Faculty Council Meeting  
March 1, 2023, 9:00–10:00 am  
TPS 110 and Zoom: https://washington.zoom.us/j/96043150068  
Phone: +1 253 215-8782

MINUTES

<table>
<thead>
<tr>
<th>Faculty Council Member</th>
<th>Capacity</th>
<th>Present (P), Absent (A), or Recusal (X)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Kunz</td>
<td>Faculty Council Chair</td>
<td>A</td>
</tr>
<tr>
<td>Ben Meiches</td>
<td>Vice Chair</td>
<td>P</td>
</tr>
<tr>
<td>Cassie Miura</td>
<td>CAC Representative</td>
<td>P</td>
</tr>
<tr>
<td>Jane Compton</td>
<td>PPRA Representative</td>
<td>P</td>
</tr>
<tr>
<td>Haley Skipper</td>
<td>SAM Representative</td>
<td>P</td>
</tr>
<tr>
<td>Leighann Chaffee</td>
<td>SBHS Representative</td>
<td>P</td>
</tr>
<tr>
<td>Libi Sundermann</td>
<td>SHS Representative</td>
<td>P</td>
</tr>
<tr>
<td>Scott Rayermann</td>
<td>Lecturer at Large (SAM)</td>
<td>P</td>
</tr>
<tr>
<td>Loly Alcaide Ramirez</td>
<td>Dean’s Diversity Advisory Council representative (CAC)</td>
<td>P</td>
</tr>
</tbody>
</table>

Ex-Officio Members

<table>
<thead>
<tr>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean</td>
</tr>
<tr>
<td>Chair, Committee of Chairs</td>
</tr>
<tr>
<td>Assistant to the Dean/Note-Taker</td>
</tr>
</tbody>
</table>

Non-Member Participant

<table>
<thead>
<tr>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Academic and Finance Administration</td>
</tr>
<tr>
<td>Associate Dean of Programs &amp; Operations</td>
</tr>
<tr>
<td>Associate Dean of Faculty Development &amp; Student Support</td>
</tr>
<tr>
<td>Associate Dean, Equity &amp; Inclusion</td>
</tr>
</tbody>
</table>

AGENDA

1. Land Acknowledgment
2. Approval of Agenda
3. March Faculty Meeting Agenda
4. Ongoing Business: Structure
5. Ongoing Business: Digital Learning Policy
6. Updates & Announcements
7. As May Arise
8. Adjourn

1. Land Acknowledgment
   a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.

2. Approval of Agenda
   a. The agenda was approved as distributed by unanimous consent.

3. Approval of Minutes
   a. The minutes for the February 22, 2023 meeting are not yet available.

4. March Faculty Meeting Agenda
   a. Budget Recommendation 2023–24—Natalie & Bill
   b. Structure Framework—Groups
   c. Teaching Faculty Promotion Process—Motion that teaching faculty need to use the 2021 guidelines

Correction to minutes in RED.
d. Elimination of Majors & Minors—Opportunity for questions; full faculty vote online

5. Ongoing Business: Structure
      1. Divisional units with coherence in terms of curriculum and disciplines.
      2. Divisional units more or less equal in size to share work in an equitable manner regarding merit review, reappointment, etc.
      3. Divisional units with sufficient faculty at senior levels.
   b. Divisions with Appointment.
      1. Moves merit review, reappointment, tenure, promotion, budget for part-time faculty and staff, and student conduct and complaints to Division.
   c. Faculty Council and Standing Committees.
      1. Faculty Council is required by Faculty Code, but we will need to determine if the Standing Committees are appropriate.
   d. Administration.
      1. Divisional level: Chair, Vice Chair, Divisional and Lab Coordinators.
      2. School level: Dean, Associate Deans, Advising, Finance, Communication/Web design.
   e. Structure Task Force 3.0 Models.
      1. From previous models and budget perspective most likely 3 Divisions; We will need to work on what those Divisions would look like.
      2. What are the different ways that we can group majors or faculty? Are there ways to reinvent ourselves during this process?
      3. We will create the space for feedback and have listening sessions by division, by rank, staff, and underrepresented groups, as well as surveys for anonymous responses.
      4. We are worried about low engagement because some faculty are tired of talking about structure and new faculty don’t understand the need.
      5. We can only provide guidance, the Dean and the Chancellor will make the decision.

6. Ongoing Business: Distance Learning Policy
   a. Modalities. SIAS should follow established UWT Office of Digital Learning (ODL) and Tri-Campus Digial Learning Alliance (DLA) practices to ensure consistency for teaching and student success in distance learning modalities.
   b. Training & Certification. Faculty should be certified by the Office of Digital Learning at UWT in order to teach in any digital modality; Certification is tracked by the ODL and confirmed by staff members when courses are entered into the time schedule; All faculty, including temporary and part-time lecturers, need to be certified by the ODL prior to teaching in a digital modality.
   c. Assessment. Faculty must provide evidence of assessment in their Teaching Reports for Merit, Reappointment, and Promotion; We are still working on best practices and how this overlaps with the Teaching Evaluation Policy; Should we require faculty teaching in digital modalities to have an assessment of a digital course every two years?

7. Updates & Announcements
a. **W Courses.** Hold off until WPA; Each Division needs to have a certain number of W courses and can reduce caps; LeAnne Laux-Bachand will share some data; We need to agree on how to move forward.

b. **Merit Review and Regular Conference.** Faculty Senate is looking at merit review and regular conferences to potentially make changes to the Faculty Code; Annual review would replace merit review and career development reviews would be added in addition to regular conferences. This would be a great step forward.

c. **Search Meetings.** Scheduling search meetings has been challenging; We need to have more faculty attend the meetings because they need to vote; Some of this may be solved by restructuring, but for now we need to be more careful in scheduling so that we don't have a bunch of overlapping meetings.

d. **Faculty Council Meetings for Spring Quarter.** There are no good options on Mondays or Wednesdays; Potentially either Tuesday or Thursday at lunch time.

8. As May Arise.

   a. The meeting was adjourned at 10:05.