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School of Engineering and Technology
IT Committee Curriculum Day
Meeting Minutes
October 21, 2022
https://washington.zoom.us/j/94205288673
Or CP 303
1:00 pm – 2:00 pm

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Attendees: Bryan Goda, Charles Costarella, Yan Bai, Ankur Suri, Deveeshree Nayak, DC Grant, Jim West, Chunming Gao
Non-voting members: Raj Katti, Kira King, Noelle Wilson, Gabi Crosby, Beth Jeffrey, Joel Larson
Seminar Leader: Zachary Grieser, Jamie Paz
Absent:

Minutes

1. **<u>Motion: To approve the minutes from September 20, 2022</u>**
   Moved: DC Grant, Second: Jim West
   In favor: 8 Against: 0 Abstained: 0 Absent: 0

2. ABET
   o Visit is 2 weeks away
   o Volunteers needed for classroom visits (20 min per class)
     i. Ankur and Chuck have volunteered already
   o Want to interview a teaching faculty, Associate Faculty, and Full Faculty
     i. D.C., Chunming, Yan or Bryan and Ankur volunteered
   o Also want to meet with advisors (Beth and Kira)
   o Areas to show evaluators on Sunday
     i. JOY 009, JOY 001, CP 206C, DOU 110
   o IT labs will be presentable ahead of visit
   o Advisors will explain what the UW IXX and 2XX courses mean (question from ABET evaluators)
   o Rachel and Alice have been coordinating schedule

3. Advising
   o Seniors need to apply to graduate. Please make sure to have students schedule an appointment with advisors to do this.
   o We have done outreach to every student who needs TWRT 291. This could be made into a pre-requisite for TINFO 482 to ensure students take it timely.
   o Conversation about moving core curriculum around to better prepare students. Advising can suggest a new curriculum grid.
   o Plug to have faculty/ seminar leaders share concerns about students early so advisors can outreach promptly

- - Attendance has been ok in Bryan's/ Deveeshree's sections, well in D.C.'s/ Ankur's/ Chuck's/ Jim's
  - o Request to offer 481 in Summers
    - Reminder from Deveeshree we should still push students to look for an internship given industry standards

4. Seminar Leaders (Zach and Jaime)
   - o Going well so far. Attendance is pretty strong- most students reach out ahead of time if they aren't able to attend
   - o Have opted to do 1 in person meeting a week and 1 hybrid day of a virtual check in
   - o Section B students stumbled on the labs initially, but seem to be doing better

5. Ferando Maymi to visit November 10th
   - o Speaking to all IT majors
   - o Offering extra credit (15 points for the course of their choice)
   - o On November 12th he's speaking to the MCL students

6. Revising Core Courses
   - o Discussion of restructuring Junior year and whether these courses should stay in the Core or not
   - o Proposed offering courses multiple times a year, but D.C. didn't get much feedback from the team
   - o Want a 10-year review of the program internally (technology we teach students out of date, etc.).
   - o Request to create a subcommittee to look into this (D.C., Beth, and Yan volunteered to do this). This group will create a proposal by the next IT committee meeting
   - o Bryan is going to update his 320 course, which is going to be a better experience for students

7. 1503 Updates Proposed
   - o Proposed to require TCSS 142/ CSE 142 instead of TCSS 141
   - o Question from advisors whether we should keep the IAC option as well as Digital Forensics- or whether we could keep just the one general IT major (which may be clearer for ABET and support students better in the long run)

8. Updates from Raj Katti
   - o 10-year review of program
     - i. Selection of external reviewers that don't have conflicts of interest