**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Monday, 04/24/2023, 12:30p.m. – 1:20 p.m.  
GWP 320/ Zoom

***Present:***  *Chair Menaka Abraham, Vice Chair Huatong Sun, APCC Chair Julie Masura, APT Chair Jim Thatcher, FAC Chair Sharon Laing, Kathy Beaudoin, Monika Sobolewska, Jim West, Zhiquan (Andy) Shu, Barb Toews, Andrea Hill, Robin Evans-Agnew, Rupinder Jindal, Anne Taufen, Mary Hanneman, Julia Eaton, Jenny Xiao, Alex Miller, Margaret Griesse, Ruben Casas, Erika Bailey.* ***Guests:*** *Gary Viers (MSB)****,*** *Matt Tolentino (SET), Margaret Henderson (SIAS).* ***Program Coordinator:*** *Andrew Seibert*

1. **Land Acknowledgement, Consent to Agenda, Meeting Minutes, Permission to Record, Approval of Meeting Minutes from 04/07/2023**

The meeting was called to order at 12:30 p.m. The Chair asked for any additions or edits to the agenda. A request was made to strike the Hybrid/Distance Learning review and replace it with a full meeting on the Safety of UW Tacoma Faculty. No objections were made. Permission to record the meeting was granted. The meeting minutes from April 7th were reviewed and approved as presented.

1. **Discussion: Resolution to Address the Safety and Security of Instruction and Faculty**

* The chair invited two faculty members who had experienced student threats. The first faculty member provided information about the situation that they had been in the past week dealing with the student threat. The reports were made to UW Safe Campus and the campus safety on the Tacoma Campus. Faculty members expressed concern about lack of communication and timeliness of actions following these reports from both guests. Faculty members called Tacoma police, who arrested the student and expressed concern that the campus safety didn’t share details with the police. The second faculty member shared their experience of having a student who made a threat through a social platform. Safe Campus and Campus Safety contacted one of the faculty members and advised them to stay off campus while they assess the situation. The event continued on the campus while the situation was being assessed. Safe Campus later determined that there was no ongoing risk and informed that faculty member. Both faculty members expressed concerns regarding the lack of information shared with them both during and after the situation.
* EC members expressed a need for transparency, clarity, and communication for possible threats in the classroom to be informed.
* EC members expressed feeling blamed for difficult situations and not knowing how or when to report them.
* EC members expressed concern over what can be shared or not shared within FERPA guidelines.
* EC Members recommended having more involvement from the Safety Committee of campus-wide communication concerns.
* EC members advocated for the use of roadmaps used in universities in the case of student threats.
* EC members expressed concerns about classroom locking under similar threat circumstances.
* EC members expressed concerns over lack of timely communication with the staff, faculty, and students when threats occur.
* The chair asked the EC members to review the draft resolution to address the safety and security of instruction and faculty document stored on the OneDrive. The resolution can be shared within the units.
  + A motion was made to vote electronically on the resolution. The motion was made by Robin Evans-Agnew and seconded by Anne Taufen.

1. **Adjournment**

* The meeting was adjourned at 1:20p.m.
  + Next meeting: May 8, 2023, 12:30 p.m. to 1:20 p.m., GWP 320.