

## BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Student Life

Create Date: 11/07/2022

Due Date: 11/11/2022

Submitter Name: Elizabeth Hansen

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Phone Number: 253-692-4685

Department Head Approval:

Department Head: Bernard Anderson

Requested Amount: **\$60,000**

## Departmental Information

### SPECIAL ALLOCATIONS - CRITERIA

The Conference and Events Fund budget took a significant cut during the annual allocation process, which was done intentionally and with our support in order to allow other programs to not have drastic cuts for the beginning of the academic year. In these first months of the fiscal year, we are seeing a big uptick in the number of request compared to the last two years - this is a positive thing, but in order to support this growing number of requests we are hoping to obtain a special allocation for additional funding.

Last fiscal year, SAFC approved a large special allocation request to this fund that was essentially untouched and went back to the committee. We are hopeful we can tap back into those funds through this request. This year is far more active than last - the level of requests we're receiving is what we had predicted we would get last year, but ultimately did not. This year we have higher proposals and less funds, so we are hopeful we can fill this gap!

### STUDENT UTILIZATION

The Conference and Training Fund can cover the cost of conference registration, lodging, and travel. Very often, conference travel is unobtainable to students should they have to pay out of pocket. Registrations alone can be hundreds of dollars, so the CTF truly reduces barriers for student participation is large scale professional development.

The Campus Event Fund helps students create and host creative events that educate and entertain. While the ultimate focus might be on creating a fun event, students are also learning valuable life skills around event planning and management, budgeting, and collaboration. Most RSOs have limited to no funding on their own, so the CEF allows them to still dream big and pull off some amazing programs!

### SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

For the Conference and Training Fund we have already approved over a dozen requests, and have some pending requests that we currently can't approve due to lack of funds. An exciting trend to share is that many of the CTF trips are for students that are presenting research! This is an invaluable experience for the students, and a positive showing for our campus, highlighting some of the exciting work being done here.

While the Campus Event Fund has only received a few requests this far, we are aware of some upcoming large scale student events that are being planned. These groups have spoken with us about the request process and intend to submit proposals, so we are aware of some upcoming strains on that portion of the budget.

### SERVICE BENEFITS TO STUDENTS

The Conference and Event Fund provides an opportunity for any student to pursue their own ideas, as well as an opportunity to make a difference within the campus community. As a student led committee, this also provides a venue for students to advocate for their peers, and support the student community through resources that benefit all students. This fund also expands opportunities for students to host events or travel to conferences that they may not typically be able to gain access to.

Allowing students to access funds to bring their program ideas to fruition is a wonderful way to increase the number of events that are being offered to our campus community.

Students who attend conferences serve as representatives of UW Tacoma – we have seen an increase in the number of students who are traveling to a conference because they are involved in some way. Examples include Mathematics students participating in an international modeling competition, or a computer science student presenting on his research about harvesting energy from trees.

## Staff Budget Requests

Category	Details	Amount Requested
PERSONNEL TOTAL:		<b>\$0</b>

## Other Budget Requests

Category	Details	Amount Requested
Travel	To support the Conference and Training Fund. S001	<b>\$50,000</b>
Non-Food Supplies & Materials	To support the Campus Event Fund S002	<b>\$10,000</b>
SUPPLEMENTAL TOTAL:		<b>\$60,000</b>

PERSONNEL TOTAL:	<b>\$0</b>
SUPPLEMENTAL TOTAL:	<b>\$60,000</b>
<b>COMPLETE PROPOSAL TOTAL:</b>	<b>\$60,000</b>

## Supplemental Documents