



Student Technology Fee Committee (STFC) Special Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2023-10-25 14:13:29

Date Due: 2023-11-10 12:00:00

Date Submitted: 2023-10-25 14:26:31

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: STFC Poster Printer Supplies Request

Request Description: A supplemental request for supplies for the Poster Printer in the Makerspace

ALLOCATION REQUEST INFORMATION

Department Name: Library

Request Code: 23S0410

Contact Names: Tim Bostelle

UW Tacoma Affiliation: Staff

UWT Email Address: tbostell@uw.edu

Phone Number: 2536924650

Title of Request: Additional funding for the Makerspace Poster Printer

Type of Request: One Time

Department Head Approval: Department Head: Annie Downey

Special Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

The Library Makerspace has been a vibrant and active space for students for over two years now thanks to funding from the Student Technology Fee Committee. You all have purchased a laser cutter, a 3D printer, a poster printer, a sewing machine and have generously funded the supplies for students to use that equipment. For a small amount of money you all have been able to provide a lot of services for a lot of students. There is just one problem: the poster printer is being used so often that it is eating up all of the supplies grant that you all funded last year.

In the first two months of this Fall quarter the poster printer has been used so often by the RSOs and other students that we have already spent \$752.58 on supplies just for the poster printer out of the \$1500 in budget that you all gave us for ALL the items in the Makerspace. The poster printer is looking like it will cost about \$1500 per quarter and if use stays steady (doesn't increase) we will need an additional \$3800 just to get to Summer quarter where use will probably slow down due to the fewer number of students on campus.

We are asking that the STFC funds the poster printer with an additional \$3800 to purchase paper and ink to keep this program alive.

2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?

RSO's and other students get to print high quality large format prints. This allows them to advertise events around campus in a colorful and artistic way.

3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

Only UW Tacoma students are allowed to use the Poster Printer. The Library Makerspace is open from 0900-1700 Monday to Friday. Makerspace staff are available at these times to assist students in creating and printing their posters.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

The technology is installed and already operational.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The library supports the makerspace by providing personnel, infrastructure, space, procedures, safety, training, expertise, materials, equipment, marketing, and programming as well as library circulation services within our library of tools.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Supplies grant	1	\$3,800.00	\$0.00	\$0.00	\$3,800.00
OVERALL TOTAL:					\$3,800.00