

Sharon S. Laing, PhD
Associate Professor, School of Nursing and Healthcare Leadership
Chair, Faculty Affairs Committee

Re: Faculty Affairs Committee Charge for 2023-24 Academic Year

Dear Professor Laing,

Thank you for serving as Chair of the Faculty Assembly's Faculty Affairs Committee (FAC) for another year. To provide more transparency and clarity about the work of the Faculty Assembly to our faculty and UW Tacoma students, staff, and administration, the FA's Executive Council (EC) is formally charging each FA standing committee and will publicize these charges in October.

FAC Charge as Agreed on by EC and FAC Leadership

Charge 1. Develop community support structure for international faculty to address career challenges, in collaboration with Office of Equity & Inclusion and Academic HR.

Deliverable: Organize community events and workshops to help international faculty to develop allyship network and coping strategies.

Timeline: Autumn 2023

Charge 2. Facilitate, guide, review, and analyze unit-level self-assessments of faculty workload for the next step with the support of the Academic HR.

Deliverable 1: A report to the EC with recommendations for the next step

Timeline: Spring 2024

Deliverable 2: Report findings at Faculty Assembly Spring Retreat

Timeline: Spring 2024

Charge 3. Develop a recommendation report with strategies that support equity across all faculty ranks and identities, and where feasible in connection with the faculty workload project.

Deliverable 1: Report of strategies and action items to the EC.

Timeline: Winter 2024

Deliverable 2: Lead faculty discussion at Faculty Assembly Spring Retreat

Timeline: Spring 2024

We would like quarterly updates regarding each of these in the form of a memorandum and a full report in Spring 2024.

We look forward to continuing our collaborative work to strengthen our campus for our faculty, staff, and students.

Huatong Sun
Professor, SIAS
Faculty Assembly Chair

Anne Taufen
Professor, SUS
Faculty Assembly Vice-Chair