

SNHCL
Elected Faculty Council

Agenda

11/28/2023; 9-11 am

Attending:

Agenda item	Discussion	Action Required	Who Is Responsible
1. Approve 10/24/23 minutes 2. Approve agenda			
3. Report from the Dean	<ul style="list-style-type: none"> • 2024-2025 Budget Reduction • 2024-2025 Teaching Assignments • Faculty Annual Merit & Evaluation Process 		
4. Report from the Chair	- Faculty Senate Unit adjustment best practices (attached)		
5.Process for reviewing/reappointing teaching trac faculty	Draft policy in folder		
6.Memo to Dean Reyes regarding sabbatical scheduling	Draft memo in folder		
7.Retreat follow-up on SNHCL committees and committee members roles and procedures			
8.Service/committee appointments to be published on SharePoint site			
9.Course evaluation	Faculty Code 24-57A A. Assessment of Teaching Effectiveness To implement the provision stipulated in Section 24-32, Subsection C, the standardized student assessment of		

	teaching procedure which the University makes available may be used for obtaining student evaluation of teaching effectiveness, unless the college, school, or department has adopted an alternate procedure for student evaluation, in which case the latter may be used. Each faculty member shall have at least one course evaluated by students in any academic year during which that member teaches one or more courses. The teaching effectiveness of each faculty member also shall be evaluated by colleagues using procedures adopted within the appropriate department, school, or college.		
10. Workload taskforce update			
11. APCC Appendix A Survey due on 12/15			
12. Academic programs review			
13. Upcoming all faculty meeting agenda			
14. Staff appreciation			

Goals for 2023-24:

1. Support current BAHCL revisions and HCL Committee in revising the minor in Society and Health into Community and Population Health in collaboration with SIAS. Support the advancement of a new MHCL program (PNOI Drafted during 2022-2023).
2. Continue working with UWS and UWB EFCs to increase communication and collaboration among the three Schools. Tri campus SON EFC.
3. Support faculty work with Dean:
 - a. Engage in DEI initiatives as they arise
 - b. Mentoring plan for faculty (both full and part-time); use quarterly teaching schedule and invite all current faculty.

- c. Recommendations from campus Climate survey
- d. Assist Dean Faculty Instructional Workload & Support Survey
- e. Clarify EFC Chair workload: Operations meetings, Tri-Campus, All campus EFC; storage and templating of committee work
- f. Manual for Dean on processes (including policy for conducting annual reviews)
- g. Preparing for upcoming program/school review scheduled for 2023

4. Support the faculty workload taskforce in identifying priorities and facilitate processes (e.g., guidelines on selecting service work)

5. Continue to clarify roles and processes within SNHCL Differentiating between the roles of the curriculum committees and the EFC; Process guidelines (e.g., what can go to the chair of a curriculum committee; what goes to the whole curriculum committee; what goes to the EFC, what goes to full faculty).

6. Support School's program reviews and accreditation this year and advocating to include continued process improvement around new class rubric before implementation, curriculum proposal review, review of hybrid structure and employer feedback for practice/job readiness.