Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Rachel/Donna know 1-2 weeks before the next meeting, or as soon as possible.

**AGENDA/MEETING FACILITATOR:** Belinda Louie  
**MINUTE-TAKER:** Donna Braboy

<table>
<thead>
<tr>
<th>Topic</th>
<th>Time/Who</th>
<th>Outcomes</th>
<th>Comments/Asks</th>
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</table>
| Welcome & Land Acknowledgement, Meditation | 9:00a-9:10a Belinda | Ground our work in relation to where we are situated                      | Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning [http://puyallup-tribe.com/ourtribe/Land%20Acknowledgement.php](http://puyallup-tribe.com/ourtribe/Land%20Acknowledgement.php)  
Meditation- Muckleshoot Spring Meditation |
| Working Agreements                    | 9:15a-9:25a Belinda/Rachel and EFC | Review feedback from prior meetings; encourage critical reflection on own behaviors and impacts to others |  |
| Checking In                          | 9:25 a-9:40 a     | Check in with colleagues- personal and professional updates- ways to improve collaboration | *Brief check-ins with colleagues- a personal or professional update (may pass)*  
*Address feedback- ways to improve cross-program collaboration and communication in meaningful ways- reduce “silo-ing”?* |
| Advising Team | 9:40 a - 10:00 a  
(Liz, Justin, and Ashley) | SOE Program application/admission information  
Recruitment needs for those with autumn/winter priority review dates | Will provide program updates related to the programs they each advise.  
Make sure Advising Team, if needed, is able to make asks or share information |
|---|---|---|---|
| Other Business | 10:00a-10:20 a  
Kathy – EC  
Laura – APCC  
Robin/Dawn - New Course Proposal | New course for Summer 2023 | Course Information (LINK)  
Syllabi (LINK)  
Vote LINK |
| Break | 10:20a – 10:30 a | | |
| Office of the Dean | 10:35a – 11:00a  
(go over as/if needed to complete-otherwise, short stretch break before final portion) | Reminder of January 3rd School-Wide meeting  
OPMA Reminder  
BA (Julia)  
AY 2022-2023 Faculty Searches (Julia and Kurt/Laura)  
Budget/Enhanced Monitoring if applicable (Maria/Rachel)  
10 Year Review (Rachel/Ed)  
Open Q&A, if time permits (faculty and staff may ask Dean questions) | First day of quarter, first day back from break  
Take OPMA training  
Post agenda one week prior to meeting  
At least one person must be in person, on campus  
Don’t include links to editable documents in agenda |
<table>
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<tr>
<th>Equity Action Plan - Reviewing Admission Statements/criteria</th>
<th>11:15a - 11:55a</th>
<th>Update Activity</th>
<th>How do our admission statement reflect an anti-racist, decolonizing approach to recruitment?</th>
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<tbody>
<tr>
<td>Julia, Laura, Robin, Ashley, Liz</td>
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<td>Liz</td>
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<td><strong>Upcoming Facilitators:</strong> January 3, 2023: Julia</td>
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**Zoom/Virtual Meeting Etiquette Reminders:**
- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

**SOE Working Agreements:**
1. *Address controversy with civility and intellectual humility*
   - Value knowledge and a commitment to ongoing growth and learning
   - Own your own intentions and impact
   - Lead with listening; seek to understand
   - Show that you value another’s position/perspective

2. *Challenge by choice*
   - Use reflection and intention when opting for silence
   - Be mindful of your own participation
   - Ask hard questions respectfully
   - Confront constructively, without assumptions of ill intent

3. *Demonstrate respect*
   - Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)
   - Be gracious when speaking about colleagues in the community
   - Allow space for, and encourage all voices