

BUDGET PROPOSAL CONTACT INFORMATION

Department Name:

Create Date:

Due Date:

Submitter Name:

UW Email Address:

Phone Number:

Department Head Approval:

Department Head:

Requested Amount:

Departmental Information

STUDENT UTILIZATION

The purpose of this request is to invest in the development of UW Tacoma students through the provision of educational & social opportunities. The Conference & Training Fund (CTF) provides funding to currently enrolled UW Tacoma students, providing opportunities to participate in local & national conferences. Providing students with the opportunity to pursue educational opportunities beyond the classroom is a vital part of academia. Often the conferences that students attend allow them to connect with future employers, present research findings, and provide clarity regarding the paths they may wish to pursue, either in their current program or in further education or career settings.

The Campus Event Fund (CEF) provides funding for events or programs that are focused on student engagement. Funds may be solicited by anyone on campus, as long as the primary audience of their event is UW Tacoma students. These opportunities further meet the social, ideological, and academic needs of students which results in an enhanced campus environment and enriching co-curricular experiences.

Student Leader Training is an initiative that supports multiple offices across campus. This year we held training over two days: day 1 was held virtually with 60 students in attendance. Day 2 was optional and held on campus, with a focus on exploring campus & small group activities. After a full year of classes held virtually, this was a way to bring students onto campus (some for the very first time) in a low-pressure way.

CORE VALUES/MISSION ALIGNMENT

Student Life empowers students through programs that inspire leadership and responsibility in order to enhance the campus experience. Our committee supports student learning through conference and training funding, and this knowledge is brought back to classrooms and student organizations. While it is not a requirement to receive funds, we find that many students applying for the conference and training fund are participating in the conference in some way, often presenting an educational session or a paper. This is not only a great professional development opportunity for those students, it helps highlight the great work being done on our campus. Empowering students to create change is one of the best ways to reach the strategic plan goals. Our committee tries to ensure every request we grant money to will benefit the campus in some way.

Specific success indicators include:

- Increase financial aid, scholarships, fellowships and work-study opportunities. (Students)
- Increase the number of faculty, students and staff involved in publicly engaged scholarship. (Scholarship)
- Increase the number of students participating in research, scholarship and creative activity, including producing publications, public presentations and creative works. (Scholarship)
- Increase opportunities for students to understand and embrace the assets of our diverse communities through local and global learning and engagement experiences. (Equity)

SAF-FUNDED PROGRAM OR SERVICES GOALS AND OUTCOMES

The goal of fostering student engagement on campus is stated to "Build a community that will foster a culture of engagement that is inclusive of the diverse student needs, perspectives, and experiences." The Conference and Event Fund provides an open opportunity to support a wide range of student needs through funding student requests. Students have an opportunity to develop their own programs and events that would not be possible to implement without the resources of this fund. Our goal each year is the same, although how we reach it varies - we want to impact as many students as possible for the greater good of our campus.

That being said, COVID continues to put a damper on conferences and the ability to host events! As we begin to emerge from the pandemic, we have been happy to see requests for both funds increasing again. Some conferences are still operating in virtual formats only, but we have sent students in-person to conferences again. Compared to a "typical" year (pre-COVID), we are seeing fewer requests overall, but it's nice to see the numbers increasing again.

While many events are still being offered virtually, we are happy to see in-person programming making a return. We will continue to support events in all types of modalities, as we recognize that this expands options for students.

Since all requests to this fund are initiated by students, by extension we are able to work with a number of student organizations and campus departments. Below is a list of the student organizations and academic programs that have requested funds, or were part of a program funded by CEF or CTF so far this year:

Center for Student Involvement (Welcome Days)

FASA sa UWT

Global Honors

IEEE Student Organizations

Japanese Student Association

Latinx Student Union

Marketing Society

Mathematics Club

Muslim Student Association

NAMI on Campus

National Society of Black Engineers

Office of Global Affairs

Pacific Islander Student Association

Partners in Action Transforming Healthcare

Pre-Med Club

Somali Student Association

Student Veterans Organization

Tahoma West

Women in Computing Sciences

STUDENT UTILIZATION (COMPARISON OVER PAST 2 YEARS)

For the current 2021-2022 school year, CEF has sponsored 10 programs and CTF has funded 9 requests for conferences (a combination of virtual and in-person offerings). In comparison, at this time last year, CEF had sponsored 4 programs and CTF had funded 7 virtual conferences; by February of the 2019-2020 academic CEF had sponsored 15 programs and CTF had funded 54 trips.

We ended last academic year with funding those 4 CEF programs, and a total of 21 virtual conferences. In comparison, by the end of the 2019-2020 academic year, CEF funded 17 programs and CTF funded a total of 77 trips - unfortunately close to 30 of these trips had to be cancelled due to COVID. By the end of the 2018-2019 school year, we funded 80 trips and sponsored 25 events. During the 2017-2018 school year, CEF sponsored 16 programs and CTF funded 44 trips for over 100 students. As you can see, we were on a trajectory to keep increasing the number of requests to this fund before COVID brought things to a halt.

Attached to this request is a demographic report on the students who participated in Student Leader Training in September 2021.

COLLECTION OF FEEDBACK & IMPROVEMENTS

Each applicant for funding is asked how they will connect what they have learned back to UW Tacoma. Often they are participating in RSO or classroom presentations. The committee receives feedback directly from event or conference attendees with their review of programs. This is especially useful if students are interested in attending the same conference year after year. Most importantly it provides insight into what students learned at a conference or training, and provides feedback on whether or not we should send students to a similar conference in the future.

These reports are also useful in evaluating recurring programs from year to year, and adjusting funding according to the goals and success of previous programs. The committee is exploring ways to make these reports more publicly accessible, as we want to share all of the great experiences UW Tacoma students are participating in.

Student Leader Training feedback has come from word of mouth from participants and pre- and post-training surveys. This year we were especially curious to see how successful virtual learning was during training, and how students responded to the online training format. Each year we review information from previous training surveys, and they have absolutely been used to shape programming for the future.

SERVICE BENEFITS TO STUDENTS

The Conference and Event Fund provides an opportunity for any student to pursue their own ideas, as well as an opportunity to make a difference within the campus community. As a student led committee, this also provides a venue for students to advocate for their peers, and support the student community through resources that benefit all students. This fund also expands opportunities for students to host events or travel to conferences that they may not typically be able to gain access to.

Allowing students to access funds to bring their program ideas to fruition is a wonderful way to increase the number of events that are being offered to our campus community. Students who attend conferences serve as representatives of UW Tacoma – we have seen an increase in the number of students who are traveling to a conference because they are involved in some way. Examples include Mathematics students participating in an international modeling competition, or a computer science student presenting on his research about harvesting energy from trees.

We have seen many clubs come back each year to help fund their events. This fund is one of the greatest resources students have on campus. It gives many student organizations a chance to put on their events. This year we were happy to receive a request to support a major RSO collaborative event, Multicultural Celebration. This event was held in William Philip Hall at the end of January and featured table displays and live performances by six of our affinity student organizations. Last quarter, NAMI on Campus received funding to bring in the Alive! Mental Health Fair, which was an interactive event that educated attendees on a variety of mental health facts

We feel that the best way to understand how meaningful our services are comes directly from the students receiving funds. The following is a testimonial from Naia Elizarraraz, Secretary of the Pacific Islander Student Association and one of the student coordinators of the Multicultural Celebration event held in January 2022:

“The Campus Event Fund was a huge help for the Multicultural Event. It made everything easier for all 7 RSO's to participate in the event because we didn't have to worry so much about where the money would come from. As a student leader, it's important for me to know resources like these in order to spread the word to other student leaders. I feel like the CEF really did a lot for all 7 RSO's, including mine, because it paid for all the important necessities like the RSO cultural decorations and their traditional foods. I'll make sure to take advantage of the CEF when I plan big events in the future.”

Staff Budget Requests

Category	Details	Amount Requested
	PERSONNEL TOTAL:	\$0

Other Budget Requests

Category	Details	Amount Requested
Non-Food Supplies & Materials	Student Leader Training. Some charges could fall into other lines (ie: contracted services), but this is unknown until planning is completed this summer. S001	\$10,000
Food	Student Leader Training; food for up to 100 students over two full days of training. S002	\$1,500
Aid, Grants & Subsidies Given	Funding pool for the Conference and Training Fund. Costs covered include conference registrations, lodging, and travel. S003	\$150,000
	Funding pool for the Campus Event Fund. Charges could ultimately land in other categories; total amounts will be unknown until requests are received. S004	\$50,000
	SUPPLEMENTAL TOTAL:	\$211,500

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$211,500
COMPLETE PROPOSAL TOTAL:	\$211,500

Supplemental Documents

