Faculty Council Meeting
January 18, 2023, 9:00–10:00 am
TPS 110 and Zoom: https://washington.zoom.us/j/96043150068
Phone: +1 253 215-8782

MINUTES

<table>
<thead>
<tr>
<th>Faculty Council Member</th>
<th>Capacity</th>
<th>Present (P), Absent (A), or Recusal (X)</th>
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<tbody>
<tr>
<td>Bill Kunz</td>
<td>Faculty Council Chair</td>
<td>P</td>
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<tr>
<td>Ben Meiches</td>
<td>Vice Chair</td>
<td>P</td>
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<tr>
<td>Cassie Miura</td>
<td>CAC Representative</td>
<td>P</td>
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<td>Jane Compson</td>
<td>PPFA Representative</td>
<td>P</td>
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<tr>
<td>Haley Skipper</td>
<td>SAM Representative</td>
<td>P</td>
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<tr>
<td>Leighann Chaffee</td>
<td>SBHS Representative</td>
<td>P</td>
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<tr>
<td>Libi Sundermann</td>
<td>SHS Representative</td>
<td>P</td>
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<tr>
<td>Scott Rayermann</td>
<td>Lecturer at Large (SAM)</td>
<td>P</td>
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<tr>
<td>Loly Alcaide Ramirez</td>
<td>Dean’s Diversity Advisory Council representative (CAC)</td>
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<th>Ex-Officio Members</th>
<th>Capacity</th>
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<tbody>
<tr>
<td>Natalie Eschenbaum</td>
<td>Dean</td>
<td>A</td>
</tr>
<tr>
<td>Joyce Dinglasan-Parlillo</td>
<td>Chair, Committee of Chairs</td>
<td>P</td>
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<tr>
<td>Kathleen Pike Jones</td>
<td>Assistant to the Dean/Note-Taker</td>
<td>P</td>
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<tr>
<th>Non-Member Participant</th>
<th>Capacity</th>
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<tbody>
<tr>
<td>Jessica Asplund</td>
<td>Director of Academic and Finance Administration</td>
<td>P</td>
</tr>
<tr>
<td>Jeremy Davis</td>
<td>Associate Dean of Programs &amp; Operations</td>
<td>P</td>
</tr>
<tr>
<td>Stephen Ross</td>
<td>Associate Dean of Faculty Development &amp; Student Support</td>
<td>A</td>
</tr>
<tr>
<td>Vanessa de Veritch Woodside</td>
<td>Associate Dean, Equity &amp; Inclusion</td>
<td>P</td>
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AGENDA

1. Land Acknowledgment (1 minute)
2. Approval of Agenda (2 minutes)
3. Approval of Minutes (2 minutes)
   1. Modalities
   2. Training & Certification
   3. Assessment
5. Ongoing Business – Teaching Evaluation Policy (30 minutes)
   1. Student Evaluations
   2. Peer Evaluations
   3. Self-Assessment
   4. Teaching Portfolios
6. Updates & Announcement
7. As May Arise
8. Adjourn

1. Land Acknowledgment
   a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.

2. Approval of Agenda
   a. The agenda was approved as distributed by unanimous consent.

3. Approval of Minutes
a. The minutes of the January 11, 2023 Faculty Council meeting were approved by unanimous consent.

   1. **Modalities**
      a. There was a lengthy discussion about modalities at the Chancellor’s cabinet meeting; there is concern because students can take online classes elsewhere for less money.
      b. There is ongoing discussion at the campus level regarding modalities.
   2. **Training & Certification**
      a. Faculty who want to teach online need online teaching experience and training; we need campus-wide certification for teaching online.
      b. We need a solid modality policy for curriculum; the modality should be decided before we hire part-time lecturers; there should be a campus-level policy for part-time lecturers.
      c. We should have Darcy Janzen come to a Faculty Council meeting.
      d. There is a new director at the Center for Teaching & Learning at UW Seattle; we should fully utilize those resources.
      e. We need to have our own Center for Teaching & Learning at UWT.
   3. **Assessments**
      a. Faculty are concerned about the increased workload and the number of assessments.
      b. What does the assessment for digital teaching look like? Who is qualified to do the assessments?
      c. It is important to document especially for those going through the promotion process.
      d. The assessment tools need to be effective for interdisciplinary classes.
      e. Evaluation of digital courses should be more than just the basics.
      f. Peer evaluations will create a greater workload than student evaluations.

5. Ongoing Business – Teaching Evaluation Policy
   a. This policy increases faculty workload, but was already accepted by our faculty.
   b. What can we implement immediately?
   c. What resources are available from the Center for Teaching & Learning at UW Seattle?
   d. We need to make assessments part of our culture.
   e. Could a group of faculty become experts in assessment and become teaching fellows to train others?
   f. This is really important as it impacts student outcomes and professional development.

   1. **Student Evaluations.**
      a. Student evaluations are required for new faculty for the first three years.
   2. **Peer Evaluations.**
      a. Consultation before and after evaluations would be helpful.
      b. Training needed for peer reviews and rubrics to standardize the review process.
      c. Faculty need to be strategic in who they ask to do their reviews; ask about peer evaluations in regular conferences.
      d. We could add peer evaluations to promotion materials.
e. Divisions should keep track of peer evaluations so that they are spread out over the entire division.

3. **Self-Assessment.**
4. **Teaching Portfolios.**

6. **Updates & Announcements**
   a. *University Bookstore.* We still don’t know why the bookstore was closed.

7. **As May Arise.**
   a. *Curriculum Committee.* Currently the chair of the curriculum committee is a member of the Faculty Council, but is that necessary? Would it be possible to have a faculty member, not on Faculty Council, be the chair? The chair would still report to the Faculty Council.
   b. *W Policy Task Force.* The Faculty Council can create a task force to look at the requirements for W courses.

8. **Adjourn.**
   a. The meeting was adjourned at 10:10 am.