

Academic Planning Taskforce Charge

Approved by EC on October 7th 2022

Background

In January 2019, the Executive Council (EC) of Faculty Assembly approved a [policy and process](#) for an academic plan which was implemented over the next 5 years. The existing documentation can be found on the academic affairs website at <https://www.tacoma.uw.edu/academic-affairs/academic-plan>

The Academic Policy and Curriculum Committee (APCC) collected feedback on this during the 2021-22 academic year. A small workgroup did some planning during the summer quarter of 2022 to brainstorm the direction and to plan for the new cycle. Half of the Faculty Assembly Retreat of Fall 2022 was spent on brainstorming activities and collecting faculty feedback for the new cycle of Academic Planning after a refresher was provided. A digital survey was also sent in September 2022, containing the same questions raised at the retreat, to get broader input from faculty who weren't there. Feedback is summarized here at this [link](#).

Task Force Charge

The leadership of Faculty Assembly is asking this task force to produce an updated draft of policy and process for the new academic planning cycle. In producing this new draft policy and process, the task force is expected to review and consider all feedback received from the surveys and in person feedback collected from the Fall 2022 Faculty retreat as well as any relevant guidance and requirements. This new policy and process should align with the upcoming UWT Strategic Plan and Enrollment Management Plan and be cognizant of the resource constrained environment that we currently face. We ask that the task force provide timely progress reports and seek feedback from all stakeholders (deans, advisors, faculty councils, units, and faculty) of the campus.

Task Force Membership and Workflow

The task force membership will consist of a core group and an advisory group. The core group will contain APCC Chair, EC Chair and EC Vice Chair, four members from EC from schools not represented by the current chairs. The advisory group will contain Executive Vice Chancellor for Academic Affairs (EVCAA), Assistant Vice Chancellor for Enrollment Services, Associate Vice Chancellor for Student Success, one member from Strategic Planning group, American Council on Education (ACE) fellow. The core group oversees developing the policy and process and will consult with the advisory group to get guidance.

Timeline

- Fall 2022 – Task force members will meet and review all the feedback and existing documentation on policy and process. They will draft a preliminary policy and process that is in alignment with the new strategic plan. This preliminary policy and process will be shared with the EC for feedback.
- Winter 2023 – Task force members will revise the policy and process and hold listening sessions for the campus to gather more feedback on the proposed policy and process.
- Spring 2023 -- Task force members will provide the final draft for vote with EC