

**Draft SOE Meeting Agenda  
March 01, 2022**

**Zoom Details/Links: Join Zoom Meeting <https://washington.zoom.us/j/91907771597>  
Meeting ID: 919 0777 1597**

**Announcements & Committee Updates:** If these do not require action/vote or discussion, place them in the [SOE Announcements & Committee e-bulletin Updates](#) document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Angela know 1-2 weeks before the next meeting, or as soon as possible so she can add you to the agenda.

**AGENDA/MEETING FACILITATOR: *Gordon Brobbey*  
MINUTE-TAKER: *Angela Rambo***

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement, Meditation  Welcome Justin Gailey!  Brief Introductions	9:00-9:20 am Gordon	Ground our work in relation to where we are situated  Welcome Justin Gailey  Faculty and staff briefly (1 minute) introduce selves to Justin- name/title/role, PGPs if applicable, etc. (Gordon facilitates)	Acknowledge and reflect on Indigeneous connections and make a commitment to action/self-learning  Meditation- <a href="#">3-Minute Grounding Meditation</a>  Warmly welcome Justin
Working Agreements	9:20-9:30 am SOE Faculty Council/Dean	Review feedback from prior meetings; encourage critical reflection on own behaviors and impacts to others	
Checking In- Week 1 (have group vote)	9:30-9:45 am All  (Rachel will manage breakouts)	Time for everyone to connect- make sure everyone who wants has a chance to share/speak	Possible prompts (2-3 minutes/person): <ol style="list-style-type: none"> <li>1. <i>Winter 2022 quarter instructional challenges, wins, etc.</i></li> <li>2. <i>Any personal or professional share-outs if you want to share</i></li> </ol>
Office of the Dean-brief share-outs  FY 2023 Budget & Personnel Planning	9:45 a.m.-10:15 a.m.  (SOE FC members- Matthew, Julia, Laura- Dean)	Laura/Rachel -MEd Program Director Announcement and next steps  Robin- REJ charge change proposal for by-laws (to better reflect scope of committee)	<ul style="list-style-type: none"> <li>• <a href="#">REJ charge proposed changes</a></li> <li>• <a href="#">REJ Vote Link</a></li> </ul> <b>Budget/Line:</b> <ul style="list-style-type: none"> <li>• <a href="#">FY 2023 Incremental Asks</a></li> <li>• <a href="#">AY 2023-2024 CHF</a></li> </ul>

		<p>Rachel- framing remarks/important share-outs in contexts of UWT budget situation (meet governance requirements and continue School's practice of enacting shared governance and sharing information)</p> <p>Rachel- high-level recap process and share final FY 2023 incremental budget asks and final line requests (high-level overview)</p> <p>Final Q&amp;A</p>	
Break	10:15-10:30 am	Break	
Equity Mapping	10:30-11:00 am Julia, Laura, Robin		
Anti-Racism PD with Jimmy McCarty on Intersectionality –(Ashley will introduce)	11:00-11:45 am Jimmy	Continue School-wide anti-racism PD as part of goals and mission	<p><b>Pre-readings:</b>  <a href="#">The Intersectionality Wars</a> &amp;  <a href="#">Demarginalizing the Intersection of Race and Sex...</a> &amp;  <a href="#">Multiple Identities</a></p>
Adjourn/Wrap Up	11:50 am Gordon	<i>All non-voting faculty and staff are welcome to leave, although they may participate in special meeting at Noon</i>	Quick break between School-wide meeting and special meeting
<b>Special Meeting</b> to Discuss/Vote on NAE Assistant Professor	Noon-1:00 pm (Rachel) Chris, Robin	<p>All faculty/staff welcome to attend- voting faculty attendance is required. Dean will review protocol, co-chairs will present summary, and voting faculty will discuss/vote.</p> <p>Only voting faculty may vote live e-ballot link:  <a href="https://catalyst.uw.edu/webq/survey/donnap/419422">https://catalyst.uw.edu/webq/survey/donnap/419422</a></p>	Voting faculty- read instructions from Dean about protocol- <a href="#">finalists' materials are located here</a> (along with protocol and optional note-taking guide)
<b>Upcoming Facilitators:</b> April - Robin, May - Laura, and June - Kawena			

Please take the [Feedback Survey](#)

### **Zoom/Virtual Meeting Etiquette Reminders:**

- *Our meetings are still subject to OPMA. Members of the public may be on this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand" We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

### **SOE Working Agreements:**

#### **1. Address controversy with civility and intellectual humility**

- *Value knowledge and a commitment to ongoing growth and learning*
- *Own your own intentions and impact*
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

#### **2. Challenge by choice**

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

#### **3. Demonstrate respect**

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*