

MILGARD SCHOOL OF BUSINESS
Faculty Council Meeting
Zoom /October 14, 2022
12:30 - 2:00 pm

Present Voting Members: J. Ni, S. Norman, G. Seow, H. Smith, G. Viers

Present Non-Voting Members: J. Cao, B. Fuentes

Guests: A. Bolori, N. Haghighi, J. Shin. H. So

Meeting minutes: K. Barker

Meeting called to order at 12:31 pm.

Minutes from June 3, 2022 were **approved**.

Discussion Items:

1. Faculty Compliance with Open Public Meetings Act (OPMA) Training

- Autonomous or required?
- Faculty meetings fall under OPMA training every four years.
- New faculty must complete autonomous video training within 90 days of hire date.
- Should faculty be required to submit certificate of completion? Certificate isn't provided after completion, but Milgard can create a system to track completion.
- Is it important to keep a record?
 - Compliance is required by the university.
 - Might departments be audited?
- **Discussion**
 - Default to university process. If university doesn't have a mechanism to check compliance, Milgard shouldn't do anything.
 - There are many required trainings throughout the year, so it would be helpful to post a reminder about training at the beginning of each academic year.
 - There must have been a tracking system in place at some point because historical emails refer to faculty compliance.
 - Milgard can create a new process: ask faculty if/when they've completed the training, send the link each year, or send directly to faculty who need to complete the training.
- **Question about the role of the Faculty Council**
 - The FC represents all faculty and discusses anything related to Milgard.
 - Bring issues to the entire faculty for discussion.

2. Milgard Hall Updates

- During SUM 22, a Milgard Hall space allocation committee was formed. Members: Juliet Cao, Sergio Davalos, Gary Viers, and Trish Zander.
 - Discussed work stations and other space planning.

- Final proposal was shared with Dean Merchant and UWT Facilities.
- Currently, J. Cao and B. Fuentes are working on space planning for the Centers for Excellence and the Dean's suite.
- Ribbon cutting on November 11, 2022
- Move to Milgard Hall scheduled for winter break to have the least amount of disruption to teaching schedules.
- Communication will continue to flow:
 - Center Directors' needs including student workers, etc.
 - Media availability for new space; may not be available until SPR 23.
 - Faculty should start thinking about ways to incorporate Milgard Hall resources into courses (Bloomberg Terminal).

Meeting adjourned at 12:46 p.m.

Submitted by Kerry Barker