



Request for 2022-23 Funding Services and Activities Fee Committee

BUDGET PROPOSAL CONTACT INFORMATION

Department Name:

Create Date:

Due Date:

Submitter Name:

UW Email Address:

Phone Number:

Department Head Approval:

Department Head:

Requested Amount:

Departmental Information

STUDENT UTILIZATION

The purpose of this request is to invest in the development of UW Tacoma students through the provision of educational and social opportunities. The Conference & Training Fund (CTF) provides funding to currently enrolled UW Tacoma students, providing opportunities to participate in local and national trainings and conferences. Providing students with the opportunity to pursue educational opportunities beyond the classroom is a vital part of academia. Often the conferences that students attend allow them to connect with future employers, earn certificates that prepare them for internship and employment opportunities, and provide clarity regarding the exact paths that they may wish to pursue, either in their current program or in further education or career settings.

The Campus Event Fund (CEF) provides funding for events or programs that are focused towards student engagement. Funds may be solicited by anyone on campus, as long as the primary audience & beneficiary of their event is UW Tacoma students. These opportunities further meet the social, ideological, and academic needs of a variety of students which results in an enhanced campus environment and enriching co-curricular experiences.

Student Leader Training is an initiative that supports multiple offices across campus. This year we held training over two days: day 1 was at Camp Seymour in Gig Harbor; students had the opportunity to participate in a ropes course. Day 2 was held on campus, with students participating in workshops and exploring campus.

CORE VALUES/MISSION ALIGNMENT

Student Life empowers students through programs that inspire leadership and responsibility in order to enhance the campus experience. Our committee supports student learning through conference and training funding, and this knowledge is brought back to classrooms and student organizations. While it is not a requirement to receive funds, we find that many students applying for the conference and training fund are participating in the conference in some way, often presenting an educational session or a paper. This is not only a great professional development opportunity for those students, it helps highlight the great work being done on our campus. Empowering students to create change is one of the best ways to reach the strategic plan goals. Our committee tries to ensure every request we grant money to will benefit the campus in some way.

Specific success indicators include

- Ensure every student has opportunities to engage in high impact practices (Students)
- Increase opportunities to fund faculty and students doing undergraduate research (Scholarship)
- Expand opportunities for students, faculty and staff to engage in the work of social justice and anti-racism (Equity)
- Expand opportunities for training and community conversations to enhance a culture of inclusive excellence, mutual respect and social justice (Equity)
- Create and expand opportunities to activate our campus (Vitality)

SAF-FUNDED PROGRAM OR SERVICES GOALS AND OUTCOMES

The goal of fostering student engagement on campus is stated to "Build a community that will foster a culture of engagement that is inclusive of the diverse student needs, perspectives, and experiences." The Conference and Event Fund provides an open opportunity to support a wide range of student needs through funding student requests. Students have an opportunity to develop their own programs and events that would not be possible to implement without the resources of this fund. Our goal each year is the same, although how we reach it varies - we want to impact as many students as possible for the greater good of our campus.

We started this year with a very reduced budget; major cuts were made to this budget during last year's SAF process to allow for less cuts to come from other functional areas. The team was prepared for this and knew that it would reduce the overall number of events or conference trips that they could approve.

There was a lot of interest in both Campus Event Fund and Conference and Training Fund as soon as the school year began. In fact, the submission form for CTF had to be closed towards the end of Autumn Quarter because all of the funds earmarked specifically for that program had been allocated.

Within an hour of closing the form we were already fielding emails from campus about why the fund was paused. We know that there have been students and RSOs interested in participating in conferences that have not been able to submit requests. (That being said, we are very grateful to SAFC for approving our special allocations request! CTF will be reopening soon; we would be happy to provide more up-to-date information about the status of CTF when review of these proposals begin.

Since all requests to this fund are initiated by students, by extension we are able to work with a number of student organizations and campus departments. Below is a list of the student organizations and academic programs that have requested funds, or were part of a program funded by CEF or CTF so far this year. This information is accurate through mid-February 2023. Also note that at the time of making this list, the CTF form had been paused for 2-3 months.

Black Student Union
Center for Equity and Inclusion
Center for Student Involvement
Husky Sustainability Fund
Middle Eastern South Asian Association
Office of Global Affairs
Pacific Islander Student Alliance
Pack Advisors
Pre-PA Society
School of Engineering and Technology
School of Interdisciplinary Arts and Sciences
Student Veterans at UW Tacoma
Tahoma West

STUDENT UTILIZATION (COMPARISON OVER PAST 2 YEARS)

For the current 2022-2023 school year, CEF has sponsored 8 programs and CTF has funded 13 conferences (mostly in-person involving travel, but a couple of virtual offerings). In comparison, at this time last year, CEF had sponsored 10 programs and CTF had funded 9 conference requests; by February of the of the 2020-2021 academic year, CEF had sponsored 4 programs and CTF had funded 7 virtual conferences.

We are hopeful to get back to pre-Covid event and conference numbers. To give some perspective, by March of 2020 CEF had funded 17 programs and CTF had approved funding for 77 trips. Due to Covid, nearly 30 of those CTF trips had to be cancelled, unfortunately. Those numbers are closer to the "norm" of what this budget could do, and we had steadily been receiving larger funding allocations from SAFC.

Due to not having DawgDen or a similar system this year, it made it very difficult to get accurate tracking of event attendance. Traditionally it is a stipulation of receiving funds from CEF to track attendance using our campus system, but that was unavailable this year. As the events are carried out by RSOs or other groups, the CSI is not directly responsible for oversight of those programs.

COLLECTION OF FEEDBACK & IMPROVEMENTS

Each applicant for funding is asked how they will connect what they have learned back to UW Tacoma. Often they are participating in RSO or classroom presentations. The committee receives feedback directly from event or conference attendees with their review of programs. This is especially useful if students are interested in attending the same conference year after year. Most importantly it provides insight into what students learned at a conference or training, and provides feedback on whether or not we should send students to a similar conference in the future.

These reports are also useful in evaluating recurring programs from year to year, and adjusting funding according to the goals and success of previous programs. The committee is exploring ways to make these reports more publicly accessible, as we want to share all of the great experiences UW Tacoma students are participating in.

Student Leader Training feedback has come from word of mouth from participants and pre- and post-training surveys. Each year we review information from previous training surveys, and they have absolutely been used to shape programming for the future.

SERVICE BENEFITS TO STUDENTS

These funds provides opportunities for any student to pursue their ideas, as well as make a difference within the campus community. As a student-led committee, this also provides a venue for students to advocate for their peers, and support the community through resources that benefit all students. This fund also expands opportunities for students to host events or travel to conferences that they may not typically be able to gain access to.

Allowing students to access funds to bring their program ideas to fruition is a wonderful way to increase the number of events that are being offered to our campus community. Students who attend conferences serve as representatives of UW Tacoma – we have seen an increase in the number of students who are traveling to a conference because they are involved in some way. Examples include the Student Veterans Organization attending the annual Student Veterans Alliance convention (where they are regularly nominated for awards!), or student scientists presenting their research at the Annual Biomedical Research Conference for Minoritized Students.

We have seen many clubs come back each year to help fund their events. This fund is one of the greatest resources students have on campus. It gives many student organizations a chance to put on their events. This year we are again happy to receive a request to support a major RSO collaborative event, Multicultural Celebration. CEF also made it possible for the Pack Advisors to host an Apple Cup watch party on campus, and Tahoma West to We feel that the best way to understand how meaningful our services are comes directly from the students receiving funds. The following is a testimonial from Gina Jones a senior majoring in biomedical sciences, who received CTF funds in Fall 2022:

"The Conference and Training Fund (CTF) was awarded to me for a specialized training opportunity at Hopkins Marines Station at Stanford University. This trip felt pivotal in my career as a researcher because this experience offered the opportunity to network with experts in the field that I am currently working in. While we were there, the leading researcher Ayelet Voskoboynik taught us a wide range of topics about *Botryllus schlosseri*, the species we are currently working on in Gardell lab at UWT. These topics ranged from biology, to immunology, to proper care, and even microdissection.

I did not realize how much I would learn in such a short amount of time. It was as if I was attending a hyper focused course on *B. schlosseri* which helped to answer questions I had about this organism while raising new ideas for hypothesis yet to be researched. I believe other students would benefit from this type of individualized learning experience. I appreciate the experience I was given by being awarded the CTF by Student Involvement,

and I am enthusiastic to let other students know about this opportunity so they can benefit from these important undergraduate experiences.”

Staff Budget Requests

Category	Details	Amount Requested
	PERSONNEL TOTAL:	\$0

Other Budget Requests

Category	Details	Amount Requested
Travel	Funding for the Conference and Travel Fund, which can be applied for by students to help cover travel, registration, and lodging costs S001	\$150,000
Non-Food Supplies & Materials	Campus Event Funding that can be applied for by student, organizations, departments, and more to host student-centered events on campus open to UW Tacoma students as the primary audience S002	\$50,000
	Student Leader Training: Open to student leaders and employees across campus to enhance leadership ability skills at the start of each year. S003	\$10,000
Food	Food for Student Leader Training, our annual leadership training that usually lasts 4-8 hours over the course of 1 or 2 days. Lunch is usually provided to students S004	\$1,500
	SUPPLEMENTAL TOTAL:	\$211,500

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$211,500
COMPLETE PROPOSAL TOTAL:	\$211,500

Supplemental Documents



CEF_CTF BUDGET BREAKDOWN

Budgetary Breakdown for Campus Event Fund, Conference and Training Fund, and Student Leader Training



STUDENT TESTIMONIAL _ CTF

Conference and Training Fund testimonial from a student who made use of the funds to attend an opportunity



STUDENT TESTIMONIAL_CEF

Campus Event Fund testimonial from a campus department and organization that applied for and hosted a campus event with Campus Event Funding.