**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Monday, 03/27/2023, 12:30p.m. – 1:20 p.m.
GWP 320/ Zoom

***Present:***  *Chair Menaka Abraham, Vice Chair Huatong Sun, APCC Chair Julie Masura, FAC Chair Sharon Laing, Kathy Beaudoin, Monika Sobolewska, Jim West, Zhiquan (Andy) Shu, Barb Toews, Andrea Hill, Robin Evans-Agnew, Rupinder Jindal, Anne Taufen, Mary Hanneman, Julia Eaton, Jenny Xiao, Alex Miller, Margaret Griesse, Ruben Casas* ***Excused:*** *EVCAA Andy Harris , Erika Bailey* ***Absent:*** *APT Chair Jim Thatcher, Jai’Shon Berry****Program Coordinator:*** *Andrew Seibert*

1. **Land Acknowledgement, Consent to Agenda, Meeting Minutes, Permission to Record, Approval of Meeting Minutes from 2/27 and 3/17**

The meeting was called to order at 12:30 p.m. Permission to record the meeting was granted for minutes purposes only. The meeting minutes from February 27th and March 17th were reviewed and approved as written.

1. **Faculty Assembly Chair Report**
* Academic Planning:
	+ The academic planning team is currently working on a second draft to be reviewed by EC at the April 7th meeting. The academic Plan is divided into two aspects which are as follows:
1. Invigorating existing programs with internal data using a dashboard provided by Institutional Research (IR) team.
2. Informing the growth within the schools by using external market data and using a framework.
	* Academic Affairs is working on a request for proposal to select an external firm. The team explored Hanover and Lightcast. The process documents such as the planning notice of intent, undergraduate and graduate flow charts, stakeholder lists have been developed by Tammy Jez in Academic Affairs in collaboration with Robin Evans-Agnew, Julie Masura, and Menaka Abraham.
* Compression Adjustments:
	+ 29 faculty colleagues were selected to receive compression adjustments and will see their increments starting in April. The chair thanked the EC members for their support.
* Budget reduction exercise:
	+ A proposal for a reduction of 1.7%, approximately 1.2 million dollars, has been submitted to UW Seattle as part of the enhanced budget monitoring. Two additional reductions are planned for the next few years, for a total of 5% over three years. This is contingent on whether there is an increase in student enrollment.
* Faculty Support:
	+ The Faculty Assembly chair has been notified of incidents on the campus where students have threatened instructors and how instructors feel isolated. The chair and vice chair have brought this to the attention of the Chancellor and Executive Vice Chancellor for Academic Affairs. Similar reports have been made at UW Seattle. A listening session with Campus Safety and Student Affairs is being arranged by the administration.
	+ Discussion followed, and faculty expressed concerns over safety topics such as locking classroom doors, the petition to carry a weapon on campus, and the glass around faculty offices. The EC representatives asked to develop a Class C Resolution that will be finalized at the next meeting.
* The Chancellor and EVCAA Listening Session is on May 2, 2023. This is a hybrid listening session. The Program Coordinator will send out a meeting request.
* Appointment, Promotion, and Tenure work in EC Autumn 2022:
	+ The work around APT will be postponed until next year since there will be a new Provost and Vice President for Academic Affairs, and there is a new Vice Provost for Academic Personnel. The Executive Vice Chancellor for Academic Affairs and Director of Faculty Affairs & Academic Human Resources are working on adjustments with APT to streamline the timeline of files given to the committee.
	+ The chair collected feedback from past and present APT chairs and school faculty councils to give to the Vice Provost for Academic Personnel. This feedback will be emailed to the EC as the chair was given a small amount of time to provide the feedback to engage the EC members.
1. **Discussion on planning for Spring Quarter EC items**
	* Executive Council and Standing Committee Membership Voting:
		+ The program coordinator compiled a list of elections needed by the end of academic year for next year’s standing and ad-hoc committees. This can be found on EC OneDrive.
	* Election for Vice Chair:
		+ The chair sent a draft email to the Executive Council for the call for nominations of the vice chair. EC representatives are encouraged to apply to be nominated by emailing the program coordinator at assembly@uw.edu.
	* Academic Plan:
		+ The EC will have an opportunity to review the second draft and vote on the Academic Plan at the May 8th meeting.
	* Updates from Tri-campus councils:
		+ The chair is interested in having the Tri-Campus Councils come to update EC representatives on their work during the spring quarter.
	* School Hybrid/DL Policies:
		+ The chair requested to add an agenda item to the April 24th agenda to review school level Hybrid/DL Policies.
	* Faculty Assembly Spring Quarter Meeting:
		+ The Chair inquired about utilizing the spring quarter meeting to recognize faculty for their service within the seven schools and on campus through shared governance. The EC expressed support for recognizing faculty.
2. **Adjournment**
	* The meeting was adjourned at 1:20p.m.
		+ Next meeting: April 7, 2023, 1:00 p.m. to 3:00 p.m., GWP 320.