SCHOOL OF EDUCATION
UNIVERSITY *of* WASHINGTON | TACOMA

SOE School Wide Meeting
Agenda *(DRAFT)*

November 7, 2023
In Person: Dawn Lucien Boardroom GWP 320

Zoom Details/Links: Join Zoom Meeting
https://washington.zoom.us/j/94813311413 [washington.zoo m.us]
Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, place them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Rachel/Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: Dr. Julia Aguirre
MINUTE-TAKER: Donna Braboy

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement (Julia Aguirre)	9:00a-9:10a	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning Puyallup Tribe Land Acknowledgement
Working Agreements-Refresh/Refine (Julia Aguirre)	9:10 a-9:30 a	Review feedback from last meeting; encourage critical reflection on your own behaviors and impacts to others- "What are ways to re/tweak our agreements 2.0?"	
Discuss October 27, 2023 memo- (Rachel Endo)	9:30 a.m.-9:40 a.m.	Provide SOE with guidance and updates	

Business Part I (we'll continue on as/if needed) 1. C. Knaus- EdD Faculty Director Search (R. Endo will discuss/remind about confidentiality and I-200)			

SOE Business and Governance Committees
 	
Collegial/Peer Evals (R. Endo and EFC- all voting faculty)
 	
Faculty Workload Resolution
updates & discussion- ask Julia for time (we need to review the survey too)
Address specific issues
  - service impacts to workload
  - Teaching opportunities?
	9:45a.-10:10 a
	
	Ensure all faculty are aware of current requirements; Q&A. EFC/Dean will hold a session at the spring 2024 meeting on merit.
			ASK: Please review by Nov. 30, 2023

Break	**10:30a - 10:45a**		

SOE Business and Governance Committees Continued Advising Team - recruitment needs and support *(Kurt Hatch, Director of Ed Admin)- 15 mins total* *(Laura Feuerborn, Director of EdS & Ashley Walker, Advisor)- 15 minutes total* *(Laura Feuerborn, Julia Aguirre & Ashley Walker) 10 minutes* **Governance (5 minutes/each- may pass):**	10:45a - 11:25a Ed Admin Ed.S. Proposal for funds/resources for Graduate Students 11:25a - 11:50a 1. APCC- L. Feuerborn- APCC task for all schools- Please start with looking at Appendix A as a place to start. 2. Kurt Hatch (Executive Council rep) 3. Matthew Weinstein (APT)		
Working Agreements Feedback Survey			

Adjourn	Noon		
Upcoming Facilitators: December: *Dr. Belinda Louie*			

Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning Own your own intentions and impact*
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*