refer this issue back to Stephen and SET if anything further is needed regarding Grammarly. Jenny - The results may have reflected instructor bias of wanting the students to learn grammar on their own.
  - 2.5. If no one is teaching qualitative courses, there is no current business need to purchase this software. Are any of you aware of faculty using any of this software when teaching students? Christopher – I teach qualitative methods at the doctorate level and we don't use these programs. Jenny – I don't think any faculty members are currently using this software to teach students. Faculty mostly use this type of software for research. No qualitative methods course is currently being taught for undergraduate students. In Psychology, Rachel Hershberg is the only person teaching qualitative research currently. Patrick - If IT needs to support these tools we can (meaning helping you install the software, etc), but at this point we will not pursue getting a campus license given the benefits versus cost ratio.
3. Catalyst Tools
  - 3.1. WebQ and Catalyst GradeBook will be retired by June 16, 2022. Canvas Gradebook has similar functionality to the Catalyst Gradebook. The data shows that very few faculty members are using Catalyst. For WebQ users, our campus has a license for Qualtrics. Our preference would be for users to take advantage of Qualtrics and Microsoft forms. Google forms can also be used. Microsoft has robust security features. The contract we have with Microsoft is better than the one we have with Google. Darcy – Our office has been contacted by programs that use retiring systems that need assistance migrating to other platforms.
4. UWIT Inclusive Language Guide
  - 4.1. We are looking at our UW IT website with an inclusive language lens. Common expressions that portray racial or other discriminatory bias as being actively removed from our website. The specific goal is to identify and replace non-inclusive language in the materials, resources and software in the Information Technology field. For example, instead of referring to a list as having a certain racial color that is good or bad, moving forward we will use expressions like “denial list” and “allow list”. UW IT may look at other UWT websites in time. Here is a link with more information: [Words matter: Use new Inclusive Language Guide for online content](#)
5. UW Google
  - 5.1. Our new contract with Google is changing. The new contract will be downgrading included storage and we will no longer be able to use shared netids. Those with large space allocations should migrate to Office 365. Please consider using OneNote or Sharepoint. For research

with very large space needs, users may utilize AWS, Azure and Google cloud. Those three options would have a separate pay structure. If any of those three options are needed, we can work with you to set them up.

5.2. Sean – Researchers from other universities use Google so we have to use it in some way.

5.3. Will all shared netids need to migrate? Yes

6. UW Microsoft Office 365

6.1. 365 A5 for faculty – faculty and staff will get this type of Microsoft license. Some faculty who are not in pay status will need additional assistance. There is also a version for students called Microsoft 365 A5 student use benefits license.

6.2. This contract goes into effect July 1, 2022.

6.3. Darcy – We field inquiries from faculty stating that students don't know they have access to the MS office suite. Julie - Are faculty putting this in their syllabus?

6.4. Darcy – Are they going to send out instructions for departmental shared netids that need to get changed over to personal ones? Patrick – Good questions, we do not have all of the details, but we will share them as soon as we do. Darcy – Can we have a list of shared netids on the Tacoma campus? Patrick - We will try to find it. Sean – Admissions and other departments will have to maintain a shared netid for departmental inboxes. The concern has been raised already that some netids are not functioning properly with OneDrive, Teams and Sharepoint. Can we get in front of the issue now and ensure that critical shared netids are functional with the new system? Patrick – Yes. UW IT will continue to support critical shared netids. Patrick – Please continue to provide feedback on any issues. Your feedback is helpful for the review of contract which runs from July 1 2022 to June 30 2025.

6.5. If you are sponsoring someone not currently associated with UW, up until now you used the provisioning request tool. However, under the new contract you should sponsor someone to obtain the Office 365 A3 license, not the Office 365 A5 for faculty license. We will provide more details as soon as they become available. Power BI Pro, which is part of Office 365 A5 for faculty, is coming in July 2022. Power BI Pro will be available to students at some point over the summer.

6.6. Patrick – Visio is no longer available with our new Microsoft contract.

6.7. Is there a preference OneDrive, Teams, Sharepoint for collaboration spaces? Bill – Good question, since they are all technically Sharepoint “under the hood” much depends on the use case. In general, however, from our experience in terms of users identifying with the product Teams would be a good way to go.

6.8. Teja – Will all combined STFC ids be removed by September 2023? Yes. Sean - Should STFC have a separate collaboration space? Patrick – Good question: We will provide guidance and training for the various groups.

6.9. Sean – The STFC will do a special allocation window for this year and their annual allocation window for next year. A notice for these will be sent out soon.

Meeting adjourned at 12:01 pm.