

Draft SOE Meeting Agenda
April 4, 2023
In Person: Jane Russell Commons (William Phillip Hall)

Zoom Details/Links: Join Zoom Meeting <https://washington.zoom.us/j/94813311413>
[\[washington.zoom.us\]](https://washington.zoom.us)

Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Rachel/Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: Belinda Louie
MINUTE-TAKER: Donna Braboy

Topic	Time/Who	Outcomes	Comments/Asks
Reminders of Expectations for Faculty Merit Reviews Q&A (All Faculty Asked to Attend- Staff Welcome to Sit In but report at 9:30 a.m.)	9:00 a.m.-9:30 a.m. Elected Faculty Council, Office of the Dean Staff Maria Hamilton and Donna Braboy; Rachel Endo/Dean	Clarify and discuss expectations for merit reviews for faculty, including calendar/timeline and yearly activity reports. Time for Q&A and tips from EFC.	
Welcome & Land Acknowledgement	9:30a-9:35 a Belinda Louie, Facilitator/Elected Faculty Council Member/Professor	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning
Working Agreements and Checking In	9:35 a-9:50 a Elected Faculty Council (EFC)/Belinda Louie	Review feedback from prior meetings; encourage critical reflection on your own behaviors and impacts to others. Reminders of governance	March 2023 Feedback Summary

		<p>responsibilities of faculty as an un-departmentalized unit of UW and faculty votes.</p> <p>Time permitting- quick check-ins- share a quick personal or professional update.</p>	
9:50a - 10a Break			
Office of the Dean 10:00 a.m.-10:25 a	<p>AAPI THRIVE Project- challenges, impact, and opportunities (Rachel Endo, Dean & Principal Investigator)</p> <p>AA2 hire (shared with AAPI THRIVE team) and HUB- Donna Braboy, Office Supervisor</p> <p>Budget/Enhanced Monitoring- Close loop on budget reductions and recap spending restrictions with Q&A- Rachel Endo, Dean; Maria Hamilton, Director of Operations</p>	<p>Discuss challenges and opportunities of this special campus-wide initiative</p> <p>Requests of invitations/scheduling</p>	FYI- autumn 2023 Retreat Dates- poll coming soon
10:25 a.m.- 11:00a Doctoral Faculty Vote Native American Committee	<p>Program, School, and UWT Business</p> <p>Vote for Dawn Hardison-Stevens as UW Doctoral faculty (Robin Minthorn)</p> <p>Formalization of Native American Committee (NIICE) Discussion/Vote</p>		

<p>Equity Action Plan 2.0 a.m.</p>	<p>(Robin Minthorn and Dawn Hardison-Stevens)</p> <p>REJ Committee (Robin Minthorn, Liz Rangel- co-chairs, along with other committee members)</p> <p>Hooding 2023 Ceremony updates - Hooding Committee Member (JUSTIN)</p>	<p>Friday, June 9, 2023, 5-7pm at the Emerald Queen Casino in Tacoma, WA. (students expected to arrive by 4PM; faculty by 4:30PM)</p> <p>Hooding Committee visited the EQC and did a walk through with the EQC event staff. Hooding Registration and 'how to request degree' messaging has been shared with students.</p>	
<p>11 a.m.-Noon a.m.- Other Business</p>	<p>UWT Faculty Assembly Reps (Kathy Beaudoin, Laura Feuerborn)</p> <p>Advising Team Recruitment (Justin Gailey & Liz Rangel, Advising Team)</p>		
<p>Adjourn</p>	<p>Noon</p>		
<p>Upcoming Facilitators: May 2: Julia Aguirre; June 6: Matthew Weinstein</p>			
<p>Please take the Feedback Survey (Google Form)</p>			

Zoom/Virtual Meeting Etiquette Reminders:

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements:

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
Own your own intentions and impact
- *Lead with listening; seek to understand*
- *Show that you value another’s position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*