

Draft SOE Meeting Agenda
March 7, 2023
In Person: Jane Russell Commons (William Phillip Hall)

Zoom Details/Links: Join Zoom Meeting <https://washington.zoom.us/j/94813311413>
[\[washington.zoom.us\]](https://washington.zoom.us)
Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Rachel/Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: Belinda Louie
MINUTE-TAKER: Donna Braboy

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement	9:00a-9:10a Matthew Weinstein, Facilitator/Elected Faculty Council Member/Professor of Science Education	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning http://puyallup-tribe.com/ourtribe/Land%20Acknowledgement.php
Andy Harris, Executive Vice Chancellor for Academic Affairs	9:00a - 9:30a	Discuss budget	
Working Agreements	9:30 a-9:40a Elected Faculty Council (EFC)- Julia Aguirre (Professor and EFC Chair)	Review feedback from prior meetings; encourage critical reflection on own behaviors and impacts to others. Briefly discuss governance responsibilities of faculty.	

<p>Budget/Enhanced Monitoring</p> <p>9:40 a.m.-10:30 a.m.</p>	<p>Finalize discussions for reductions, including criteria (Rachel Endo, Professor and Dean, Maria Hamilton, Director of Operations, and EFC)</p> <p>Review/clarify mitigation measures moving forward (Rachel Endo, Professor and Dean, Maria Hamilton, Director of Operations)</p>	<p>See OneDrive links sent by Rachel Endo on March 01, 2023.</p> <p>Protocol: overview prior meetings, recap targets, and run down scenarios.</p>	
<p>10:30 a.m.-10:40 a.m.</p>	<p>Break</p>		
<p>10:40 a.m.-11:00 a.m. Finalize budget if needed</p> <p>11:00 a.m.-Noon-Other Business</p>	<p>UW 10-year review- Ed Armijo, Data Manager & Rachel Endo, Dean facilitate</p> <p>PDF/SUF End of Year Spending Plan - Maria</p> <p>REJ Committee</p>	<p>Ed Armijo will share a tentative draft calendar and milestones, along with Rachel Endo.</p>	<p>REJ Committee for next meeting to review SOE conceptual framework and values:</p>
<p>Adjourn</p>	<p>Noon</p>		
<p>Upcoming Facilitators: April 4, 2023: EFC Member:</p>			

Zoom/Virtual Meeting Etiquette Reminders:

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements:

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
Own your own intentions and impact
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*