

**Faculty Affairs Committee Meeting Minutes**

April 18th, 2022 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Sharon Laing, Yonn Dierwechter, Wei Cheng, Ehsan Feroz, Alex Miller, Ken Cruz, Christopher Knaus, Diana Falco (Chair, Non-Tenure Track Faculty Forum, Spring 2022),* ***Members Excused:******Absent:******Guests:******Administrative Support***: *Andrew Seibert*

1. **Recording Permission/Consent**
   * Recording permissions granted by the Committee. Recording was started automatically via Zoom.
2. **Approval of Minutes** 
   * **Minutes from 3/14/2022**
     + Edits:
       - No edits were made to the March 14, 2022 Minutes.
     + A motion was made to approve the minutes as written. So moved by Ken Cruz, seconded by Ehsan Feroz
       - ***Vote:*** *7 yes, 0 no, 0 abstentions*
   * Minutes are approved as written.
3. **Updates from the Non-Tenure Track Faculty Forum**
   * Diana Falco, representative of the Non-Tenure Track Faculty Forum had the following to report
     + The Non-Tenure Track Faculty forum had a few emergency meetings due to the Chair no longer at UW Tacoma.
       - The forum is working on setting priorities for the spring quarter.
         * An open forum will be held for all Non-tenure track members on campus.
     + The representative had mentioned of a part-time faculty listserv needed for all part-time Faculty members
       - Andrew Seibert, Program Coordinator to Faculty Assembly did mention there is a listserv for part-time faculty ([uwtfacpt@uw.edu](mailto:uwtfacpt@uw.edu)), however he is not sure how it is getting updated. Once a Director of Academic HR is hired, this is on the top of the Faculty Assembly Program Coordinator’s to discuss with the Academic HR Director.
4. **Discussion of Faculty Workload Resolution**
   * The Faculty Affairs Committee discussed the next steps for the Faculty Workload Resolution.
     + FAC received extensive feedback from all Schools - SoE, SIAS, SNHCL, SET, Milgard School of Business, SUS, SSWCJ. The feedback received was organized into themes and discussed by all members.
     + FAC noted that themes were consistent across Schools and related to: (1) how to define productivity; (2) how to monitor faculty workload (3) who will be responsible for providing guidance to Schools
     + FAC discussed approaches to address concerns and recommended a revision to the draft Faculty Workload Resolution document.
     + FAC Chair will draft a revision to the Faculty Workload Resolution document and FAC members will edit and comment (electronically) over the coming weeks.
     + The Chair of Faculty Affairs will present the revised Faculty Workload Resolution and FAC recommendations to the Executive Council (EC) at the May 9, 2022 meeting.
5. **Nominations for Faculty Affairs Chair 2022-2023**
   * Due to Time Constraints, the Committee did not reach this Agenda item and will be added in the next meeting
6. **Adjournment**
   * Meeting was adjourned at 1:31PM
     + Next meeting May 16, 2022
       - Zoom