

## **FA Ad Hoc Budget and Planning Committee (BPC)**

Building on the Faculty Code [Section 23-45](#) UW Tacoma Faculty Assembly (FA) [Bylaws](#) ask the faculty to advise the administration on budget: “[Executive Council] shall advise the Chancellor and inform the Faculty Assembly on matters of policy regarding faculty promotion and tenure, and on matters involving academic policy, including priorities, strategic planning, resource and salary allocation, and budgets.” (Article V; Section 1 (A))

At University of Washington, [Faculty Senate Committee on Planning and Budgeting](#) “advises the administration and informs the Faculty Senate on long-range planning, preparation of budgets, and distribution of funds, with a particular focus on faculty concerns.”

At UW Bothell, the General Faculty Organization’s [Campus Council on Planning and Budget \(CCPB\)](#) “serves as an advisory board to the EC on long-range strategic planning, preparation of budgets, and distribution of funds as they relate to issues of concern to faculty.” At UW Tacoma, Faculty Assembly’s Strategic Budget Committee (a standing committee) was [abolished in 2013](#) and the budget advising role was assumed by the FA Executive Council.

Facing major budget issues in 2020-21, the EC convened the Ad Hoc Budget Advisory Committee to help the FA leadership on budget related issues. Composed of a team of dedicated faculty with experience in working with university budgets, the committee filled an important role in helping the EC to fulfill its budget advisory responsibilities.

*Let it be resolved* that the Executive Council establishes the FA Ad Hoc Budget and Planning Committee to advise the FA leadership on budget and planning at UW Tacoma. The committee’s primary focus shall be upon the development and articulation of strategies to sustain the UW Tacoma’s financial health and to ensure that students, staff, and faculty have the resources, access, and financial stability to enable the UW Tacoma community to thrive.

The committee will have four specific roles:

1. To provide reviews of budget and planning materials requested by the FA Chair and FA Executive Council;
2. Provide detailed input on specific budget requests, academic strategy, and long-term campus planning related to campus growth strategies – including enrollment management; procurement of new, and use of, existing facilities; budget reviews of proposed and existing campus Centers, and other planning and budget issues of importance to faculty;
3. Obtain, review, and communicate budget information in a form most useful to the faculty and provide quarterly reports to the Executive Council and the faculty at large on the state of UW Tacoma's budget and planning;
4. Invite representatives of the campus to provide information, discuss issues, and/or provide guidance critical to planning and budgeting.

The committee will consist of a total of seven members, including the Chair, Vice-Chair, Past-Chair of the Faculty Assembly. It will be chaired by FA Chair or the Past Chair. Other faculty members will be selected with experience or interest in university budgets. Each year, the FA Chair and Vice Chair will propose a set of members for the committee, whereupon Executive Council will discuss and vote on the final committee composition. The committee will meet at least twice each quarter.

*Approved by Faculty Assembly Executive Council on October 25, 2021.*