

Draft SOE Meeting Agenda
December 7, 2021

Zoom Details/Links: Join Zoom Meeting
<https://washington.zoom.us/j/91907771597> Meeting ID: 919 0777 1597

Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the [SOE Announcements & Committee Updates](#) document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Angela know 1-2 weeks before the next meeting, or as soon as possible so she can add you to the agenda.

Zoom/Virtual Meeting Etiquette Reminders:

- *Our meetings are still subject to OPMA. Members of the public may be on this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements:

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
Own your own intentions and impact
- *Lead with listening; seek to understand*
- *Show that you value another’s position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*

AGENDA/MEETING FACILITATOR: *Matthew Weinstein*

Topic	Time/Who	Outcomes	Comments/Asks
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<p>Welcome & Land Acknowledgement</p> <p>Mindfulness meditation/activity (optional)</p>	<p>9:00 a.m. – 9:10 a.m.</p>	<p>Anchor our work</p>	<p>Be present with your colleagues and reflect on your role in promoting Indigenous connections</p>
<p>Working Agreement</p>	<p>9:10 a.m. – 9:20 a.m.</p> <p>Rachel</p>	<p>Provide feedback about how the last meeting went; being mindful of how we interact with each other</p>	
<p>EVCAA Search</p>	<p>9:20 a.m. – 9:25 a.m.</p> <p>Laura</p>		
<p>SoE Communication Matrix</p>	<p>9:25 a.m. – 9:30 a.m.</p> <p>Rachel, Donna, Angie</p>		<p>https://docs.google.com/document/d/1JHw2EhSfBMoVAFHhc1m5nJP7pn0PHHNytDee8C2Pqk/edit?usp=sharing</p>
<p>Budget Q & A</p>	<p>9:30 a.m. – 9:45 a.m.</p> <p>Angie</p>		
<p>EdD and NHL Partnership</p>	<p>9:45 a.m. – 10:00 a.m.</p> <p>Robin</p>		.
<p>Break</p>	<p>10:00 a.m. – 10:10 a.m.</p>		

Anti-Racism PD	10:10 a.m. – 10:45 a.m.		
Equity Mapping	10:45 a.m. – 11:15 a.m.		.

			Please take the Feedback Survey
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