

BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Center for Service and Leadership

Create Date: 01/19/2023

Due Date: 02/17/2023

Submitter Name: Rachael Spear

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Department Head Approval:

Department Head: Conor Leary

Requested Amount: **\$85,724**

Departmental Information

STUDENT UTILIZATION

The Center for Service and Leadership (CSL) develops positive community and student growth through service and leadership opportunities. Funds received from SAFC go directly towards staffing five student positions and the resources needed to offer impactful programs and services to support the CSL's mission, including the Husky Volunteers Program, leadership development opportunities, and coordinated service opportunities on campus and in the Tacoma community.

CSL student leaders design service opportunities that incorporate education and reflection so students who participate can make a difference in our community while learning about social issues and develop a strong sense of self. The CSL offers many programs that directly benefit students, such as the annual UWT Gives Holiday Gift Drive and group service projects with Registered Student Organizations (RSOs). Students taking part in their own service opportunities continue to log their hours with the Husky Volunteers Program, which provides structure, reflection, and recognition for students who serve independently.

The CSL's services and programs align with UW Tacoma's urban-serving mission. Our services and programs are dedicated to engaging students with our community in volunteer services. Volunteer services are a distinct way to gain a new perspective on what is going on in the community and identifying where help, funding, and resources are needed.

CORE VALUES/MISSION ALIGNMENT

We believe that the CSL's programs and services align with the following areas of the UW Tacoma strategic plan:

- **Students:** By participating in volunteer opportunities and subsequently reflecting on said experiences, students will advance professionally and personally.
- **Communities:** By forging meaningful community partnerships, the CSL advances this area of the strategic plan.
- **Scholarship:** A new offering for the CSL is consultations with faculty that have a service-learning component to their courses.
- **Equity:** By providing pre-service trainings, the CSL both promotes and models inclusive excellence and social justice to the students that participate in service.
- **Vitality:** Our programs build a thriving community of students passionate about serving their community that is both welcoming and sustainable.

SAF-FUNDED PROGRAM OR SERVICES GOALS AND OUTCOMES

For the current year, the CSL's main goal has been to take action on all review and reflection done in the previous year to improve programs and services provided by our unit. Along with that goal, we also wanted to increase cross-campus collaboration on events. This year, we have introduced new programs that better serve the UW Tacoma student body, improved or eliminated programs that do not, and worked alongside RSOs, departments, and community organizations to host events.

- **Husky Volunteers Program:** Last year, we saw a large increase in participation in this program. However, this year we haven't, we believe this is due to the Center for Student Involvement no longer offering DawgDen (which is where students logged their service hours and reflections). To combat this decrease, we've made this program more accessible to students and visible on the campus through tabling, running different advertisements, and providing more service events for students to attend. We plan to request funds through STFC to host our own volunteer management system, so we do not run into this problem in the future. For this program, we have also partnered with the Student Activities Board to boost their SAB Pack program, where students can volunteer at SAB events and receive service hours.
- **Leadership:** We have been utilizing feedback from students to create tailored leadership development opportunities such as a successful partnership with Court 17 to provide a "Leadership LLC", where a floor of students can participate in leadership development workshops and events. We have also introduced the National Society for Leadership and Success (NSLS) to the UW Tacoma campus, and currently have over 350 members.
- **Blanket Drive:** A new event for the CSL has been the Blanket Drive. We partnered with the RSO PATH to accept blanket donations from 11/15/2022 – 12/15/2022. Along with PATH, we opened this event up to RSOs to sponsor and assist with the Blanket Making Event, these RSOs include: Latinx Student Union, Pre-Medical Club, PISA, Black Student Union, and ASUWT.

- **UWT Gives:** For the 10th annual UWT Gives, we partnered with the University Y Student Center staff to host the drive, this partnership proved to be a great effort to reach the community more than it has in the past. For this program, we also partner with the Office of Student Life annually to reach UW Tacoma students with children so they can benefit from this program.
- **Monthly Service Projects:** This year we have partnered with some amazing community organizations to get students out into the community to serve. Some of the partnerships have included Pierce Conservation District, the City of Tacoma, United Way, and many more.
- **Day of Caring:** DOC is an annual event hosted by the CSL, however, we have not hosted it since 2019 due to COVID. We are excited to bring our annual day of service open to faculty, staff, and students this year! We are working closely with ASUWT, PISA, the Giving Garden, the Husky Sustainability Fund, and more RSOs to put this event together. This year's event will be hosted on Friday, May 5th.

Our work is never done, and we will continue to utilize feedback to improve our programs and services so that UW Tacoma students are excited to participate in the CSL's portfolio of programs. We are already surveying the student body for next year's improvements and new offerings, and hope to utilize SAF funding to make those dreams a reality.

STUDENT UTILIZATION (COMPARISON OVER PAST 2 YEARS)

We have seen a decrease in the number of participants in the Husky Volunteers Program, but total service hours are on track compared to data at this point in time for the past two years. So far, we have 27 students actively volunteering and logging their hours, and those 27 students have logged 725 hours so far! We are continuing to promote this program to the student body, and are working on furthering our outreach to students so they are interested in this program and its' connection to the university's urban-serving mission.

With numbers down in our Husky Volunteers Program, it is hard to gauge the impact. But this is why we offer more than just one program! Compared to previous years, we've seen improvements in participation for UWT Gives, have created a strong foundation for the NSLS program and Leadership LLC program, and have seen improvements in student attendance for monthly volunteer service events.

NSLS is a strong program, even for it's first year on our campus. We have a total of 358 members, and 42 of them have finished the program so far. This number will rise, as deadlines for completion are in April.

UWT Gives had it's 10th anniversary this year, and we saw record-breaking numbers for the program. With the help of the University Y Student Center staff and the Office of Student Life, we served 12 UW Tacoma families, partnered with 7 UW Tacoma departments, and 150 gifts were donated in total.

For the CSL's monthly volunteer events, we've seen an increase in interest and participation across the board. Some of the more significant events being the Blanket Drive (40 participants, over 100 blankets made and donated), and our Orientation event where we assembled 180 craft kits for Mary Bridge Children's Hospital.

COLLECTION OF FEEDBACK & IMPROVEMENTS

For all programs, the CSL provides sign in sheets for participants so we can track who is attending programs. For Husky Volunteers, we have a detailed Microsoft form that allows students to log their hours and reflect on the service they completed. For all programs and events, we create feedback forms for students to fill out so we can tailor future events to what the student body wants. We also have a dedicated channel in the UW Tacoma Discord, where students interested in volunteering can learn about events and provide feedback.

SERVICE BENEFITS TO STUDENTS

Our Husky Volunteers program provides an opportunity for students to connect with nonprofit organizations that align with their interests both personally and professionally. By encouraging students to log their volunteer hours, students can reflect on their experiences in a meaningful way by drawing connections between their volunteer experiences and professional development. For example, when reflecting on volunteering at a local hospital, one student shared, "MedSurg is always a great experience and I am always learning interpersonal skills and medical knowledge. Examples include scanning a room on first entrance to note the patient's diet, assigned nurse, bed positioning, glove stockage, food/drinks, and patient awareness. Different patients require different amounts of attention and energy--as I've learned the hard way--and making sure you treat each individually, as people, rather than as a task, is crucial in making the patient become more comfortable."

The Husky Volunteers program invites students to connect with organizations that align with their interests, in doing so, students actively add value to the Tacoma community while gaining skills that will help them in their professional development. Furthermore, our monthly volunteer events have helped students to connect with each other while working towards a common goal. Our off-campus volunteer events build community between UW Tacoma campus and our larger Tacoma community in meaningful ways. An example of this comes from a student reflection in which they state, "My experience volunteering last week was honestly very fun. I enjoy giving back and it was good getting to meet fellow students as well as bonding over making the garden look awesome. I learned how to weed as it was my first time helping in a garden. I have gained the skills of being precise as to which plant is good to weed and which ones are not good to weed. Yes, I would most definitely participate in this activity again." Our monthly volunteer events provide students with the opportunity to connect with other students as well as community organizations that provide impactful services to the Tacoma community. As we are rebuilding a post-pandemic community, it seems clear that students need opportunities to connect with others now more than ever. Through our Husky Volunteers program and group volunteer events, students are encouraged to take action in the community and know that we are here to support them every step of the way.

Staff Budget Requests

Category	Details	Amount Requested
Student Staff ³	Summer and Training Wages for Student Coordinators E001	
	Student Staff Wages:	\$9,450
	Fringe @ 21.5%:	\$2,032
Student Staff ³	Summer and Training Wages for Student Manager E002	
	Student Staff Wages:	\$2,429
	Fringe @ 21.5%:	\$522
Student Staff ³	AY Wages for Student Coordinators E003	
	Student Staff Wages:	\$35,910
	Fringe @ 21.5%:	\$7,721
Student Staff ³	AY Wages for Student Manager E004	
	Student Staff Wages:	\$9,548
	Fringe @ 21.5%:	\$2,053
PERSONNEL TOTAL:		\$69,664

Other Budget Requests

Category	Details	Amount Requested
Contracted Services	MailChimp Subscription S001	\$360
	Canva Subscription S002	\$250
Other Services	National Society for Leadership and Success (NSLS) Membership Fee S003	\$1,650
Travel	UCAR Rentals S004	\$1,000
Non-Food Supplies & Materials	Event Supplies S005	\$5,000
	Promotional Items S006	\$5,000
	Nametags and business cards for student employees S007	\$200
Food	Food for staff trainings, pre-event trainings, and day-long service events S008	\$1,000
Aid, Grants & Subsidies Given	National Society for Leadership and Success Credits Program S009	\$1,600
SUPPLEMENTAL TOTAL:		\$16,060

PERSONNEL TOTAL:	\$69,664
SUPPLEMENTAL TOTAL:	\$16,060
COMPLETE PROPOSAL TOTAL:	\$85,724

Supplemental Documents



CSL DATA DOCUMENT

Participation data for the Center for Service and Leadership