

STANDING COMMITTEES

Academic and Student Affairs Committee

Approve Services and Activities Fee – Tacoma Campus: 2023-24 Increase of Fee, Distribution of Fees, Allocation of Funds

RECOMMENDED ACTION

It is the recommendation of the administration and the Academic and Student Affairs Committee that the Board of Regents approve for the Tacoma campus:

- Increase the current Tacoma S&A fee level to **\$164** per full-time student per quarter for 2023-2024;
- Maintaining the current Tacoma Y fee level at **\$180** per quarter for 2023-24;
- Allocating **\$2,501,131** for 2023-24 program operations. \$2,085,000 for salaries and fringe benefits will be funded by projected revenue collection, \$416,131 of one-time expenses will be funded by funds in the Short-Term Contingency Fund;
- Allocating **\$0** from the Short-Term Contingency Fund to the Long-Term Fund;
- Allocating **\$0** from the Long-Term Contingency Fund to the Short-Term Fund.

BACKGROUND

According to action taken by the 2018 Washington state legislature, the Board of Regents is authorized to annually increase the Services and Activities Fee, under RCW 28B.15.069, “by amounts that shall not exceed four percent per year, judged reasonable and necessary by the services and activities fee committee and the governing board.” As provided under RCW 28B.15.045, a student committee recommends the annual allocations to the Board of Regents for approval.

Each year, on the basis of recommendations by the administration and the S&A Fee Committee, the Board of Regents approves annual S&A Fee allocations for the Tacoma campus. Additional allocations may be approved during a given year.

S&A Fees at the UW Bothell and Tacoma campuses are collected separately from the Services and Activities Fees at the Seattle campus, but the process is handled in a similar manner. The Board of Regents, at the September 27, 1991, meeting,

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approved the initial Guidelines that established the S&A Fee Committee for the Tacoma campus and its operating procedures.

The Tacoma S&A Fee Committee reviews and approves the S&A and the UWT-Y Fees on an annual basis. The UWT SAF will be increased to \$164 per quarter for 2023-24 to address the rising cost of inflation. The UWT Y Fee has historically been prorated for students who are enrolled at less than 10 credits. However part-time students have the same level of access to the UWT Y as students who pay the full fee amount of \$180 per quarter. Given that the S&A Fee Committee has determined to remove the provision and standardize the UWT Y Fee of \$180 for all students enrolled, which will take effect starting Fall of the 2023-24 academic year.

On the topic of the University Y, the committee does not expect to have to cover any bond payments on the Y building. Moving forward we hope to see greater efforts to connect with campus partners, such as the YMCA, to promote and engage with emergency preparedness action.

A. Recommended Services & Activities Fee Rates for 2023-24:

The quarterly S&A Fee rate history at UW Tacoma for the past few biennia is as follows, along with this year's recommendation:

Academic Year	Quarterly Fee Rate
2016-17	\$159
2017-18	\$159
2018-19	\$158
2019-20	\$158
2020-21	\$158
2021-22	\$158
2022-23	\$158
2023-24	\$164

The 2023-24 recommendation grew out of S&A Fee Committee discussions over the course of the current academic year—discussions that included, at several different times, representatives of the units supported by S&A Fee income.

B. Recommended Services & Activities Fee Budget for 2023-24:

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Based on 2022-23 S&A Fee revenue collections and current year enrollment information, the S&A Fee Committee estimates 2023-24 revenue at the \$164 fee level per quarter to be approximately \$2,085,000. Projected revenue figures are net of waivers and funds set aside for financial aid. Based on these projections, the Committee recommends allocating the full amount of \$2,085,000 in addition to the \$416,131 from the Short-Term Contingency Fund to fund the below allocations.

The Tacoma S&A Fee long-term contingency is currently at a total of \$1,426,515 and is typically used for capital and other projects not part of the annual allocation process. This is an estimate based on end-of-year projections.

C. Services & Activities Fee Allocations for 2023-24:

The 2023-24 budgets for each program are as follows:

Program	2023-24	% Change
Associated Students of UW Tacoma	\$223,380	-18.37
Career Development	\$48,193	22.18
Center for Equity & Inclusion	\$294,033	-20.14
Center for Service & Leadership	\$60,007	-1.97
Center of Student Involvement Welcome Days	\$10,000	14.82
Child Care Assistance Program	\$60,000	0
Conference & Event Fund	\$69,200	38.40
Department of Student Life	\$711,639	5.12
Disability Resources for Students (New)	\$23,400	-
First Generation Fellows	\$92,146	-3.9
Giving Garden	\$49,624	-12.29
Global Ambassadors	\$16,574	9.75
Health Promotion Specialist & Title IX	\$77,380	1.04
Husky Success Series	\$2,700	0
Husky Sustainability Fund	\$122,256	35.84
Library Student Advisory Board (New)	\$3,827	-
Peer Success Mentor Program	\$11,271	-10.94
Registered Student Organizations	\$45,000	-5.83
Services & Activities Fee Committee	\$10,400	0

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Student Advising Mentor Program	\$8,739	16.27
Student Activities Board	\$143,302	-8.51
Student Health Services	\$126,848	26.85
Student Publications	\$176,041	-5.43
syayə?adi? (Family Room - New)	\$13,165	-
Undocu Initiatives (New)	\$1,259	-
University Y & Dawg House	\$162,222	-6.94
Veterans & Military Resource Center	\$26,650	-19.24
TOTAL ALLOCATIONS	\$2,501,136	0.33%

Associated Students of University of Washington Tacoma (ASUWT)

The Associated Students of UW Tacoma represents and promotes student interests, needs, and welfare within the University community through committee representation and administrative-level interactions. It also provides for the expression of student opinion and interests to the community at-large and assists the University in providing physical and social environments.

Career Development and Education

Career Development and Education is a service to all current and alumni students in developing, evaluating, and implementing career and educational decisions. Their staff supports students' endeavors toward a rewarding college experience and successful professional growth beyond UW Tacoma. The Career Development and Education program has achieved high success during its first year, and thus it was decided to continue to support this program.

Center for Equity and Inclusion

The Center for Equity and Inclusion (CEI) is a service to the students which strives to create a welcoming and inclusive environment that enables all members of the UW Tacoma community to learn through the exploration of human differences. CEI provides programs and support in three main areas: enhancing campus education, developing community partnerships, and building a diverse campus community.

Center for Service and Leadership

The Center for Service and Leadership provides leadership, personal and professional development for students through their participation and reflection in community engagement and opportunities. Consisting of Volunteer Services and

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Leadership Endorsement, CSL provides a wide range of experiences for students, based on their passion and commitment, while enhancing their leadership skills and community engagement.

Center for Student Involvement Welcome Days

Center for Student involvement (CSI) Welcome Days provides an opportunity for students to meet new people, learn about UW Tacoma, and get immersed into UW Tacoma and Husky culture at the beginning of Autumn, Winter, and Spring quarters. Welcome Days activities and events are executed to ensure the growth of UW Tacoma campus and to make students feel welcomed to remain on campus for their entire education.

Childcare Assistance Program

The Childcare Assistance Program (CAP) allows students with children to receive supplemental funding for childcare, which would then give student-parents space and time to attend classes and/or take advantage of campus programs and services. This program has seen great success in the number of applicants and has proved to be a positive and supportive program for the students at UWT.

Conference & Event Fund

The Conference & Event Fund (CEF) allows students, faculty, and staff to submit requests to bring a broad spectrum of activities to our campus for the benefit of students; it provides opportunities for students to be involved in planning events for the campus. In addition, the CEF supports students' participation at conferences and training events, professional development—often affiliated with their academic program or student organization – that provide skill enhancement and enrichment.

Department of Student Life

The Student Life, known prior as Student Engagement, faculty ensures that the students are provided with opportunities and programs that inspire campus connection, social responsibility and personal transformation. Student Life coordinates the majority of staffing and resources to administer and facilitate student involvement on-campus.

Disability Resources for Students

Disability Resources for Students (DRS) strives to provide services and support to students with disabilities and those who are advocates for accessibility and universal design. This program offers students with disabilities a voice to engage with UW Tacoma student and

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campus leadership, Associated Students of UW Tacoma (ASUWT), and DRS students.

First Generation Fellows

First Generation Fellows (FGF) serves as a resource for the students, faculty and staff by assisting with recruitment and retention activities and helps facilitate the experience of a broad spectrum of urban, veteran and military, first-generation, differently-abled, and other potentially at-risk students. FGF assists the campus in developing services and programs geared toward aiding in the success of these populations and to connect students with appropriate individuals, programs, and services, community agencies, on campus resources, and prospective employers.

Giving Garden

The Giving Garden at the University of Washington Tacoma strives to eliminate food insecurity among students by connecting them back to their food system through hands-on experience with fresh food, grown by students, for students. Through its partnership with The Pantry at UW Tacoma, the university's on-campus food bank, the garden is able to deliver local produce directly to students in need. The Giving Garden makes space for the community through volunteer opportunities, events, and by connecting people to nature and agriculture in Tacoma's urban core. The Giving Garden stands as a hub for sustainability, research, and demonstration for the larger community. We believe that the Giving Garden has seen great success this year and the increase in funding is to support its continued growth and development.

Global Ambassadors

The Global Ambassadors Program is to assist new international students with their transition to life as UW Tacoma students and to provide current domestic students with opportunities to connect with and learn from international students. International students have a difficult transition into the campus community, and we value their input in UW Tacoma's campus, thus we would like to continue to support their efforts in that process.

Health Promotion Specialist and Title IX

The Health Promotion Specialist and Title IX strive to promote awareness of health-related topics as well as educate the UW Tacoma communities about discrimination on the basis of sex. Previously the Health Promotion Specialist position was funded under Student Health Services.

Husky Success Series

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The Husky Success Series was originally housed and facilitated under University Academic Advising but has since evolved to incorporate collaboration and participation from the larger UWT campus community. This program aims to provide the campus with programming that is innovative and culturally relevant in hopes of aiding in the success of each student. Each workshop also aids in the training of student leaders to engage in activities that would positively contribute to our campus community.

Husky Sustainability Fund

Husky Sustainability Fund aims to provide students with opportunities to engage their community in UW Tacoma by supporting the culture of sustainability. This program strives to provide students with amenities designed to decrease waste and incentivize a sustainable community.

Library Student Advisory Board

The Library Student Advisory Board is a group of students representing different educational backgrounds, identities, and lived experiences. These students work with the library to deeply understand the library services. The members of the board are ambassadors to their peers about the library and its resources, services, and spaces. The members of the board will also meet with library staff to discuss and implement solutions to issues that are relevant to the campus and its library.

Peer Success Mentor Program

Housed in the Teaching and Learning Center, the Peer Success Mentor Program aims at providing students with a stable and strong support system. As opposed to strictly supporting students academically, such as the tutors, Peer Success Mentors would provide support in other ways. The Peer Success Mentors will provide students with skills and strategies for coping with university and academic struggles from strategic planning, self-evaluation, and others that will positively impact students. The SAFC has determined that this program would play an important role in supporting our student population.

Registered Student Organizations

Registered Student Organizations (RSOs) are an integral part of student and campus life. This allocation ensures that students who want to engage on campus are able to do so. By providing these funds, students will have access to resources that promote opportunities for student involvement, camaraderie, as well as student leadership development. RSOs also provide students with an opportunity to build community with others who may share similar interests, cultures, and viewpoints.

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Services & Activities Fee Committee

The Services and Activities Fee Committee would like to continue to ensure that there is a student representative that would be able to advocate on behalf of the student population during the 2024 summer quarter and begin planning the ways in which the SAFC will operate during the 2023-2024 academic year.

Student Activities Board

Student Activities Board (SAB) is a student-led organization responsible for planning, hosting, and sponsoring a wide variety of cultural, entertainment, and social issue events during the academic year. Their goal is to make each event educational, fun, and thought-provoking while encouraging communication and collaboration between students, staff, faculty and the local community. The events hosted by the SAB foster environments for students to engage in comfortable and inviting activities that enhance their overall campus experience.

Student Health Services

Student Health Services (SHS) serves as a vital entity at this University, allowing students the opportunity to receive convenient, no-fee basic healthcare. This program previously included the Health Promotions Specialist position which was previously included as a separate line item.

Student Advising Mentor Program

Student Advising Mentor Program aims to provide advising and support to students during their academic careers. This program provides offers insight into academic issues as the Husky Experience. The Student positions in this program will focus on providing services to aid the University Academic Advising department in supporting students.

Student Publications

Student Publications runs The Ledger and Tahoma West. These publications celebrate students' artistic and journalistic skills through the weekly edition of The Ledger and the annual edition of the Tacoma West. Student Publications regularly develops materials that are substantive and relevant to the UWT student population.

syayə?adi? (Family Room)

The Family Room is a space where everyone can feel safe and welcome while sharing their Tribal Custom. The Family Room provides opportunity for the students to share and learn from each other and the Tribal communities throughout the South Sound. This room provides a space to honor and

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acknowledge Native/Indigenous cultures and allow Native/Indigenous students to become more visible on campus.

University Y and Dawg House

The University Y and Dawg House services give access to all students to the multiple student spaces across campus. The majority of this budget is allocated for student staffing. The University Y and Dawg House services give students access to multiple recreational spaces across campus including the Center for Student Involvement (CSI), which is housed in the University Y. Resources and services offered range from video game check-in/out to event/meeting location reservations.

Undocu Initiatives

Undocumented Student Support strives to provide permanent resources and support to promote a sense of safety and belonging for students pursuing their degree at UW Tacoma who are undocumented, DACA recipients, and those from mixed-status families.

Veterans and Military Resource Center

The VMRC is a vital resource on campus that focuses on supporting our military-connected student population. About 20% of our student population has some affiliation with the military. Whether they're a veteran or a partner, the VMRC offers resources that are specifically tailored to enhance their experience at UWT. With the help of internal and external campus stakeholders, the VMRC is able to advance the academic, professional, and personal success of military-connected students.

Attachments

1. Presenter's Biographical Information (below)
2. Letter of Concurrence of Chancellor Edwards Lange, dated May 30, 2023

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Patrick Sullivan (He/Him)

Service and Activities Fee Committee Chair

Patrick is the Chair of the UW Tacoma Services and Activities Fee Committee. He is graduating from the Milgard MBA program this year. He works as a case manager at Avamere at Pacific Ridge, a skilled nursing facility that primarily serves patients with severe mental illnesses and/or experiencing homelessness. Some of his favorite hobbies include raising chickens, snowboarding, and relaxing under trees.



OFFICE OF THE CHANCELLOR
UNIVERSITY of WASHINGTON | TACOMA

May 30, 2023

Mr. Patrick Sullivan
2022-2023 Services & Activities Fee Committee (SAFC) Chair
University of Washington Tacoma
Campus Box 358403
1900 Commerce Street
Tacoma, WA 98402

Dear Mr. Sullivan,

I received your document dated May 26, 2023, which outlines UW Tacoma 2022-2023 SAFC's annual allocation decisions. As we all know, this has been an unprecedented time for our students and student leaders and I wish to thank you and your committee for your commitment and diligence. Your attention to detail that was shown concerning issues most important to our students is quite evident. Please forward my appreciation to your fellow committee members for the thoughtful and passionate work they have accomplished on behalf of all UW Tacoma students. The committee's ability to keep on task and get this critical work done on behalf of your student colleagues was admirable. I especially appreciate your service leading this effort as Chair. I am looking forward to joining you for your presentation during the upcoming Board of Regents meeting on June 8, 2023.

I concur with the funding allocation requests as presented (attached) and will move the allocation recommendations forward to the UW Board of Regents for their discussion and approval. I congratulate your committee on a thoughtful conclusion to your deliberations and I am pleased with the overall results. Your recommendations also appear to be closely aligned with current student priorities on the UW Tacoma campus.

On behalf of the students, faculty, and staff of UW Tacoma, thank you again for your service.

Sincerely,

A handwritten signature in black ink that reads "Sheila Edwards Lange". The signature is written in a cursive, flowing style.

Sheila Edwards Lange, Ph.D.
Chancellor