

Annual Report from Academic Policy and Curriculum Committee (APCC) 2021-2022

Submitted by Julie Masura, Chair

Updated 6/29/22

Committee members:

Voting Faculty

- **Chair: 2021-2023:** [Julie Masura](#), School of Interdisciplinary Arts & Sciences, 2020-2023
- [Ankur Suri](#), School of Engineering and Technology 2021-2022
- [Susan Johnson](#), School of Nursing & Healthcare Leadership 2021-2024
- [Jeff Cohen](#), School of Social Work & Criminal Justice 2021-2024
- [Laura L. Feuerborn](#), School of Education 2019-2022
- VACANT, School of Urban Studies 2021-2022 (Jeff Cohen agreed to communicate work)
- [Joan Bleecker](#), School of Interdisciplinary Arts & Sciences 2021-2024
- [Tanya Velasquez](#), School of Interdisciplinary Arts & Sciences 2020-2024
- [Shahrokh Saudagaran](#), Milgard School of Business 2021-2024

Ex-Officio

- [Ali Modarres](#), Interim EVCAA, ex-officio, non-voting
- [Andrea Coker-Anderson](#), Registrar, ex-officio, non-voting
- [Patrick Pow](#), Vice Chancellor of Information Technology, ex-officio, non-voting
- [Annie Downey](#), Librarian, ex-officio, non-voting
- [Lorraine Dinnel](#), Associate Director, University Academic Advising, ex-officio, non-voting
- [Jai'Shon Marquis Berry](#), ASUWT Director of University Affairs, student representative - ex-officio, non-voting
 - Note: Student did not attend most meetings due to very full schedule and expectations for position. Suggest working with student affairs to find another representative that will have the capacity to participate in these meetings.
- [Tammy Jez](#), Curriculum and Operations Manager, Academic Affairs, ex-officio, non-voting
- [Darcy Janzen](#), Director, Office of Digital Learning, ex-officio, non-voting

Faculty Assembly Administrative Coordinator

- [Andrew Seibert](#)

In 2021-2022, the work of the APCC comprised of:

- Conducted monthly reviews of the curricular and program proposals and graduation petitions (see chart below)
- Provided orientation and training for members
- Conducted policy discussions
- Attended meetings for APCC

Proposal Reviews – September 2021 to June 2022:

<i>Type of Proposal</i>	<i># Reviewed 2020/21</i>	<i># Reviewed 2021/22</i>	<i>Change</i>
New Graduate Program/Options	1*	1	0

Changes to Graduate Programs/Options	2	4	2
New Undergraduate Programs	4*	3	-1
Changes to Undergraduate Programs	12	21	9
New Courses	92*	70	-22
Course Changes	64	67	3
Retire Changes	5	2	-3
Diversity Designations	1	4	3
Graduation Petitions	1+	6	5
PNOIs	3*	0	-3

*Reviewed new program proposals and PNOIs as part of the academic plan, thus many new courses proposals.

*Due to remote teaching, didn't see many waivers for distance learning.

Orientation and Training for APCC Members:

The first APCC meeting of the academic year included orientation and training, so members understood the context and scope of APCC. Members were introduced to the Best Practices documents created by former APCC Chair, Curriculum and Operations Manager, and present APCC Chair.

- [APCC Best Practices for Course Proposals](#)
- [APCC Best Practices for Program Proposals](#)

The Best Practices documents linked above were updated as needed and book-marked links were shared with proposers as proposals were sent back for edits/updates.

Policy discussions:

- Hybrid & DL Policy
 - Reviewed Hybrid & DL Review Policy proposed by last year's APCC in fall quarter. This wasn't supported at Executive Council (EC) and was worked on over the summer by faculty appointed by EC.
 - An updated Hybrid & DL Policy was developed in response to the tri-campus Digital Learning Alliance's updated teaching modalities definitions. Though this did not originate from this committee, members were asked to inspect and share comments/concerns.
 - Hybrid & DL Policy passed in Winter. Needed to expedite temporary policies at the school-level to accommodate for new modalities.

Meetings for APCC: Chair attended additional meetings as campus representative

- Attended University of Washington Curriculum Committee monthly meetings. APCC Chair has reviewed over 782 proposals from all three campuses

- Attended EC meetings twice a month representing APCC
- Attended Community Engaged-Learning tri-campus committee meetings.
- Attended Academic Planning coordination meetings.
- Attended General Education & FCAS alignment meeting.

Other Activities:

- Reviewed Academic Planning documentation.
 - Fall - Began reviewing and discussing process.
 - Winter –
 - Deployed survey to campus and received feedback from 12. Shared results with EC.
 - As encouraged by the EC leadership & EVCAA, proposed new approach to academic plan process to include first year of thorough program assessment for each academic unit/school. Shared approach with EC.
 - Spring – no further progress. Will resume in Summer
- Writing Designation
 - Worked with Faculty Writing Fellows to increase offering on campus.
 - Created process for academic units/schools to audit courses yearly. Will deploy in spring.
- Systems
 - Developed tracking spreadsheet for proposals to ensure progress through to final approvals for implementation
- Student Graduation Petitions
 - The committee agreed to allow the Chair to decide whether or not a one-credit writing petition for graduation should be supported or not. Also requested, was that if the petition is not supported by the Chair, that the committee review the petition as a whole to either support or not support the Chair's decision.
- Class B Legislation on Areas of Inquiry
 - FCAS passed a resolution to rename the Areas of Knowledge and now classify them as Areas of Inquiry.
 - Does not affect APCC's work, because the definitions are the same.
 - Name changes will be automatic in the fall. Faculty who wish to change their Areas of Inquiry will need to complete a course proposal for curriculum review.

2021-2022 APCC Charges:

Charge 1. Review all course and program proposals. COMPLETED

Charge 2. Review the UW Tacoma Hybrid/DL policy revised by the Hybrid/DL Taskforce. COMPLETED

Charge 3. Review the UW Tacoma academic planning process for the next cycle scheduled to begin in 2022-23. COMPLETED

Charge 4. Review the Faculty Senate Diversity Credit Task Force new guidelines and facilitate UW Tacoma D-Designation policy discussions. NO PROGRESS

FCAS created an ad hoc committee to review the diversity standards and requirements. There was little reported progress during the 2021-2022 academic year. Will continue this work in 2022-2023 academic year.