

# Campus Technology Committee (CTC)

February 9, 2023

## Minutes

Meeting held via Zoom

Present: Stephen Rondeau, Alireza Bolori, Ana Marie Almeda, Julie Masura, Patrick Pow, Jaime Mason, Wes Lloyd, Bill Fritz, Darcy Janzen, Lisa Hoffman, Jarrod Call, Y Jenny Xiao

Absent: Christopher Knaus, Andrea Coker Anderson, Susan Wagshul-Golden, Johnny Doan, Sean Schmidt, Paul Lovelady

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### 1. Introduction

- 1.1. Patrick expressed our collective sympathy to Darcy regarding the recent loss of her husband and member of the CTC, Forrest Tyree.

### 2. Updates.

- 2.1. The STFC Annual Allocation due date has been extended to February 17, 2023.
- 2.2. All classrooms will be available in Milgard Hall for Spring Quarter. The stock ticker will come on line in late March. This will not affect teaching.
- 2.3. The Security Camera installation may require an RFP, but at this point Verkada can provide what is needed. Four locations have been identified to mount cameras to cover parking spaces and the Prairie Line Trail. Those locations are the DOU, WHT, SNO and Strong buildings.
- 2.4. Software
  - Badgr may be cost prohibitive at \$2 per badge on a module pricing structure.
  - Portfolium cost is already supported by STFC and is on a certificate pricing structure.
  - ScheduleOnce was extended for three months to migrate data. This extension will end March 31, 2023.
  - Gradescope will be pursued on a local funding basis as the level of interest dictates.
  - Grammarly will be pursued if there is sufficient interest. We could be paying \$50 per license instead of \$140 per license. The campus would need 40 licenses to get that volume discount. IT would charge the cost back to the departments. **Please determine if your area would like to be a part of this.**
  - ChatGPT will be on a future agenda. Here is the link to the [forum on ChatGPT](#).
  - The Technology Recharge Fee will be raised by 13% for this coming fiscal year.
  - Students should add their cell phone numbers to [UW Alert](#) in order to get timely notifications when emergencies arise.
  - There are approximately 1,300 UW Google Shared drives in use. Any UW Google Shared drives without a current UW employee email address in the manager role will be restricted beginning March 2023.

### 3. Duo Mobile has been updated

- 3.1. [Duo no longer supports earlier mobile device operating systems](#)

- 3.2. In order to use Duo Android users must be on version 10 or higher. Apple users must be on version 14 or higher.
4. Survey Results of the Annual Cybersecurity Training (Bill Fritz)
  - 4.1. The topics were relevant, kept the users engaged and were of the appropriate length. The content changed due to COVID.
  - 4.2. Can we incentivize compliance – i.e. a donation to your favorite charity if you are one of the first 20 people to complete the training?
  - 4.3. Based on CTC feedback, we will negotiate with the vendor to use this training next year.
5. Update on the Process of Purchasing Software
  - 5.1. Keep in mind that there are several steps that software must go through in order to be approved for use. Certain types of software like Gradescope and Grammarly are less of a risk and will typically be reviewed faster. The software review efforts are now coordinated by UWT IT and the UW Tacoma Procurement Office, with help from the AG office and other departments in Seattle. This applies to all software purchases. If you would like to know what is involved, the UW Procurement Services maintains a list of [terms and conditions](#) for that vendors must agree to. Depending on the nature of the software, we usually include: the [UW General Terms and Conditions](#), [UW IT Accessibility Riders](#), [UW IoT Rider](#) and [UW IT Security Rider](#). Please be cautious if people purchase software with their Procards and ask for reimbursement. There could be issues because the software might involve data privacy and or cybersecurity risks for the university.
6. Cradle Point Projects. There are two use cases that are currently using Cradle Point.
  - 6.1. Use case Center for Urban Waters: a Cradle Point device backs up and sends data from the Center for Urban Waters to campus daily.
  - 6.2. Use case Court 17: a Cradle Point device is being used in places where it is cost prohibitive to pull fiber, like Court 17. We are able to have UW phone lines for the five offices in that building and UW network connectivity. A Cradle Point device can have up to ten phone lines. The Center for Urban Waters cannot use this method to have phone lines because the building has more than ten phone lines. As we partner to expand our student housing, this cradle point technology will be used similarly to how it is used at Court 17. If you have potential use cases for Cradle Point, please contact UWT IT at [tachelp@uw.edu](mailto:tachelp@uw.edu).
7. The question was raised about expanding ceiling microphones to include more classrooms. JOY 215 does not seem to have them. GWP does have ceiling microphones. We added ten ceiling microphones last year. Some classrooms do not have the existing infrastructure to do this. Since this is being requested for teaching purposes, perhaps the CTC will recommend to the UWT IT department that a policy of adding ceiling microphones to all future classroom configurations be adopted.
8. Meeting adjourned at 1:30 pm.