

**Academic Policy & Curriculum Committee Minutes**

September 21, 2022, SCI 209 12:30-2:00 pm

***Members Present:*** *Chair Julie Masura, Joan Bleecker, Ingrid Horakova, Raghavi Sakpal, Claudia Sellmaier, Robin Evans-Agnew (Delegate for Susan Johnson), Tanya Velasquez, Shahrokh Saudagaran (Proxy vote)*

***Non-voting members:*** *Patrick Pow (Information Technology), Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar), Andrew Harris (EVCAA), Annie Downey (UWT Library)*

***Excused:*** *ASUWT Rep, Tammy Jez (Academic Affairs)*

***Absent:*** *Urban Studies Representative*

***Guests:***

***Administrative Support:*** *Andrew J. Seibert*

#

## **Recording Permission & Land Acknowledgement**

## Recording permissions were granted by the committee.

1. **Approval of Minutes**​ from June 8, 2022 - Found *in APCC Canvas –09.22.2022 Module*
* The Committee reviewed the minutes and did not have any concerns regarding the minutes.
* Motion to approve the minutes as written was made by Joan Bleecker and seconded by Robin Evans Agnew.

***Votes:*** *5 yes, 0 no, 3 abstentions*

1. **Announcements**
* **ASUWT Updates**

The ASUWT Representative was not present. Chair and Administrative Support to work together to get Student Representation

* **UWCC Updates**
	1. September 2022 Meeting
		+ Reviewed 180 proposals
			- 7 from UW Tacoma
			- Approved pending updates
	2. Next meeting will be October 18
	3. UWCC to meet once per quarter after Autumn 2022
		+ [Dates](https://registrar.washington.edu/curriculum/application-deadlines/):
			- December 2, 2022 (Winter 2023)
			- March 3, 2023 (Spring 2023)
			- August 4, 2023 (Summer 2023)
			- March 21, 2023 (Autumn 2023)
			- May 16, 2023 (Winter 2024)
			- October 17, 2023 (Spring and Summer 2024)
* **Other Updates**

No other updates were given to the Committee

1. **Policy Issues & Other Business**

**Academic Plan – Strategic Planning**

* The Committee will have an active role of the Academic Planning Committee which the Chair of Faculty Assembly and Chair of APCC leads. APCC members will be leaders in disseminating information related to Academic Planning
1. **New Program Proposal**
* MSIT Proposal (PDF)
	+ Committee comments and corrections
		- Library resources requested have not been addressed
		- Ultimate retention plan?
	+ A motion was made to approve the MSIT Proposal as written by Robin Evans-Agnew and seconded by Claudia Sellmaier.
		- ***Votes:*** *8 yes, 0 no, 0 abstentions*
1. **Program Change Proposals**
* BSCSS/MSCSS Combined degree (PDF)
	+ Committee comments and corrections
		- Fix bullets and letters in justification
	+ A motion was made to approve the BSCSS/MSCSS Combined degree pending edits. Moved by Joan Bleecker and seconded by Tanya Velasquez.
		- ***Votes:*** *8 yes, 0 no, 0 abstentions*
* [Bachelors of Science degree with Major in Computer Science and Systems](https://uw.kuali.co/cm/#/specializations/view/62ec1922ea6b52e762e53b5b)
	+ Committee comments and corrections
		- Allow students to take additional graduate credits
		- Is the GPA requirement cumulative?
	+ A motion was made to approve the BSCSS non-substantive change with pending suggestions by Joan Bleecker and seconded by Raghavi.
		- ***Votes:*** *8 yes, 0 no, 0 abstentions*
1. **New Course Proposals & Program Change Proposals**
* [T INFO 501: Data Structures and Algorithms for IT](https://uw.kuali.co/cm/#/courses/view/62e2a55981428a0492dabb6f)
	+ Course description too general
	+ Abbreviated title in 501/502 should be similar
		- DATA STRUCT I
		- DATA STRUCT II
	+ Address Comment by Grossman
* [T INFO 502: Data Structures and Algorithms for IT II](https://uw.kuali.co/cm/#/courses/view/62e2ab2233836a49cc8a05bd)
	+ Course description too general
	+ Abbreviated title in 501/502 should be similar
		- DATA STRUCT I
		- DATA STRUCT II
	+ Address Comment by Grossman
* [T INFO 503: Computer Networks for IT](https://uw.kuali.co/cm/#/courses/view/62e2ad5a81428a9fc7dabbb6)
	+ Include recommended preparation in syllabus
	+ Missing evaluation details
* [T INFO 504: IT Project Management](https://uw.kuali.co/cm/#/courses/view/62e2b29c98b4380b20f9a662)
	+ Remove “Be able to” from learning objectives
	+ Missing evaluation details
	+ Remove mask requirement language
	+ Use supportive and descriptive language
	+ Learning objectives are outcomes and not objectives
* [T INFO 510: Cloud Computing](https://uw.kuali.co/cm/#/courses/view/62e2bb7bc4a84df125301ae2)
	+ Learning Objectives not measurable
	+ Redundant prerequisite?
	+ Address Grossman comments
* [T INFO 520: Cyber Forensics](https://uw.kuali.co/cm/#/courses/view/62e2c20298b4383c3cf9a6f1)
	+ Missing Learning objective 5, remove “do” from 6
* [T INFO 530: Machine Learning for IT Professionals](https://uw.kuali.co/cm/#/courses/view/62e03abc6bde53ba29a36d96)
	+ Learning Objectives not measurable
	+ Overlap with TCSS 555/556
* [T INFO 540: Wireless and Mobile Security](https://uw.kuali.co/cm/#/courses/view/62e2c93b980b85ad7c9addf3)
	+ Learning Objectives not measurable
* [T INFO 550: Human Computer Interactions](https://uw.kuali.co/cm/#/courses/view/62e2d7ff81428a0be3dabd56)
	+ Learning Objectives not measurable
* [T INFO 560: Internet of Things (IoT)](https://uw.kuali.co/cm/#/courses/view/62e2dd5733836aaccc8a0768)
	+ In Title, remove “(IoT)”
	+ Add “(IoT)” in course description
	+ Learning Objectives not measurable
	+ 510 prerequisite already needs 503
* [T INFO 570: Information Technology Automation](https://uw.kuali.co/cm/#/courses/view/62e2e0fd98b438ff08f9a823)
* [T INFO 580: Homeland Security](https://uw.kuali.co/cm/#/courses/view/62e2e4b46587680314f67948)
* [T INFO 590: DevOps](https://uw.kuali.co/cm/#/courses/view/62e2e86833836a29538a07b6)
	+ Spell out acronym in full course title
* [T INFO 598: Master’s Seminar](https://uw.kuali.co/cm/#/courses/view/62e2eae106042413e8930f1c)
* [T INFO 600: Independent Study or Research](https://uw.kuali.co/cm/#/courses/view/62e30094e2a8bc6bba98a3af)
	+ Is the evaluation in percentages?
	+ Clear guide in syllabus
* [T INFO 700: Master’s Thesis](https://uw.kuali.co/cm/#/courses/view/62e810235dafe707624cb74e)
	+ Why 700 for Masters?
* [T INFO 701: Internship](https://uw.kuali.co/cm/#/courses/view/62e81f17658768f8b6f8bc97)
	+ Why 700 for Masters?
	+ Learning Objectives not measurable
	+ Course number not properly written in syllabus
* [T INFO 702: Capstone](https://uw.kuali.co/cm/#/courses/view/62e8364aac4c0469871d5f84)
	+ Expand learning objectives 2 and 3
* [TCSS 450: Mobile Application Programming](https://uw.kuali.co/cm/#/courses/view/62def2eb0a4d8b2b347de13c)
* [TCSS 491: Game and Simulation Design](https://uw.kuali.co/cm/#/courses/view/62defb380cae195cfd7b1233)
	+ Learning Objectives not measurable
* [T INFO 501: Principles of Cybersecurity](https://uw.kuali.co/cm/#/courses/view/6303ac4007c0a12cb708f4e4)
	+ Retire course
* [T INFO 503: Designing and Executing Information Assurance and Cybersecurity Strategies](https://uw.kuali.co/cm/#/courses/view/6303b198f1dc930b8daa0eeb)
	+ Retire course
* [T INFO 504: Network and Internet Security](https://uw.kuali.co/cm/#/courses/view/6303c21e069adaa58b50d8ba)
	+ Retire course
* [T INFO 505: Building an Information Risk Management Toolkit](https://uw.kuali.co/cm/#/courses/view/6303c34bf1dc933bedaa0f79)
	+ Retire course
* A motion was made to approve the new courses and course change proposals pending changes from the committee by Joan Bleecker and seconded by Claudia Sellmaier.
	+ ***Votes:*** *8 yes, 0 no, 0 abstention*

### Course Change Proposals

The Committee reviewed the one Student Petition

1. **Adjournment**
* Meeting was adjourned at 1:30PM
	+ Next meeting will be on October 12, 2022, 12:30-2:00 PM
		- GWP 320