

Faculty Council Meeting**November 1, 2022, 12:20-1:20 pm****TPS 110 and Zoom: <https://washington.zoom.us/j/96447628161> [washington.zoom.us]****Phone:** +1 253 215 8782**MINUTES**

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X)^[1]
Bill Kunz	Faculty Council Chair	P
Ben Meiches	Vice Chair	P
Cassie Miura	CAC Representative	P
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	A
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	P
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
Ex-Officio Members	Capacity	(P), (A), or (X)
Natalie Eschenbaum	Dean	A
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
Non-Member Participant	Capacity	(P), (A), or (X)
TBD	Director of Academic Administration	N/A
TBD	Director of Finance and Operations	N/A
Jeremy Davis	Associate Dean of Programs & Operations	P
Stephen Ross	Associate Dean of Faculty Development & Student Support	P

304451AGENDA

1. Land Acknowledgment
2. Approval of Agenda (2 minutes)
3. Approval of Minutes (2 minutes)
4. Unfinished Business – Bylaw Changes to “Lecturer” Title/Rank (5 minutes)
5. Unfinished Business – Professional Development Funds (5 minutes)
6. New Business – Elimination of Majors and Minors (15 minutes)
7. New Business – Mini-Grants (15 minutes)
8. Faculty Meeting Agenda (working list of possible topics)
 - a. Dean’s Goals/Priorities
 - b. Dean’s Diversity Advisory Council
 - c. Motion – Bylaws
 - d. Digital Learning Policy Task Force (30 min. discussion/ 15 min. report out)
 - e. Structure – Overview (small group discussion?)
 - f. Mentoring Program
 - g. Elimination of Majors and Minors
9. Next Week – Faculty Council
10. Reports
11. As may arise
12. Adjourn

1. Land Acknowledgment
 - a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.
2. Approval of Agenda
 - a. The agenda was approved as distributed by unanimous consent.

^[1] In order to promote robust discussion among faculty members of varying rank, ex officio members may choose to attend Faculty Council meetings only when actively invited. Other members may recuse themselves at any time due to a perceived or actual conflict of interest.

3. Approval of Minutes
 - a. The minutes of the October 25, 2022 Faculty Council meeting were approved as distributed by unanimous consent.
4. Unfinished Business – Bylaw Changes to “Lecturer” Title/Rank (5 minutes)
 - a. All in agreement that we should bring a motion to the next Faculty Meeting.
 - b. Debate must be limited and we need to outline what faculty can do: 1. Vote to approve the motion; 2. Vote to not approve the motion; 3. Make amendments to the motion; and 4. Table the motion.
5. Unfinished Business – Professional Development Funds (5 minutes)
 - a. There are differences between one-offs and items that are needed yearly like subscriptions.
 - b. Since many faculty members need the Adobe Suite for teaching, we should look into the best way to get that for whoever needs it and embed that into the budget.
 - c. Some faculty have had problems purchasing things that they need for teaching; professional development funds should not be used to purchase things for teaching.
 - d. The Mini-Grants may address some of these issues.
 - e. We need clarification regarding desktop computers and laptops.
6. New Business – Elimination of Majors and Minors (15 minutes)
 - a. What are the final steps to eliminate the American Studies major and the Museum Studies and Nonprofit minors?
 - b. Many of the courses support other majors and many will live in AMC (Arts, Meaning, & Culture), which has not yet been approved at the UW level.
 - c. We should have CAC (American Studies) and SHS (Museum Studies and Nonprofit Studies) do a presentation at a meeting to explain why we are eliminating these programs
 - d. We should create space at a Faculty Meeting for questions and discussion and then have a vote of the full faculty. Do we need a vote of the full faculty?
7. New Business – Mini-Grants (15 minutes)
 - a. There is immediate need for these mini-grants.
 - b. Mini-grants for up to \$1,000 can be requested to supplement PDFs. We currently have \$11,000 available, which is the remainder of the STF money.
 - c. We might have additional mini-grants later in the academic year, if funds are available. (There were two mini-grants last year.)
 - d. It needs to be clear what the mini-grants can be used for and we should also remind faculty how they can use their regular PDF. This should be seen as an opportunity to request things that shouldn't come out of your professional development funds.
 - e. You don't need to have used all of our PDFs to apply for the mini-grant, you just need to know what you'll be spending your professional development funds on.
 - f. Can faculty give up some professional development funds if they know that they won't need them?
 - g. Do we need to push back the timeline until later this quarter? What would be the best timeline? How long should we give faculty to fill out the application?
 - h. Should we make an announcement at the next Faculty Meeting about the mini-grants and make people aware of it before the email goes out? Or should we send the email out and just remind people about it at the Faculty Meeting?
 - i. The request form needs some clarification. The language will be recrafted and resubmitted in consultation with Faculty Council members.

8. Faculty Meeting Agenda (working list of possible topics)
 - a. Dean's Goals/Priorities
 - b. Dean's Diversity Advisory Council
 - c. Motion – Bylaws
 - d. Digital Learning Policy Task Force (30 min. discussion/15 min. report out)
 1. The task force does want some time at the meeting.
 2. The provost is putting together a Tri-Campus group, which will have a bearing on what we do in SIAS.
 3. We still need to keep moving on this as we have a charge and some solid recommendations.
 - e. Structure – Overview (small group discussion?)
 - f. Mentoring Program
 1. Steve Ross has reached out to all the assistant faculty that did not respond to the survey.
 2. He is currently putting together the peer mentoring groups.
 3. He could give a presentation about the mentoring options available.
 - g. Elimination of Majors and Minors
 1. Does this need to go on the agenda for this month's meeting?
9. Next Week – Faculty Council
 - a. There are promotion meetings next week, including during the lunch hour on Tuesday.
 - b. The only pressing need is to send out the agenda for the Faculty Meeting scheduled on 11/18.
 - c. We can circulate the agenda via email, we're pretty close to the final agenda now.
10. Reports
11. As may arise
12. Adjourn
 - a. The meeting was adjourned at 1:20.