**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Tuesday, 10/18/2022, 12:15 p.m. – 1:20 p.m.  
Zoom

***Present:*** *EVCAA Andrew (Andy) Harris, Chair Menaka Abraham, Vice Chair Huatong Sun, APCC Chair Julie Masura, FAC Chair Sharon Laing, Monika Sobolewska, Jim West, Zhiquan (Andy) Shu, Barb Toews, Andrea Hill, Robin Evans-Agnew, Rupinder Jindal, Anne Taufen, Mary Hanneman, Julie Eaton, Jenny Xiao, Alex Miller, Margaret Griesse, Erika Bailey,* ***Excused:*** *APT Chair Jim Thatcher, Kathy Beaudoin , Jai’Shon Berry (ASUWT Representative), Ruben Casas,* ***Guests:*** *Mike Townsend (Secretary of the Faculty), Jim Gawel (APT Taskforce Chair 2021-22 and SIAS Faculty)* ***Program Coordinator:*** *Andrew Seibert*

1. **Consent to Agenda, ~~Permission to Record~~**

Due to the sensitivity of this discussion, this meeting was not recorded, and the minutes are summarized.

1. **Faculty Assembly Bylaws Revisions regarding APT (Guest: Mike Townsend, Secretary of the Faculty)**

* Along with substantive discussion on the concern of the passed amendments to bylaws not following the faculty code, the Faculty Assembly leadership along with the Executive Council members finalized the communication (*see Appendix A*) to the campus. The committee members heard from Jim Gawel, chair of the APT Taskforce 2021-22 to understand the work from last year.
* A motion was made to approve the communication email to faculty at-large once finalized by the workgroup, which was moved by Robin Evans-Agnew and seconded by Julie Eaton
  + - * ***Vote:*** *11 yes, 1 no, 0 abstentions*

1. **Adjournment**
   * The meeting was adjourned at 1:20 p.m.
     + Next meeting: October 24, 2022, 12:30 to 1:20 pm GWP 320

Appendix A

Faculty At-Large Campus Communication

Dear Colleagues,

Thank you very much for your recent vote approving amendments to the [bylaws](https://www.tacoma.uw.edu/sites/default/files/2022-10/Faculty%20ByLaws%20Approved%20Oct%203%202022.pdf) pertaining to the Appointment, Promotion and Tenure (APT) language. We regret to inform you that we were notified by the Secretary of the Faculty that the newly adopted language limiting the purview of APT committee to procedural review only is not compliant with the Faculty Code or [Executive Order V.](https://www.washington.edu/admin/rules/policies/PO/EOV.html) This is because, in the Secretary of the Faculty’s assessment, the newly adopted language does not take into account the complexities of the tri-campus institutional relationship as established by the Faculty Code. As such, we will not adopt the three locally-approved amendments to bylaws at this point and will direct the APT committee to review the incoming files for tenure and promotion using the guidelines as they are currently written.

Please find the bylaws that will be used by the APT committee on our website at <https://www.tacoma.uw.edu/sites/default/files/2022-10/Faculty%20Bylaws%20Feb%202021.pdf>.

We are encouraged that University leadership recognizes the need to update the Faculty Code to address structural disparities between the three UW campuses and are committed to continue this work locally. This is an important opportunity that potentially goes beyond UWT’s APT work. As a matter of fact, one of the key charges for the Faculty Council on Tri-campus Policy (FCTCP) this year is to review and provide recommendations to the current P&T procedures between three campuses.

The path forward is to engage our new campus leadership and work with the Faculty Senate to bring forth language that is code-compliant and which recognizes the needs and strengths of our campus. We will continue this work so that we can bring clarity to our colleagues seeking promotion and so as to best guide the work of our colleagues serving on APT. We recognize that this is a crucial way of supporting our colleagues’ careers and the career advancement of every faculty member on this campus. We are deeply grateful to the work of the APT task force from 2021-2022 and value their contribution to our faculty.

EC members and campus leadership are committed to moving forward. Below is a list of our future work:

* Collaborate with UW Bothell on a resolution requesting faculty code clarification for UW Tacoma and UW Bothell.
* Revise bylaws in consultation with Senate Advisory committee on faculty code and regulations, Chancellor, Executive Vice Chancellor for Academic Affairs, Provost, and President.
* Prepare bylaw amendments concerning the purview of APT's work for full faculty vote later this academic year.

Thanks for your continuous support. Faculty expressed a consensus that policy changes regarding tenure and promotion need to be made, and EC intends to work closely with faculty and administration to ensure that the process proceeds with transparency and equity.

Regards,   
 Menaka   
 (On behalf of Executive Council of Faculty Assembly)