Faculty Council Meeting  
April 3, 2023 – 9:00-10:00 am  
TPS 110 and https://washington.zoom.us/j/99106482251  
Phone: +1 253 215-8782  
Meeting ID: 991 0648 2251

MINUTES

<table>
<thead>
<tr>
<th>Faculty Council Member</th>
<th>Capacity</th>
<th>Present (P), Absent (A), or Recusal (X)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Kunz</td>
<td>Faculty Council Chair</td>
<td>P</td>
</tr>
<tr>
<td>Ben Meiches</td>
<td>Vice Chair</td>
<td>P/A</td>
</tr>
<tr>
<td>Cassie Miura</td>
<td>CAC Representative</td>
<td>P/A</td>
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<tr>
<td>Jane Compson</td>
<td>PPPA Representative</td>
<td>P</td>
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<tr>
<td>Haley Skipper</td>
<td>SAM Representative</td>
<td>P</td>
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<tr>
<td>Leighann Chaffee</td>
<td>SHHS Representative</td>
<td>P</td>
</tr>
<tr>
<td>Libi Sundermann</td>
<td>SHS Representative</td>
<td>P</td>
</tr>
<tr>
<td>Scott Rayermann</td>
<td>Lecturer at Large (SAM)</td>
<td>P</td>
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<tr>
<td>Loly Alcaide Ramirez</td>
<td>Dean’s Diversity Advisory Council representative (CAC)</td>
<td>P</td>
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<tr>
<th>Ex-Officio Members</th>
<th>Capacity</th>
<th>(P), (A), or (X)</th>
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<tbody>
<tr>
<td>Natalie Eschenbaum</td>
<td>Dean</td>
<td>P</td>
</tr>
<tr>
<td>Joyce Dinglasan-Panililo</td>
<td>Chair, Committee of Chairs</td>
<td>P</td>
</tr>
<tr>
<td>Kathleen Pike Jones</td>
<td>Assistant to the Dean/Note-Taker</td>
<td>P</td>
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<tr>
<th>Non-Member Participant</th>
<th>Capacity</th>
<th>(P), (A), or (X)</th>
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<tbody>
<tr>
<td>Jessica Asplund</td>
<td>Director of Academic and Finance Administration</td>
<td>P</td>
</tr>
<tr>
<td>Jeremy Davis</td>
<td>Associate Dean of Programs &amp; Operations</td>
<td>P</td>
</tr>
<tr>
<td>Stephen Ross</td>
<td>Associate Dean of Faculty Development &amp; Student Support</td>
<td>P</td>
</tr>
<tr>
<td>Vanessa de Veritch Woodside</td>
<td>Associate Dean, Equity &amp; Inclusion</td>
<td>P</td>
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AGENDA

1. Land Acknowledgment  
2. Approval of Agenda  
3. Approval of Minutes  
4. Updates & Announcements  
5. Ongoing Business: Structure  
6. Ongoing Business: Haley Endowed Professorship  
7. Ongoing Business: Distance Learning Policy  
8. Ongoing Business: Structure Moved forward  
9. New Business: April Faculty Meeting  
10. As May Arise  
11. Adjourn  
12. Campus Lockdown (10:00 am)

1. Land Acknowledgment  
   a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.

2. Approval of Agenda  
   a. The agenda was approved by unanimous consent.

3. Approval of Minutes  
   a. The minutes of the March 30, 2023 will be available for at the next meeting.
   4. Updates & Announcements.
a. Cassie and Ben have to leave early for faculty searches.
b. The Campus lockdown drill will take place at 10 am.

5. Ongoing Business — Structure
   a. There have been 35 responses to the survey so far; they are fairly representative across divisions and ranks; 2/3 tenure line; 75 percent senior faculty; survey scheduled to close tomorrow; a reminder was sent last Friday and another one will go out today; we’ll extend the deadline until Friday, April 7, 2023.
   b. Listening sessions: SAM, SBHS, and PPPA have been completed; staff session will be tomorrow and teaching professors on Thursday; newer faculty session was last Friday, but only one person attended; DAC is working on a list of affinity groups; Bill/Ben/Natalie are leading the divisional listening sessions with Kathleen taking notes; who should attend the affinity group meetings? Someone should be available to answer questions and someone to take notes.

6. Ongoing Business — Haley Professorship
   a. We started discussing the call at last Thursday’s meeting; we are circling back for additional thoughts.
   b. Endowment requires that the holder be “distinguished” and in the humanities.
   c. We have some freedom in how we define “distinguished.”
   d. We want this to be more open than it was in the past with no limitation on tenure/teaching track and a non-renewable three-year term.

7. Ongoing Business — Distance Learning Policy
   a. We should bring this to the faculty as a motion.
   b. We have to follow UW policy so we do not need to vote on modalities.
   c. Training and certification is Class B legislation so Faculty Council can agree that it does not require a vote of the faculty, but the assessment part does require a vote of the faculty.
   d. Faculty teaching in any digital modality need to be certified by the Office of Digital Learning at UWT; there is one more training available this academic year.
   e. Are there faculty members scheduled to teach online this fall that need to be certified? Do we know how many faculty still need the training?
   f. We need to prioritize the students and stick to what’s in the time schedule as much as possible.
   g. Faculty must provide evidence of assessment; faculty should be doing this anyway.
   h. Should it read “Faculty teaching in digital modalities must provide evidence of assessment (through self-assessment, student evaluations and/or peer/collegial observations of digital courses) in the Teaching Reports for Merit, Reappointment, and Promotion.”?
   i. Should assessment be every two years? We don’t want the language in the Digital Learning Policy to conflict with the language in the Teaching Evaluation Policy.
j. Faculty Council voting members agreed with “Faculty teaching in digital modalities must have a digital course evaluated by students once every two years.”

k. How are faculty being held accountable? Are people keeping track when faculty submit their files?

l. Schools can write their own policies that go beyond the Faculty Code.

m. There is a Tri-Campus rubric for assessing digital courses as well as what is considered best practices.

n. Should it state “Faculty teaching in digital modalities should consider having a collegial observation done on such a course during their code required time period.”?

8. New Business: April Faculty Meeting Agenda
   a. We need to send out the agenda by Friday, April 7, 2023.
      1. Updates & Announcements.
         • Faculty / Staff Safety
         • Running Meetings
         • Indirect Cost Recovery
      2. Structure Update
      3. Digital Learning Policy

   b. We may have only one hour for the meeting to allow for an executive session.

9. As May Arise

10. Adjourn
    a. The meeting was adjourned at 10:00 am.

11. Campus Lockdown took place at 10:00 am.