

**Academic Policy & Curriculum Committee Minutes**

February 9th 2022, Zoom 12:30-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Laura Feuerborn, Jeff Cohen, Shahrokh Saudagaran, Susan Johnson, Ankur Suri, Tanya Velasquez,*

***Non-voting members:*** *Patrick Pow (Information Technology),**Tammy Jez (Academic Affairs), Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar),*

***Excused:*** *Urban Studies Representative (Jeff Cohen is proxy), Jai’Shon Berry (ASUWT), Ali Modarres (Interim EVCAA), Annie Downey (UWT Library),*

***Guests:***  *Aubree Steffens (Advisor: Milgard School of Business), Katie Baird (School of Interdisciplinary Arts & Sciences)*

***Administrative Support:*** *Andrew J. Seibert*

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## **Recording Permission/Land Acknowledgement**

## Recording permission granted for minutes purposes only.

1. **Welcome and Introductions**
2. **Approval of Minutes**​ from January 12, 2022 - ​*Found in APCC Canvas –02.09.2022 Module*

* No concerns.
* Motion to approve the minutes as written was made by Laura Feuerborn and seconded by Tanya Velasquez.

***Vote:*** *8 yes, 0 no, 0 abstentions*

1. **Announcements**

* **ASUWT Updates**
  + ASUWT Representative was absent
* **UWCC Updates**
  + January 2022
    - * 99 proposals reviewed, 15 from December
      * 25 were from UWT
      * Education parallel courses were not approved and will be resubmitted for February UWCC meeting
      * SET, Nursing, and SAM (SIAS) courses were approved
    - Next Meeting is February 15, 2022
      * 117 Proposals
      * 31 will be UWT
        + 25 Education courses removing Parallel offers
        + 2 Business
        + 2 Nursing & Healthcare Leadership
        + 2 SIAS
* **Other updates**
  + Vote for APCC Chair
    - Although the current Chair of APCC was voted last Academic year to be Chair for 2 Academic Years, the Faculty Assembly Bylaws states that a new Chair must be voted every Academic year. This will be on the Agenda for March to formally vote for the 2022-2023 APCC Chair. Chair Julie Masura is happy to continue serving, but offered any opportunities for representatives to serve as Chair of APCC.
  + Academic Plan Survey
    - Share with your Faculty in your units
    - Email is from Faculty Assembly Chair Dr. Turan Kayaoglu on February 1, 2022.
      * Chair will share with APCC Representatives
  + Discussion: Hybrid/DL Updates (Darcy Janzen)
    - Darcy Janzen provided a Tri-Campus update on new definitions for course modalities that are being discussed on the Tri-Campus level. This is a continued discussion and will affect the DL/Hybrid Policy that was set to be reviewed by the UWT Executive Council. More information will be shared at the Executive Council meeting.

1. **Policy Issues & Other Business**

No policy concerns at this time

1. **Proposal Updates - (No Need to Review, Sharing Responses)**

* [UG-TUDE-MAJOR: Urban Design Major](https://uw.kuali.co/cm/#/programs/view/619bcfe423ae64af12632f87)
  + The 400 level courses were added into the core courses
  + This was moved forward to UWCC
* [UG-TCES-MAJOR: Computer Engineering](https://uw.kuali.co/cm/#/programs/view/61b1230d78f9179d1d3fe9ef)
  + Modifying major name. Recommended to change the Prefix to CE
    - CE currently is used by Civil Engineering
    - School of Engineering & Technology is exploring other prefixes at this time.
    - This is not required for ABET accreditation.
* [UG-THLEAD-MAJOR: Healthcare Leadership](https://uw.kuali.co/cm/#/programs/view/61ca45a2ab01bf21ce536c53)
  + Unconnect TNURS 403 and Major
* [TNURS 403: Introduction to Research in Healthcare and Nursing](https://uw.kuali.co/cm/#/courses/view/61f187d1426a1d1f73eb11f2)
  + TNURS 403 will retire end of this year once cohort goes through
* [THLEAD 403: Introduction to Research in Healthcare](https://uw.kuali.co/cm/#/courses/view/61ef09878f1f4424521cbf74)
  + Cross Listed with TNURS 403, reverted to original and retire course

1. **Program Change Proposals (2)**

* [UG-TBUS-MAJOR: Business Administration](https://uw.kuali.co/cm/#/programs/view/61df4b3cfcd3df1069aaa53e)
  + Committee comments
    - Concerns of implicit bias from GPA requirements not being available
    - Recommend to discuss with Faculty dual admissions process
    - Recommend to contact Writing Studies Faculty or Writing Center to develop a rubric
      * Recommend to add language adding a minimum GPA Requirement for Composition
  + A motion was made to add language of a minimum acceptable grade to English Composition and to consider the school criteria and evaluate the concern on implicit bias. Motion moved by Joan Bleecker and seconded by Susan Johnson
    - **Vote:** 8 yes, 0 no, 0 abstentions
* [UG-TECON-MAJOR: Economics and Policy Analysis](https://uw.kuali.co/cm/#/programs/view/61c244d42c2ed34503a880fd)
  + Change to Substantive Change (NOP not required)
  + A motion was made to approve the Economics and Policy Analysis Major Program Change after suggested changes by Jeff Cohen and seconded by Joan Bleecker.
    - ***Vote:*** *8 yes, 0 no, 0 abstentions*

1. **New Course Proposals (3)**

Civil Engineering Courses

* [TCE 436: Foundation Design](https://uw.kuali.co/cm/#/courses/view/61e84795d2dde481b030a521)
  + Recommend to add disability statement in full
  + Assignment language is vague, revise language
    - A motion was made to approve this New Course Proposal as proposed and changes by Tanya Velasquez and seconded by Jeff Cohen.
      * ***Vote:*** *8 yes, 0 no, 0 abstentions*
* [T INFO 475: Fundamental of Privacy Engineering](https://uw.kuali.co/cm/#/courses/view/61968a988cac50abae8404c8)
  + Typo in course description (Fundamentals)
  + Grammatical capitalization error in Course Prerequisites
    - A motion was made to approve this New Course Proposal as proposed by Joan Bleecker and seconded by Susan Johnson
      * ***Vote:*** *8 yes, 0 no, 0 abstentions*
* [T INFO 411: Information Technology Career Preparation](https://uw.kuali.co/cm/#/courses/view/61e85dceabff0759db908896)
  + Chair sent back to fix following
    - Learning objectives in both UWCM and Syllabus
      * Objectives are outcomes and no verbs present
    - Recommended to refer to Best Practices for Course Proposals
    - Delete section on exams if no exams are administered
    - Consider if this could work as a credit/no credit course
    - Recommend disability statement in full
      * This course will be sent back

### Course Change Proposals (13)

* Note: For EDLD Courses
  + Syllabus needs to be attached for Tri-Campus review (UWCC)
  + Check with grad school to see if they are aware of the updates of the program
  + These will be sent back to address this and individual course concerns listed below.
* [T BIOL 110: General Biology](https://uw.kuali.co/cm/#/courses/view/611ab7a4228acc18584a0ef5)
  + Need to fill out instructional additional hours
    - Fill out evaluation details
    - Learning objectives
    - Syllabus needed
  + Although they are only changing pre-fix, a lot of content needs to be updated.
* [TCE 404: Infrastructure Construction](https://uw.kuali.co/cm/#/courses/view/61e84c8dabff07583890877e)
* [TECON 310: Research Seminar in Economics](https://uw.kuali.co/cm/#/courses/view/61a9d5405a9fe518c2c76ce6)
* [TME 403: Engineering Economics](https://uw.kuali.co/cm/#/courses/view/61c35af7785367a4f44fcecd)
  + Course Description needs to be updated, and follow Bloom's taxonomy.
  + Evaluation details don't match in UWCM and Syllabus
* [TEDLD 573: Critical Pedagogies and Leadership](https://uw.kuali.co/cm/#/courses/view/61df535680fcdb4b10b84cdb)
* [TEDLD 574: De-Colonizing Writing and Oral Praxis](https://uw.kuali.co/cm/#/courses/view/61df595080fcdb5bdbb84d20)
* [TEDLD 587: Disrupt and Dismantling Current Praxis](https://uw.kuali.co/cm/#/courses/view/61df5a10e571eb5b15b067ba)
* [TEDLD 589: Leadership in Healing](https://uw.kuali.co/cm/#/courses/view/61df61d5f2c926be71af2d41)
* [T EDLD 591: Leading Professional Learning](https://uw.kuali.co/cm/#/courses/view/61df4aa286d1082a5436d185)
* [T EDLD 602: Community Grounded Praxis](https://uw.kuali.co/cm/#/courses/view/61df62a4560b8d1799b18b39)
* [T EDLD 801: Dissertation in Practice](https://uw.kuali.co/cm/#/courses/view/61df65fd1e01d9805f259f9c)
  + Contact hours need to be entered correctly
  + Learning Objectives need to be updated
* [TEDLD 802: Dissertation in Practice Seminar](https://uw.kuali.co/cm/#/courses/view/61df666dfcd3df6973aaa618)
  + Course description needs to be updated
  + Learning objectives need to be updated
* [THLEAD 480: Healthcare Leadership Fieldwork](https://uw.kuali.co/cm/#/courses/view/61c512c8079f131aa945154c)
* A motion was made to approve the following Course Change Proposals: TCE 404, TECON 310, THLEAD 480. Moved by Ankur Suri and seconded by Laura Feuerborn
  + ***Vote:*** *8 yes, 0 no, 0 abstentions*

1. **Late Proposals (to be reviewed if time permits. Moved to March meeting)**

* [T EDLD 588: Relational Learning and Healing in Praxis](https://uw.kuali.co/cm/#/courses/view/61df5af2e571eb03ceb067c4)
* [TEDUC 540: Multi-tiered Systems of Prevention and Support](https://uw.kuali.co/cm/#/courses/view/61f1bee2426a1d3aa0eb1491)
* [TSPSY 554: Trauma-Informed Crisis Prevention and Response in Schools](https://uw.kuali.co/cm/#/courses/view/61f1c881b380271f70977106)
* [TSPSY 560: Practicum and Reflective Seminar I](https://uw.kuali.co/cm/#/courses/view/61f1a574800a0c686fa914ef)
* [TEDSP 441(TEDUC 441): Research Methods and Interventions](https://uw.kuali.co/cm/#/courses/view/6137b4292dd0071ca1216459)
* [TEDUC 448: Classroom Management with Empathy, Equity, and Justice](https://uw.kuali.co/cm/#/courses/view/61f440a0f337724bf634c474)

1. **Adjournment**

* Meeting was adjourned at 2:00PM
  + Next meeting will be on February 9, 2022 12:30-2:00 PM