

**Faculty Affairs Committee Meeting Minutes**

April 18th, 2022 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Sharon Laing, Yonn Dierwechter, Wei Cheng, Ehsan Feroz, Alex Miller, Ken Cruz, Christopher Knaus, Diana Falco (Chair, Non-Tenure Track Faculty Forum, Spring 2022),* ***Members Excused:******Absent:******Guests:******Administrative Support***: *Andrew Seibert*

1. **Recording Permission/Consent**
	* Recording permissions granted by the Committee. Recording was started automatically via Zoom.
2. **Approval of Minutes**
	* **Minutes from 3/14/2022**
		+ Edits:
			- No edits were made to the March 14, 2022 Minutes.
		+ A motion was made to approve the minutes as written. So moved by Ken Cruz, seconded by Ehsan Feroz
			- ***Vote:*** *7 yes, 0 no, 0 abstentions*
	* Minutes are approved as written.
3. **Updates from the Non-Tenure Track Faculty Forum**
	* Diana Falco, representative of the Non-Tenure Track Faculty Forum had the following to report
		+ The Non-Tenure Track Faculty forum had a few emergency meetings due to the Chair no longer at UW Tacoma.
			- The forum is working on setting priorities for the spring quarter.
				* An open forum will be held for all Non-tenure track members on campus.
		+ The representative had mentioned of a part-time faculty listserv needed for all part-time Faculty members
			- Andrew Seibert, Program Coordinator to Faculty Assembly did mention there is a listserv for part-time faculty (uwtfacpt@uw.edu), however he is not sure how it is getting updated. Once a Director of Academic HR is hired, this is on the top of the Faculty Assembly Program Coordinator’s to discuss with the Academic HR Director.
4. **Discussion of Faculty Workload Resolution**
	* The Faculty Affairs Committee discussed the next steps for the Faculty Workload Resolution.
		+ FAC received extensive feedback from all Schools - SoE, SIAS, SNHCL, SET, Milgard School of Business, SUS, SSWCJ. The feedback received was organized into themes and discussed by all members.
		+ FAC noted that themes were consistent across Schools and related to: (1) how to define productivity; (2) how to monitor faculty workload (3) who will be responsible for providing guidance to Schools
		+ FAC discussed approaches to address concerns and recommended a revision to the draft Faculty Workload Resolution document.
		+ FAC Chair will draft a revision to the Faculty Workload Resolution document and FAC members will edit and comment (electronically) over the coming weeks.
		+ The Chair of Faculty Affairs will present the revised Faculty Workload Resolution and FAC recommendations to the Executive Council (EC) at the May 9, 2022 meeting.
5. **Nominations for Faculty Affairs Chair 2022-2023**
	* Due to Time Constraints, the Committee did not reach this Agenda item and will be added in the next meeting
6. **Adjournment**
	* Meeting was adjourned at 1:31PM
		+ Next meeting May 16, 2022
			- Zoom