Faculty Council Meeting
April 10, 2023 – 9:00–10:00 am
TPS 110 and https://washington.zoom.us/j/99106482251
Phone: +1 253 215-8782

MINUTES

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X)[1]
Bill Kunz	Faculty Council Chair	P
Ben Meiches	Vice Chair	P
Cassie Miura	CAC Representative	P
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	P
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	P
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
Ex-Officio Members	**Capacity**	**(P), (A), or (X)**
Natalie Eschenbaum	Dean	P
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
Non-Member Participant	**Capacity**	**(P), (A), or (X)**
Jessica Asplund	Director of Academic and Finance Operations	P
Jeremy Davis	Associate Dean of Programs & Operations	A
Stephen Ross	Associate Dean of Faculty Development & Student Support	P
Vanessa de Veritch Woodside	Associate Dean of Equity & Inclusion	P

AGENDA
1. Land Acknowledgment
2. Approval of Agenda
3. Approval of Minutes
4. Updates & Announcements
5. Ongoing Business: Distance Learning Policy
6. Ongoing Business: Structure
7. As May Arise
8. Adjourn

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1. Land Acknowledgment
   a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.

2. Approval of Agenda
   a. The agenda was approved by unanimous consent.

3. Approval of Minutes
   a. The minutes of the March 30, 2023, and April 3, 2023 meetings were approved by unanimous consent.

4. Updates & Announcements
   a. There will be three listening sessions this week regarding structure; Kathleen will take notes at the meetings.
   b. DAC will look at the SIAS meeting guidelines, specifically about running meetings and calling out discrimination.

5. Ongoing Business: Distance Learning Policy
    a. We want to bring the Distance Learning Policy as a motion to the faculty at the faculty meeting this Friday, April 14, 2023; we'll send out the motion later today.
    b. Legislation for Modalities and Training & Certification is Class B.
    c. Modalities:
        1. "SIAS should follow established UWT Office of Digial Learning (ODL) and Tri-Campus Digital Learning Alliance (DLA) practices to ensure consistency for teaching and student success."
        2. "Any SIAS faculty who is certified by UWT can teach in any learning modality defined by the Digital Learning Alliance (DLA) and posted on the registrar's website."
        3. Jane Compson made a motion to approve the Class B Legislation on Modalities; Scott Rayerman seconded; after discussion and some rewording; the motion passed unanimously.
    d. Training & Certification:
        1. "All faculty, including new faculty, temporary and part-time lecturers, must be certified by the Office of Digital Learning at UWT to teach in any of the digital modalities defined by the DLA."
        2. "Faculty certification is determined by the Office of Digital Learning and will be confirmed by divisional chairs and the Office of Digital Learning before a course is submitted for the time schedule."
        3. Jane Compson made a motion to approve the Class B Legislation on Training & Certification; Scott Rayerman seconded; after discussion and some rewording; the motion passed unanimously.
    e. Assessment:
        1. Motion on Assessment part of the Distance Learning Policy:
        2. "Faculty teaching in digital modalities must provide evidence of assessment (through self-assessment, student evaluations, and/or peer/collegial observations of digital courses) in their Teaching Reports for Merit, Regular Conference, Reappointment, and Promotion."
        3. "Faculty teaching in digital modalities must have a digital course evaluated by students at least once every two years."
        4. "Faculty teaching at least one digital course per year should consider having a collegial observation be done on a course offered in a digital modality during their Faculty Code mandated review period."
        5. "Provide and regularly assess (during collegial observations) the digital front door of courses, regardless of digital modality, synchronous, asynchronous and hybrid."
        6. Jane Compson made a motion to approve taking the Class A Legislation on Assessment to the faculty; Loly Alcaide Ramirez seconded; all Faculty Council members voted unanimously to approve; after discussion and some rewording; Jane made another motion to accept; Scott Rayerman seconded and the motion passed unanimously.

6. Ongoing Business: Structure
    a. Listening sessions are ongoing.
    b. Survey results as of 6 pm on Sunday: We've received 52 responses: CAC 17/38, PPPA 6/13, SAM 17/46, SBHS 6/14, SHS 4/14, and 2 undisclosed; Junior faculty 12/41, Senior faculty 39/84, and 1 undisclosed; Teaching track 19/45, Tenure track 32/80, and 1 undisclosed.
    c. The majority (4.23) support the move on structure.

     d. The survey is still open.
     e. Survey results and notes from the listening sessions will be posted on the HUB.
     f. Ben Meiches and Vanessa de Veritch Woodside have drafted a survey regarding affinity groups and have sent it to DAC for feedback.

7. Agenda for Friday's Faculty Meeting
     a. Updates & Annoucements (10 min)
         1. Faculty & Staff Safety Update / Steve Ross
     b. Indirect Cost Recovery (10 min)
         1. Summary of Discussion from Faculty Council
         2. Request for Feedback to Faculty Council Representatives
     c. Structure Update (15 min)
         1. Survey Results on Three Questions
         2. Listening Sessions
     d. Distance Learning Policy (25 min)
         1. Motion from Faculty Council
     e. Reports & Opportunity for Questions (10 min)
         1. Faculty Senate
         2. Faculty Assembly Executive Council
     f. The meeting will end at 2 pm to hold an executive session.

8. As May Arise

9. Adjourn
     a. The meeting was adjourned at 10:07 am.