

SET Faculty Council Meeting Minutes

Date: October 6, 2022

Room: MDS 312, Zoom

Attending Members: Donald Chinn (Chair), Tom Capaul, Yan Bai, Deveeshree Nayak, Orlando Baiocchi, Mike McCourt, Heather Dillon, Mark Pagano, Emese Hadnagy

Absent: Joel Baker

Minutes were taken by: Yan Bai (IT), Orlando Baiocchi (ECE), Joel Baker (CivE), Thomas Capaul (CSS), Heather Dillon (ME), Emese Hadnagy (CivE), Michael McCourt (ECE), Deveeshree Nayak (IT), Mark Pagano (ME). **[Highlighted person is the one who took the minutes.]**

1. SET FC chair reviewed FC members' duties: 1) providing advice to Dean and Associate Deans on their decisions on SET affairs and 2) developing SET policies.
2. FC members approved the meeting minutes from May 19, 2022.
Motion: Tom Capaul, **Second:** Mike McCourt
Vote: 7 Yes, 0 No, 2 Abstain, 1 Absent
3. JEDI welcomes all program faculty to attend the first JEDI meeting on Friday, Oct. 14. JEDI is looking for a representative from the ECE program.
4. SET FC chair went over primary work items for FC in AY 2022-23 including developing SET policies on recruiting and selecting Associate Deans, selecting the SET teaching and research awards, selecting travel grant awards, and selecting the search committee for a new faculty position; revisiting SET By-laws regarding Faculty Council membership, setting up workload guidelines, reviewing Graduate Faculty membership, adjusting peer valuation of teaching practice, defining criteria to judge additional merit, and setting up mentoring system.

Council members were asked to sign up for one or more of these work items.
5. There was a discussion about who should be the Vice Chair of this committee this year. The committee recommended Joel to be the vice chair of SET FC. It will be discussed in the next FC meeting.