

Faculty Council Meeting

March 30, 2023, 2:00-3:00 pm

TPS 110 and <https://washington.zoom.us/j/99106482251>

Phone: +1 253 215-8782

MINUTES

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X) ¹
Bill Kunz	Faculty Council Chair	P
Ben Meiches	Vice Chair	P
Cassie Miura	CAC Representative	A / P
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	P
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	A
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
Ex-Officio Members	Capacity	(P), (A), or (X)
Natalie Eschenbaum	Dean	P
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
Non-Member Participant	Capacity	(P), (A), or (X)
Jessica Asplund	Director of Academic and Finance Administration	P
Jeremy Davis	Associate Dean of Programs & Operations	P
Stephen Ross	Associate Dean of Faculty Development & Student Support	P
Vanessa de Veritch Woodside	Associate Dean of Equity & Inclusion	P

AGENDA

1. Land Acknowledgment
2. Approval of Agenda
3. Approval of Minutes
4. Updates & Announcements
 - Campus Emergency Lockdown
 - February Faculty Meeting Agenda
5. Ongoing Business: Structure
 - Listening Sessions
 - Survey
 - Teams Folder
6. New Business: Running Promotion & Search Meetings
7. New Business: SIAS Indirect Cost Recovery Policy
8. New Business: Haley Endowed Professorship
9. As may arise
10. Adjourn

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1. Land Acknowledgment
 - a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.
 2. Approval of Agenda
 - a. The agenda was approved by unanimous consent.
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3. Approval of Minutes
 - a. The minutes of the March 8, 2023 we approved by unanimous consent with the correction that Vanessa de Veritch Woodside was present at the meeting.
4. Updates & Announcements
 - a. Steve: A call for Mini-Grants will be going out today; the deadline for submitting a request is 4/14; all funds need to be spent by 5/8; we have approximately \$6,000 available.
 - b. Steve: An email is being sent today from the Dean's Office to all IAS majors clarifying our expectations on in-person learning; faculty should consider sharing this with their students; we do not have a listserv for non-IAS majors; direct any concerns to Steve; make an effort to reach out before disenrolling any students.
 - c. Jeremy: There will be 2 or 3 annual PTL searches over the next couple of months; they will be run similarly to other competitive searches—advertised for 30 days on Interfolio and in the *Chronicle of Higher Education*; these searches were just approved last week so we need to shorten process; the ad will be reviewed at the divisional level and then posted; we don't have any budget so there will be virtual interviews if a candidate is more than 50 miles away; if the pool is small, we can move to the final phase.
 - d. Campus Emergency Lockdown will happen on Monday, 4/3, at 10 am. Should we end our meeting early or talk through what we should do in that situation? It was agreed that we will stay and talk through the situation.
 - e. April Faculty Meeting Agenda: The meeting might be shorter than usual to allow for executive session; there will not be much about structure this time; we should check in about campus safety.
5. Ongoing Business: Structure
 - a. A survey has been sent out to faculty and staff to get their thoughts on restructuring; only 17 responses have been received so far; we'll send out reminders.
 - b. Listening sessions with the divisions have started; SAM & SBHS have been completed; announcement of listening sessions was in the newsletter.
 - c. DAC had suggestions about affinity groups and alternative spaces.
 - d. Bill is creating a Teams folder for all the structure-related materials.
6. New Business: Running Meetings
 - a. There have been questions about who leads our meetings; this was discussed at Shared Leadership and we were asked to have a discussion in Faculty Council.
 - b. It makes sense for the Dean's Office presides over promotion meetings since it provides a summary of the discussion to the candidate.
 - c. It's hard when you're leading a meeting to keep track of everything that's happening; those leading might not recognize microaggressions
 - d. The bylaws don't state that the Faculty Council chair leads the faculty meetings; it changed when Anne Bartlett was dean; the Faculty Council sets the agenda for the meetings.
 - e. Who is responsible for calling out discrimination? Anyone who sees it can call it out if they feel comfortable, but we don't see everything through the same lens.
 - f. It's easier to stop and call out something egregious, but borderline situations are much harder; there's a distinction between intent and impact; we have a collective responsibility, but we don't want to public shame people.

- g. DAC wrote the ground rules so we should get clarification from DAC regarding the use of “immediate” and what to do when there’s an imbalance of power.
 - h. Safe Campus talks about how you respond depends on the situation; it’s not just the responsibility of the leader.
7. New Business: SIAS Indirect Cost Recovery Policy
- a. General framework for UWT: “Indirect Cost Recovery (ICR) funds (also referred to as Facilities and Administrative [F&A] and indirect costs) collected by UW are intended to cover certain finance and administrative costs related to research activities that cannot be itemized on a research budget such as building maintenance and materials, libraries, and centralized administrative costs of managing grants and contracts.” / “ICR funds are the primary source of revenue that enable UW and UW Tacoma to provide campus wide research support. Thus, all UW Tacoma PIs (see UW Tacoma PI policy for eligibility) are required to submit all grant proposals through their UW Tacoma academic unit.”
 - b. Currently the Indirect Cost Recovery Funds Allocation is 80 percent to UW Tacoma Central Administration and 20 percent to the School or Program of the PI.
 - c. Current SIAS Policy: “will use its portion of ICR in the following ways: 1. To fund training for faculty and staff in research administrative and fiscal practices and software; 2. To fund technology and software that will assist staff in supporting faculty and student research and scholarship; 3. To purchase and maintain shared equipment that will directly benefit the research and scholarship endeavor of faculty and students in SIAS. A request for such equipment should be made by Division Chairs to the SIAS Director of Finance and Operations.”
 - d. The School of Education, School of Urban Studies, and School of Engineering & Technology currently give 50 percent of the 20 percent received by the School to the PI who generated the funds.
 - e. Funds can be used to offset additional expenses not covered in the grant, e.g., software, technology/hardware, supplies, travel, copies/printing, transcription payments, etc.
 - f. Could SIAS use some of the funds to support grant writing? Should we use broader language in the policy?
 - g. In Arts & Sciences at UW Seattle, the split is 65 percent to administration and 35 percent to the department. Is there a way to change the percentages at UW Tacoma?
 - h. Maria Hamilton wrote the policy last March and it was reviewed by Shared Leadership, but it seems too specific.
 - i. We should get input from those who have received grants and should write the policy more broadly.
 - j. In Seattle, they use the ICR funds for start ups in some schools and departments.
 - k. What support are we actually getting from the Office of Research that justifies them receiving 80 percent?
8. New Business: Haley Endowed Professorship
- a. For approximately 15 years, Mike Honey had the professorship, which paid for course releases, travel, etc.
 - b. Natalie has drafted a call for applications; we have been working on the final wording regarding “distinguished” in their field, which is the wording in the grant from the Haley family; and if associate level professors will be given priority.
 - c. The professorship is limited to the humanities and limited to a 3-year-term.

- d. Faculty Council will probably review the applications.
 - e. There has been a problem of equity regarding the professorship in the past and it should be available to all ranks.
- 9. As May Arise
- 10. Adjourn
 - a. The meeting was adjourned at 3:02.