

Faculty Council Meeting**February 1, 2023, 9:00-10:00 am****TPS 110 and Zoom: <https://washington.zoom.us/j/96043150068>****Phone:** +1 253 215-8782**MINUTES**

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X) ¹
Bill Kunz	Faculty Council Chair	P
Ben Meiches	Vice Chair	P
Cassie Miura	CAC Representative	P
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	P
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	P
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
Ex-Officio Members	Capacity	(P), (A), or (X)
Natalie Eschenbaum	Dean	P
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
Non-Member Participant	Capacity	(P), (A), or (X)
Jessica Asplund	Director of Academic and Finance Administration	P
Jeremy Davis	Associate Dean of Programs & Operations	P
Stephen Ross	Associate Dean of Faculty Development & Student Support	P

AGENDA

1. Land Acknowledgment (1 minute)
2. Approval of Agenda (2 minutes)
3. Approval of Minutes (2 minutes)
4. Updates & Announcements (10 minutes)
5. New Business – FCAS Major Requirements (10 minutes)
6. February Faculty Meeting Agenda (10 minutes)
7. Tri-Campus & UW Tacoma Instructional Quality Initiatives (25 minutes)
8. As May Arise
9. Adjourn

1. Land Acknowledgment
 - a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.
2. Approval of Agenda
 - a. The agenda was approved as distributed by unanimous consent.
3. Approval of Minutes
 - a. The minutes of the January 25, 2023 Faculty Council meeting were approved by unanimous consent.

4. Updates & Announcements

a. **UW Bothell School of STEM.**

1. STEM School has approximately 90 full-time faculty in 4 divisions—Biological Sciences, Computing & Software Systems, Engineering & Mathematics, and Physical Sciences.
2. They have one school-wide faculty meeting per quarter.
3. School leadership team includes Dean, Associate Dean, Marketing & Communications Manager, Academic Human Resources and the Assistant to the Dean. The Lab Coordinators, Academic Advisors, and Fiscal Specialist are also in the Dean's Office.
4. Chairs of the divisions have a 50 percent teaching load; chair position is open to both tenure- and teaching-track faculty; larger divisions have a full-time administrator; smaller divisions have a half-time administrator.
5. Promotion process: Review Committee, Division faculty vote, Chair letter, Dean letter, Campus Council on Promotion & Tenure, Chancellor/Vice Chancellor letter.
6. They have School-wide tenure and promotion guidelines, and a Culture Statement to address discipline specific differences, particularly in terms of scholarship; they also have a Public Statement on Promotion & Tenure and Public Statement on Evaluation of Teaching Effectiveness.
7. Promotion guidelines by ranks were written by Faculty Council and approved by faculty vote.
8. The Faculty Council is made up of 4 voting members, one from each division.
9. The Curriculum Committee is made of up of the chairs from each division; Chair of CC is the STEM representative to campus curriculum committee.
10. They have a Council on Diversity, Equity, and Inclusion.
11. Faculty Council writes the policy for the School; faculty voting requires a quorum majority in each division to be approved; one division has veto power over the other divisions; the totality of the vote does not matter.
12. Merit review and reappointment review are in divisions; Dean signs off on merit reviews and regular conference letters; some divisions delegate authority for reviews.
13. The IAS School at UWB does not have divisions.
14. We do not have the power to fully departmentalize, however, Andy and Sheila are in active conversations with UW Seattle so that may happen down the road, for now they want us to follow what has been done at the STEM School at UWB.

b. **SIAS Promotion Guidelines.**

1. Provost statement: "In several cases this year, the candidate was evaluated by the unit and the external reviewers using promotion guidelines for the former senior lecturer and principal lecturer titles. . . . Please work with your units to ensure that your promotion guidelines are consistent with the changed provision of the Faculty Code."
2. The SIAS promotion guidelines from March 2021 reflect the new titles and criteria related to teaching professor ranks, however SIAS faculty voted in April 2021 to allow faculty to use any

guidelines that were in effect at any time during their appointment at current rank so faculty appointed at current rank prior to 2021 can use older guidelines including the February 2017 guidelines for teaching faculty that include lecturer titles.

3. Should we change titles/definitions in 2017 “lecturer” guidelines, require all faculty to use the 2021 promotion guidelines that include tenure-track/tenured and teaching faculty ranks/titles, or develop new teaching professor guidelines that are separate from the 2021 promotion guidelines?
4. We will discuss in Faculty Council and then bring to faculty for a vote, but we should have this in place before faculty put together their promotion packets in the spring.

5. Faculty Council on Academic Standards

- a. FCAS Guidelines (2014 & 2017) states that “Majors should include at least 20 credits of core courses, which all students must fulfill. These courses may come from thematic groupings (e.g., discipline-specific statistics, labs, approaches, theory, practices, etc.) and courses in any given grouping should be comparable in learning goals. The intention is to provide a substantive foundation that all students in a major share. This expectation may be met in two ways:
 1. The expectation may be met in departmentalized or programmatic majors by a set of courses within that offering unit.
 2. This expectation may be met in interdisciplinary majors by a set of courses that serve to integrate the participating disciplines.”
- b. Were these guidelines approved in the Faculty Senate? We need to ask FCAS if this is policy or guidelines.
- c. The third proposed track in writing studies does not overlap with the existing tracks, nor is there a common core between the existing tracks; this also raised concerns about other majors.
- d. FCAS checks curriculum; ICC should use FCAS policy on majors to match guidelines.
- e. There has been a real breakdown in communication due to structural issues throughout UW system.
- f. We need to be sure that we are following policy because of assessments and program reviews.

6. Faculty Meeting Agenda

- a. Updates & Announcements
 1. Structure Report – UW Bothell STEM School Meeting
 2. Vice Chancellor Ndura
- b. Hiring Priorities
- c. Teaching Evaluation Policy – Peer Evaluation
- d. Tri-Campus Instructional Quality Initiatives
- e. UWT Research Report & Funding Opportunities
- f. Reports & Opportunity for Questions

7. Tri-Campus & UW Tacoma Instructional Quality Initiatives

- a. There are many groups working on developing policies.
- b. EVCAA wants a campus-wide policy for digital learning.

8. As May Arise

- a. There was a classroom threat in SAM last week, so we are planning a meeting to hear from campus safety, Surtida Shelton, and Bernard Anderson.

9. Adjourn

- a. The meeting was adjourned at 10:04.