

Faculty Council Meeting

April 3, 2023 – 9:00-10:00 am

TPS 110 and <https://washington.zoom.us/j/99106482251>

Phone: +1 253 215-8782

Meeting ID: 991 0648 2251

MINUTES

Faculty Council Member	Capacity	Present (P), Absent (A), or Recusal (X) ¹
Bill Kunz	Faculty Council Chair	P
Ben Meiches	Vice Chair	P/A
Cassie Miura	CAC Representative	P/A
Jane Compson	PPPA Representative	P
Haley Skipper	SAM Representative	P
Leighann Chaffee	SBHS Representative	P
Libi Sundermann	SHS Representative	P
Scott Rayermann	Lecturer at Large (SAM)	P
Loly Alcaide Ramirez	Dean's Diversity Advisory Council representative (CAC)	P
Ex-Officio Members	Capacity	(P), (A), or (X)
Natalie Eschenbaum	Dean	P
Joyce Dinglasan-Panlilio	Chair, Committee of Chairs	P
Kathleen Pike Jones	Assistant to the Dean/Note-Taker	P
Non-Member Participant	Capacity	(P), (A), or (X)
Jessica Asplund	Director of Academic and Finance Administration	P
Jeremy Davis	Associate Dean of Programs & Operations	P
Stephen Ross	Associate Dean of Faculty Development & Student Support	P
Vanessa de Veritch Woodside	Associate Dean, Equity & Inclusion	P

AGENDA

1. Land Acknowledgment
2. Approval of Agenda
3. Approval of Minutes
4. Updates & Announcements
5. Ongoing Business: Structure
6. Ongoing Business: Haley Endowed Professorship
7. Ongoing Business: Distance Learning Policy
8. ~~Ongoing Business: Structure Moved forward~~
9. New Business: April Faculty Meeting
10. As May Arise
11. Adjourn
12. Campus Lockdown (10:00 am)

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1. Land Acknowledgment
 - a. Faculty Council Chair Bill Kunz called the meeting to order and the council took a moment to reflect on the SIAS Land Acknowledgment before beginning the business of the meeting.
 2. Approval of Agenda
 - a. The agenda was approved by unanimous consent.
 3. Approval of Minutes
 - a. The minutes of the March 30, 2023 will be available for at the next meeting.
 4. Updates & Announcements.
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- a. Cassie and Ben have to leave early for faculty searches.
- b. The Campus lockdown drill will take place at 10 am.

5. Ongoing Business — Structure

- a. There have been 35 responses to the survey so far; they are fairly representative across divisions and ranks; 2/3 tenure line; 75 percent senior faculty; survey scheduled to close tomorrow; a reminder was sent last Friday and another one will go out today; we'll extend the deadline until Friday, April 7, 2023.
- b. Listening sessions: SAM, SBHS, and PPPA have been completed; staff session will be tomorrow and teaching professors on Thursday; newer faculty session was last Friday, but only one person attended; DAC is working on a list of affinity groups; Bill/Ben/Natalie are leading the divisional listening sessions with Kathleen taking notes; who should attend the affinity group meetings? Someone should be available to answer questions and someone to take notes.

6. Ongoing Business — Haley Professorship

- a. We started discussing the call at last Thursday's meeting; we are circling back for additional thoughts.
- b. Endowment requires that the holder be "distinguished" and in the humanities.
- c. We have some freedom in how we define "distinguished."
- d. We want this to be more open than it was in the past with no limitation on tenure/teaching track and a non-renewable three-year term.

7. Ongoing Business — Distance Learning Policy

- a. We should bring this to the faculty as a motion.
- b. We have to follow UW policy so we do not need to vote on modalities.
- c. Training and certification is Class B legislation so Faculty Council can agree that that it does not require a vote of the faculty, but the assessment part does require a vote of the faculty.
- d. Faculty teaching in any digital modality need to be certified by the Office of Digital Learning at UWT; there is one more training available this academic year.
- e. Are there faculty members scheduled to teach online this fall that need to be certified? Do we know how many faculty still need the training?
- f. We need to prioritize the students and stick to what's in the time schedule as much as possible.
- g. Faculty must provide evidence of assessment; faculty should be doing this anyway.
- h. Should it read "Faculty teaching in digital modalities **must** provide evidence of assessment (through self-assessment, student evaluations **and/or** peer/collegial observations of digital courses) in the Teaching Reports for Merit, Reappointment, and Promotion."?
- i. Should assessment be every two years? We don't want the language in the Digital Learning Policy to conflict with the language in the Teaching Evaluation Policy.

- j. Faculty Council voting members agreed with “Faculty teaching in digital modalities must have a digital course evaluated by students once every two years.”
 - k. How are faculty being held accountable? Are people keeping track when faculty submit their files?
 - l. Schools can write their own policies that go beyond the Faculty Code.
 - m. There is a Tri-Campus rubric for assessing digital courses as well as what is considered best practices.
 - n. Should it state “Faculty teaching in digital modalities should consider having a collegial observation done on such a course during their code required time period.”?
8. New Business: April Faculty Meeting Agenda
- a. We need to send out the agenda by Friday, April 7, 2023.
 1. Updates & Announcements.
 - Faculty / Staff Safety
 - Running Meetings
 - Indirect Cost Recovery
 2. Structure Update
 3. Digital Learning Policy
 - b. We may have only one hour for the meeting to allow for an executive session.
9. As May Arise
10. Adjourn
- a. The meeting was adjourned at 10:00 am.
11. Campus Lockdown took place at 10:00 am.