



**Reappointment of Competitively Hired Fulltime Teaching Professors (All Ranks)
Materials to be Submitted Prior to Vote**

The following materials are due two weeks prior to the date that the voting faculty will vote on a competitively hired, fulltime teaching professor's reappointment:

- Current CV
- Course evaluation median scores for 4 items (course as a whole, course content, instructor's contribution, instructor's effectiveness) from all courses taught since appointment or last reappointment, whichever is more recent
- (Optional) 1-2 page narrative describing faculty member's work and contributions

Submit materials electronically to Dean's Office for distribution to the voting faculty.

*Approved by vote of the SWCJ Faculty: September 22, 2017;
Updated titles added to document: November 20, 2020*

**Reappointment of Non-competitively Hired Full-Time Lecturer, Temporary -
Materials to be Submitted Prior to Vote**

The following materials are due two weeks prior to the date that the voting faculty will vote on a non-competitively hired, full-time, lecturers', temporary reappointment:

- Current CV
- Course evaluation median scores for 4 items (course as a whole, course content, instructor's contribution, instructor's effectiveness) from all courses taught since appointment or last reappointment, whichever is more recent
- (Optional) 1-2 page narrative describing faculty member's work and contributions

Submit materials electronically to Dean's Office for distribution to the voting faculty.

*Approved by vote of the SWCJ Faculty: October 27, 2017
Updated titles added to document: November 20, 2020
Updated title added: February 8, 2022*



**Reappointment of Teaching Associates -
Summary and Recommendation Prior to Vote**

The Dean of the School of Social Work and Criminal Justice will provide a brief summary of the CWTAP Director's work and contributions during the past year, as well as a recommendation regarding reappointment prior to the faculty vote.

The CWTAP Director will provide a brief summary of each Teaching Associate's work and contributions during the past year, as well as a recommendation regarding reappointment prior to the faculty vote.

Approved by vote of the SWCJ Faculty: October 27, 2017

Updated titles added to document: November 20, 2020

**Renewal of Part-time Lecturers –
Materials to be Provided Prior to Vote**

The following materials will be provided by the School of Social Work and Criminal Justice office approximately two weeks prior to the date that the voting faculty will vote on the renewal of part-time lecturers:

- A link to the part-time lecturer's most recent CV
- A link to the Course Evaluation Catalog

Approved by vote of the SWCJ Faculty: October 27, 2017

Updated program to school language added to document: November 20, 2020