

## Faculty Council Meeting

March 1, 2023, 9:00–10:00 am

TPS 110 and Zoom: <https://washington.zoom.us/j/96043150068>

Phone: +1 253 215-8782

### MINUTES

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X) <sup>1</sup>
Bill Kunz	Faculty Council Chair	A
Ben Meiches	Vice Chair	P
Cassie Miura	CAC Representative	P
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	P
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	P
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
<b>Ex-Officio Members</b>	<b>Capacity</b>	<b>(P), (A), or (X)</b>
Natalie Eschenbaum	Dean	A
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
<b>Non-Member Participant</b>	<b>Capacity</b>	<b>(P), (A), or (X)</b>
Jessica Asplund	Director of Academic and Finance Administration	P
Jeremy Davis	Associate Dean of Programs & Operations	P
Stephen Ross	Associate Dean of Faculty Development & Student Support	P
Vanessa de Veritch Woodside	Associate Dean, Equity & Inclusion	P

### AGENDA

1. Land Acknowledgment
2. Approval of Agenda
3. March Faculty Meeting Agenda
4. Ongoing Business: Structure
5. Ongoing Business: Digital Learning Policy
6. Updates & Announcements
7. As May Arise
8. Adjourn

- 
1. Land Acknowledgment
    - a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.
  2. Approval of Agenda
    - a. The agenda was approved as distributed by unanimous consent.
  3. Approval of Minutes
    - a. The minutes for the February 22, 2023 meeting are not yet available.
  4. March Faculty Meeting Agenda
    - a. Budget Recommendation 2023–24—Natalie & Bill
    - b. Structure Framework—Groups
    - c. Teaching Faculty Promotion Process—Motion that teaching faculty need to use the 2021 guidelines

---

Correction to minutes in RED.

- d. Elimination of Majors & Minors—Opportunity for questions; full faculty vote online
5. Ongoing Business: Structure
- a. **Guiding Principles.**
    - 1. Divisional units with coherence in terms of curriculum and disciplines.
    - 2. Divisional units more or less equal in size to share work in an equitable manner regarding merit review, reappointment, etc.
    - 3. Divisional units with sufficient faculty at senior levels.
  - b. **Divisions with Appointment.**
    - 1. Moves merit review, reappointment, tenure, promotion, budget for part-time faculty and staff, and student conduct and complaints to Division.
  - c. **Faculty Council and Standing Committees.**
    - 1. Faculty Council is required by Faculty Code, but we will need to determine if the Standing Committees are appropriate.
  - d. **Administration.**
    - 1. Divisional level: Chair, Vice Chair, Divisional and Lab Coordinators.
    - 2. School level: Dean, Associate Deans, Advising, Finance, Communication/Web design.
  - e. **Structure Task Force 3.0 Models.**
    - 1. From previous models and budget perspective most likely 3 Divisions; We will need to work on what those Divisions would look like.
    - 2. What are the different ways that we can group majors or faculty? Are there ways to reinvent ourselves during this process?
    - 3. We will create the space for feedback and have listening sessions by division, by rank, staff, and underrepresented groups, as well as a surveys for anonymous responses.
    - 4. We are worried about low engagement because some faculty are tired of talking about structure and new faculty don't understand the need.
    - 5. We can only provide guidance, the Dean and the Chancellor will make the decision.
6. Ongoing Business: Distance Learning Policy
- a. **Modalities.** SIAS should follow established UWT Office of Digital Learning (ODL) and Tri-Campus Digital Learning Alliance (DLA) practices to ensure consistency for teaching and student success in distance learning modalities.
  - b. **Training & Certification.** Faculty should be certified by the Office of Digital Learning at UWT in order to teach in any digital modality; Certification is tracked by the ODL and confirmed by staff members when courses are entered into the time schedule; All faculty, including temporary and part-time lecturers, need to be certified by the ODL prior to teaching in a digital modality.
  - c. **Assessment.** Faculty must provide evidence of assessment in their Teaching Reports for Merit, Reappointment, and Promotion; We are still working on best practices and how this overlaps with the Teaching Evaluation Policy; Should we require faculty teaching in digital modalities to have an assessment of a digital course every two years?
7. Updates & Announcements

- a. **W Courses.** Hold off until WPA; Each Division needs to have a certain number of W courses and can reduce caps; LeAnne Laux-Bachand will share some data; We need to agree on how to move forward.
  - b. **Merit Review and Regular Conference.** Faculty Senate is looking at merit review and regular conferences to potentially make changes to the Faculty Code; Annual review would replace merit review and career development reviews would be added in addition to regular conferences. This would be a great step forward.
  - c. **Search Meetings.** Scheduling search meetings has been challenging; We need to have more faculty attend the meetings because they need to vote; Some of this may be solved by restructuring, but for now we need to be more careful in scheduling so that we don't have a bunch of overlapping meetings.
  - d. **Faculty Council Meetings for Spring Quarter.** There are no good options on Mondays or Wednesdays; Potentially either Tuesday or Thursday at lunch time.
8. As May Arise.
  9. Adjourn.
    - a. The meeting was adjourned at 10:05.