

Campus Technology Committee (CTC)

November 8, 2022

Minutes

Meeting held via Zoom

Present: Johnny Doan, Stephen Rondeau, Forrest Tyree, Alireza Bolori, Ana Marie Almeda, Julie Masura, Y Jenny Xiao, Ralph Bane, Patrick Pow, Jaime Mason, Wes Lloyd, Bill Fritz, Andrea Coker Anderson, Susan Wagshul-Golden, Wes Lloyd, Sean Schmidt, Darcy Janzen, Lisa Hoffman, Jarrod Call, Christopher Knaus, Andrea Coker Anderson

Absent: none

1. Introduction

1.1. A Land Acknowledgement was read.

1.2. New members were welcomed by all going around the room and introducing themselves.

1.3. Meeting format

- Due to the time savings gained, the CTC meetings will maintain the current virtual format.

1.4. New Items from members

- Moving forward please send any agenda items to Patrick.
- You will receive a reminder 7-10 days before next meeting (December 6, 2022).

2. Class renovations

2.1. Summer

- Patrick reviewed major and minor renovations for about 70 classrooms since the pandemic began.
- We must keep pace with changing technology to ensure the best learning experience in our classrooms. This means replacement every five years for computers and every seven to eight years for audio visual equipment. This effort is ongoing and requires constant work.
- We are still behind on our replacement process. It takes about 9 years to complete a cycle, during normal times without a pandemic and the resultant supply chain delays. We are pleased with the progress that has been made, despite supply chain issues.

2.2. Milgard Hall

- A ribbon cutting is scheduled for November 10, 2022 but the building is not completely ready for opening.
- We are way behind on installs. The A/V equipment we ordered back in January 2022 is expected to arrive in February 2023. The Plan B for Spring quarter could involve the need to find a room for the Bloomberg Lab just for one quarter. Possibly DOU-174 can be used as the temporary lab. However, we will need to secure access to DOU-174, perhaps with a cypher lock.

- IT has a spare “Crosspoint” switcher as our backup unit. We will loan this unit to the new building and install it in the MLG-230 lab. This will allow the MLG-230 lab to be open for classes in Winter Quarter 2023, beginning January 3, 2023.
 - The MLG-123 and MLG-128 rooms will be available to schedule for Spring 2023. We will use AV carts for those two rooms, as they are “wet labs” with no permanent equipment installed.
3. Cybersecurity Month
 - 3.1. The Video competition for Cybersecurity was recently completed. We hope to show you some of the videos at another meeting.
 - 3.2. You should have received an invitation to this year’s cybersecurity training. We are seeking feedback on the training through a survey. Bill will tweak the survey and send it to members of the CTC. Once you have done the training, you are in compliance for one year. The reminders to take cybersecurity training are sent once every 30 days.
 - 3.3. Do we pull data on how our key performance indicators (incidents) versus compliance training? We will gather this data to provide at another meeting.
 - 3.4. We have partnered with Seattle CISO to provide cybersecurity seminars as well.
 4. Husky card incident 8/30/2022
 - 4.1. The gate to the Court 17 garage is locked during the summer quarter so you cannot enter without a husky card.
 - 4.2. The issue with the Husky card was the result of a bad script. There were 300,000 records affected. The system was down for a portion of the day. The team would like to shorten downtime to 10-15 minutes. The next time this happens it could be doors or other places where the Husky card is used, so this is a priority for UW Tacoma. Our goal is to build up our resiliency to reset.
 - 4.3. Susan indicated that some in the UW Tacoma community are eligible to receive a husky card whereas other have proximity cards. The two different types of cards are assigned to you based on your status. There is a specific pathway to navigate UW Tacoma spaces in bad weather for those that have proximity cards. As an example, there are students taking classes sponsored by Seattle here on the Tacoma campus. Those students, referred to as Medex, are not a part of the UW Tacoma campus and still need access to certain spaces. They are being assisted.
 5. Student adoption of two factor authentication
 - 5.1. Two factor authentication (2fa) mandatory adoption went smoothly for faculty and staff in the beginning of summer.
 - 5.2. 60% of Tacoma students had 2fa enabled two weeks before the November 4, 2022 deadline when 2fa was scheduled to be mandatory for all students.
 - 5.3. The Registrar and IT sent notices to students to encourage them to enable 2fa.
 - 5.4. IT provided tokens to students who do not have a smart phone, in order to remove barriers to enrollment.
 - 5.5. In view of all of the above, there has been an extension until November 21, 2022 because we needed to be at 90% adoption of 2fa to go live with mandatory enforcement. As of the CTC 11/8/22 meeting time, the adoption rate for UW as a whole is 77%. There is messaging

going to students who have not enabled 2fa. Andrea will share with the CTC campus breakout data, once it is obtained, showing adoption rates per campus.

5.6. What can be done if a student does not have 2fa in classroom with a class starting?

5.6.1. No answer yet.

5.6.2. It takes a two hour wait for 2fa activation to complete.

6. Software

6.1. *Badgr*

- Groups and individual faculty members are asking for badges. *Badgr* can be integrated into Canvas and [Portfolio](#). Upon graduation, however, students will no longer have access to Canvas, whereas our graduates can continue to use their UW Tacoma Portfolio e-Portfolios forever (i.e. using UW NetIds to access Portfolio).
- UWT IT awarded 30-60 student workers badges to add to their [Portfolio](#) showing a measure of experience with certain IT skills.
- Employers can register to join the UW Tacoma Portfolio so as to look at our students' portfolios. The ability to access micro credentials will assist employers to take notice of our students.
- IT will offer badging or micro credentialing as a pilot because there is an opportunity to pursue this with several Seattle departments.
- There is no way to track faculty professional development, particularly part time faculty. Micro credentialing could potentially serve this purpose.
- Darcy is in a Tri-campus Committee interested in using micro-credentials. She will keep us posted.

6.2. Portfolio Pathway

- Julie Masura was working with Chris Fuentes from UWT IT to start using *Portfolio Pathway*, ensuring lab trainings for science majors would be visible in Portfolio. Since Chris has left our campus, Caitlin Moats from UWT IT will get back with Julie about using Portfolio Pathway.
- Since all seven UWT schools are represented on this Committee, we hope CTC members can ask faculty colleagues in your Schools, particularly regarding *Badgr* and *Portfolio Pathway*, if they are interested in micro credentialing. We can set up *Portfolio Pathway* for faculty now and hope to bring *Badgr* to our campus as soon as possible.
- Portfolio is currently being used in some classes to allow access after graduation. The Environmental Science Major is currently using Portfolio to develop e-portfolios that seamlessly link to LinkedIn. Please have Darcy and Caitlin come to classes if needed.

6.3. Schedule Once may be replaced by Microsoft Office Booking. If you are using Schedule Once please let us know.

6.4. There was a Common Apps configuration issue with one vendor and *Slate*. Progress is being made on this issue and we hope to have it resolved by December 2022.

7. STFC Special Allocation Update

7.1. The call for proposals for special allocation is currently open until November 23, 2022.

7.2. STFC is still recruiting student committee members. Please send any names to Johnny.

- 7.3. Sean and Patrick will schedule a meeting including the Chair persons of the two committees, SAFC and STFC, to clarify funding responsibilities for technology.
8. New Security Camera Installation
- 8.1. The Tacoma Campus will have an update from the Chancellor due to security concerns. There is a security consultant looking at strategic lighting, cameras, etc.
- 8.2. The approval process for cameras involves submitting a [form](#). Susan, Stanley and Patrick will review the requests.
- 8.3. At this point, we are only looking at exterior cameras for secluded alley ways. There are no proposals currently being reviewed for interior cameras, nor for exterior cameras that point towards residential areas.
- 8.4. UWT IT is looking at options that integrate with what is currently in place in the Court 17 garage and the University Y building. Another option we might pursue is a different type of security camera system than what is currently in place at Court 17. The goal of these camera systems is to balance safety with industry best practices. This passive system may deter crime and provide good evidence to mitigate future activity in a given location if there is a crime.
- 8.5. Are there any thoughts on exterior cameras? A public records request must be submitted before any footage is released. This is done out of concern for any individuals involved in research that include patients who have an undocumented status. There will be signage so that individuals can make a choice to use these public spaces where exterior facing cameras are in use.
- 8.6. This exterior facing secluded area camera initiative will be moving forward.
- 8.7. The comment was made that some people would feel safer teaching evening classes if there were cameras in some of the secluded spaces like the Court 17 garage.

Meeting adjourned at 3:35 pm.