

**Academic Policy & Curriculum Committee Minutes**

May 11, 2022, Zoom 12:40-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Laura Feuerborn, Jeff Cohen, Shahrokh Saudagaran, Susan Johnson, Ankur Suri, Tanya Velasquez,*

***Non-voting members:*** *Tammy Jez (Academic Affairs), Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar), Annie Downey (UWT Library), Darcy Janzen (Digital Learning),Patrick Pow (Information Technology)*

***Excused:*** *Urban Studies Representative, Jai’Shon Berry (ASUWT), Ali Modarres (Interim EVCAA),*

***Guests:***  *Bryan Goda (School of Engineering & Technology), Yan Bai (School of Engineering & Technology)*

***Administrative Support:*** *Andrew J. Seibert*

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## **Recording Permissions/Land Acknowledgement**

## APCC Administrative support read the Land Acknowledgement and recording permission was granted by the committee

1. **Approval of Minutes**​ from April 13, 2022 - ​*Found in APCC Canvas –05.11.2022 Module*

* The following was made to the April 13 minutes:
  1. Removal of redundant information on Urban Studies Representative in parenthesis to “See minutes below”
* Motion to approve the minutes as amended was made by Joan Bleecer and seconded by Susan Johnson

***Votes:*** *7 yes, 0 no, 0 abstentions*

1. **Announcements**

* **ASUWT Updates**
  + ASUWT representative was absent.
* **UWCC Updates**
  + April 2022 meeting
    - 162 proposals to be reviewed by UWCC
      * 24 from UWT
        1. From Education Major
        2. All to be approved pending updates from UWC
  + May 2022 meeting
    - Agenda has not be sent out prior to the meeting, therefore number of proposals are unknown
* **Other updates**
  + No other updates mentioned

1. **Policy Issues & Other Business**

* **Class B Legislation: Areas of Knowledge**
  + APCC discussed the incoming Class B Legislation renaming Areas of Knowledge and new terms. These will be done automatically, but if Faculty don’t feel the term applies, they can change to appropriately match the terminology through a course-change proposal. Rollout will be in Autumn 2022.
* **Hybrid/DL Policy**
  + Most schools sent updated Hybrid/DL policy to the APCC Chair. Those that didn’t will only be restricted from offering synchronous online.
* **APCC Membership for 2022-23**
  + APCC Chair Julie Masura asked representatives to get in touch with Faculty Council Chairs to get new representation for the expired APCC membership.
    - Program Coordinator to Faculty Assembly also contacted the Program Administrators with the same request for all Standing Committees.
* **APCC Training/Orientation Day**
  + Next Academic Year, APCC Chair will hold a Training/Orientation day on Monday, 19 September in the morning before the Faculty Assembly Retreat.

1. **New Program Proposals**

* BA Urban Studies (Update)
  + Credential was not changed, however Major guidelines were changed. APCC Chair is looking into it and will bring to the Committee soon.
* MS Information Technology Full Proposal (Sent to APCC)
  + Summary:
    - The committee favorably supports the proposal yet have several edits and topics to be addressed before it is sent to the EVCAA for review and approval.
      * Ethics:
        + One faculty member sent a note to the committee concerned there was no Ethics class associated with the program.
      * Diversity:
        + The committee would like to have the proposal comment more about recruitment of BIPOC students and faculty.
    - A motion was made to approve the Master’s of Science in Information Technology after edits are made and issues of Ethics and Diversity are addressed. So moved by Susan Johnson and seconded by Laura Feuerborn
      * ***Votes:*** *6 yes, 0 no, 0 abstentions*
      * Committee Summary
        + We are excited about this program and its potential to expand access to advanced degrees in IT at UW Tacoma, the South Sound, and the broader region. We are, however, concerned about the lack of a clearly articulated plan for recruiting and retaining a diverse study body, especially among those who are traditionally marginalized in IT and related disciplines/fields. We highly recommend that a plan for recruitment and retention is established, in writing, and that specific benchmarks are identified, and mechanisms of accountability are adopted.

If ready, the proposal will be sent to the Interim EVCAA for review.

* BA Education (Update)
  + Final approval underway, will come back to Chair

1. **New Course Proposals (2)**

* [TCE 701: Internship](https://uw.kuali.co/cm/#/courses/view/624352750f96718f5835d60b)
  + Change Lecture hours as an Internship does not utilize Lecture hours
  + Change title reflecting that this Internship is in the Graduate level
* A motion was made to approve TCE 701 pending recommendations by the committee. Moved by Joan Bleecker and seconded by Laura Feuerborn.
  + ***Votes:*** *6 yes, 0 no, 0 abstention*

1. **Course Change Proposals (6)**

* [TME 391: Undergraduate Seminar in Mechanical Engineering](https://uw.kuali.co/cm/#/courses/view/624312f9a18428a958b061ea)
* [TCE 499: Undergraduate Research in Civil Engineering](https://uw.kuali.co/cm/#/courses/view/6245fa149d8013e2a5552f18)
* [T CSL 560: Organizational Change and Strategy](https://uw.kuali.co/cm/#/courses/view/61f433cdf33772580934c3c6)
* [TCSS 496: Portfolio Based Learning](https://uw.kuali.co/cm/#/courses/view/623a47149dd93040bd549776)
* [TME 435: Thermal System Design](https://uw.kuali.co/cm/#/courses/view/6242216e32f0522c5c528861)
  + Clarify comma in course description
* [TME 433: Heat Transfer](https://uw.kuali.co/cm/#/courses/view/62421e79bde3232b46183c35)
* [TACT 601: Internship](https://uw.kuali.co/cm/#/courses/view/622a21d9e6869c145d0b1896)
  + Question raised from a Committee member on not having variable credits
    - This course will be sent back for review
* A motion was made to approve the Course Change Proposals for TME 391, TCE 499, TCSL 560, TCSS 496, TME 435, and TME 433 pending recommendations by the committee. Moved by Joan Bleecker and seconded by Laura Feuerborn.
  + ***Votes:*** *6 yes, 0 no, 0 abstention*

1. **Graduation Petition (Sent via Email to Committee)**

* APCC had no student petitions for this meeting.

1. **Adjournment**

* Meeting was adjourned at 1:59PM
  + Next meeting will be on June 8, 12:40-2:00 PM
  + NOTE: 10 minute delay for faculty teaching before the meeting