**Faculty Assembly Executive Council Meeting Minutes**

Monday, 06/06/2022, 12:30 p.m. – 1:20 p.m.

Open Public Zoom Meeting, Logistics in GID Lab

***Present:*** *Chair Turan Kayaoglu, Vice Chair Menaka Abraham, APT Chair Christine Stevens, APCC Chair Julie Masura, Kathy Beaudoin, Jim West, Barb Toews, Katie Haerling, Rupinder Jindal, Sushil Oswal, Julie Eaton, Jacob Martens, Amanda Sesko, Randy Nichols, Mary Hanneman, Erika Bailey, Ellen Moore, Monika Sobolewska, Anne Taufen (Filling in for Anaid Yerena 2021-22).* ***Excused****:FAC Chair Sharon Laing, Arindam Tripathy, Interim EVCAA Ali Modarres* ***Absent:*** *,* ***Guests:*** *Huatong Sun (Incoming Faculty Assembly Vice Chair and SIAS)* ***Program Coordinator:*** *Andrew Seibert*

1. **Approval of Agenda, Meeting Minutes, Permission to Record**
   * The June 6, 2022 Executive Council Agenda was modified. The Executive Council did not discuss the following Agenda item
     + Reflections on 2021-22 FA work and the future of Shared Governance at UW Tacoma
     + New topic:
       - APT Bylaws Change from APT Taskforce Suggestions
   * The minutes from 05/09/2022 were approved. There were no abstentions.
2. **Discussion with votes: APT Proposed Bylaw Changes**
   * First amendment
     + The committee shall provide a ~~substantive~~ procedural review of each promotion and tenure case, ensuring that due process was followed in accordance with the Faculty Code and the unit’s established guidelines.  The committee shall examine how the unit selected the review committee and external reviewers and whether the process adhered to the timeline, seeking clarification from the academic unit if necessary, while also considering any response from the candidate seeking promotion.  In addition, the committee will examine whether the review committee, voting faculty, and Dean consistently applied and sufficiently and explicitly justified their decision based on the published criteria for promotion within the candidate’s academic unit, any campus-wide published criteria, and the UW Faculty Code.
     + A motion was made to remove the word substantive from the proposed changes by Julie Eaton and seconded by Randy Nichols
       - Votes: 15 yes, 0 no, 0 abstentions
     + A motion was made to approve the amendment in yellow with the requested edits. Moved by Randy Nichols and seconded by Monika Sobolewska
       - Votes: 15 yes, 0 no, 1 abstention
     + The approved amendment will be sent for vote to the Faculty at-large in Fall quarter
   * Second amendment
     + When the review is concluded, the committee will provide a letter to any candidate who received a negative evaluation.  Candidates are allowed five business days to review and reply to the committee’s evaluation by sending a letter to the EVCAA and APT Committee.
     + Highlighted discussion and changes
       - A representative and APT Chair recommended adding language to send the letters to the Executive Vice Chancellor for Academic Affairs and the Appointment, Promotion, and Tenure Committee.
     + A motion was made to approve the amendment in green with the suggested addition in red. Moved by Randy Nichols and seconded by Julie Eaton
       - Votes: 18 yes, 0 no, 0 abstentions
3. **Additional Notes**
   * Executive Council made a motion to hold a special meeting to discuss the third and fourth amended language points to the APT Bylaws. Moved by Randy Nichols and seconded by Monika Sobolewska.
     + Votes: 12 yes, 3 no, 1 abstention
4. **Adjournment**
   * Meeting was adjourned at 1:20 p.m.
     + Next meeting: June 10, 2022 (Special Meeting), Zoom/ JOY 201