

**Draft SOE Meeting Agenda
May 2, 2023
In Person: Jane Russell Commons (William Phillip Hall)**

**Zoom Details/Links: Join Zoom Meeting <https://washington.zoom.us/j/94813311413>
[\[washington.zoom.us\]](https://washington.zoom.us/j/94813311413)
Meeting ID: 948 133 11413**

Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the SOE Announcements & Committee e-bulletin updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Rachel/Donna know 1-2 weeks before the next meeting, or as soon as possible.

**AGENDA/MEETING FACILITATOR: Julia Aguirre
MINUTE-TAKER: Donna Braboy**

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement	9:00a-9:10a Julia Aguirre, Facilitator/Elected Faculty Council Member/Director of TCP & Ed BA/Professor	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning http://puyallup-tribe.com/ourtribe/Land%20Acknowledgement.php
Working Agreements	9:10 a-9:30a Elected Faculty Council (EFC)- Julia Aguirre (Professor and EFC Chair)	Review feedback from prior meetings; encourage critical reflection on own behaviors and impacts to others. Briefly re/discuss governance responsibilities of faculty. Brief check-ins.	
Office of the Dean New AA Intro Nicco Eblum- Tabanda	9:30a - 10:45a Rachel Endo, Dean		

Budget Q & A	Rachel Endo & Maria Hamilton		
Faculty Merit Reminders	Rachel Endo, Dean; Donna Braboy		
Paid Outside Work/Form 1460	Rachel Endo, Dean; Maria Hamilton		
Updated Grant Policies and Procedures & Reminders	Ed Armijo		
Break	10:45a - 11:00a		
Program, School and UWT Business	11:00a - Noon		
TCP->M.Ed. & M.Ed. Pathways: Possible Modifications	Julia Aguirre, TCP Director & Matthew Weinstein, M.Ed. Director	Vote for moving forward with TCP (TELL & SPED) M.Ed. course modifications	
UWT Committees SOE Faculty Representative Votes	Maria Hamilton	Votes for Executive Council (EC)- K. Hatch & Academic Policy Curriculum (L. Feuerborn) Committees	
Hooding 2023 Ceremony	Hooding 2023 Ceremony updates Hooding Committee Member (Justin Gailey, Advisor)	Updates	Friday, June 9, 2023, 5-7pm at the Emerald Queen Casino in Tacoma, WA. (students expected to arrive by 4PM; faculty by 4:30PM)

SOE Advising Team	Advising Team Recruitment (Ashley Walker, Justin Gailey & Liz Rangel, Advising Team)		
UWT Committees	UWT Faculty Assembly Reps (Kathy Beaudoin, Laura Feuerborn)	Vote for updated distance learning policy - Kathy Beaudoin, Executive Council & Julia Aguirre	
Equity Action Plan 2.0	11:30 am-noon REJ Committee (Robin Minthorn, Liz Rangel- co-chairs, along with other committee members)		REJ Committee to review SOE conceptual framework and values
Adjourn	Noon		
Upcoming Facilitators: June 6: Matthew Weinstein			
Please take the Feedback Survey (Google Form)			

Zoom/Virtual Meeting Etiquette Reminders:

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements:

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
Own your own intentions and impact
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*